



**San Diego Mesa College  
Academic Senate  
Academic Affairs Committee  
October 17, 2022  
4:15PM – 5:30PM  
MEETING MINUTES**

**Present:** Chair Mary Gwin, Dean Linda Hensley, Lisa Burgert, Amanda Johnston, Das Nugent Odasso, Miriam Pacheco, Sean Ricketts, Leslie Seiger, Oscar V. Torres and Ngoc “Kim” Tran

**I. Call to Order & Attendance @ 4:19PM:**

**II. Review and Approval of Draft Agenda:**

**A. Additions to Agenda and Member Suggestions Welcomed:** None

**III. Review of Draft Minutes:** October 3, 2022

Motion to Approve:

**M/S**

Hensley/Odasso

**UNANIMOUS**

**IV. Guided Pathways Report:** Marisa Alioto

As reported by Marisa Alioto:

ACP Event:

The Mesa Pathways team participated in the Club Rush from September 20<sup>th</sup> – 22<sup>nd</sup> to meet students and introduce them to our new Academic and Career Pathways. Students shared their contact information so that they could receive more information on the ACPs as well as more upcoming events around ACPs. Students received Pathways swag, snacks, and took a turn at the prize wheel to win various Pathways prizes. Be on the lookout for more ACP events coming soon.

Special thanks to the faculty, counselors, our Pathways Fellows, and Career Ambassadors for coming out to meet with our students, provide information, to help with the giveaways and swag to students.

NOVA: Acknowledgment of Assurances – Phase 1 Report Plan + 2022-2023 Funding and Requirements (2022-2023):

A presentation was made to MPC regarding the one-time funding in support of continuing Guided Pathways. SDCCD received \$1,381,160 of the \$47,500,000 distributed amongst all California community colleges. Mesa’s portion of the \$1,381,160 is \$542,098. There are three phases of funding. For Phase 1, each college is required to agree with the program requirements that were outlined by the Chancellor’s Office (Acknowledgement of Assurance) with emphasis on projects such as: SEA Program, Associate Degrees for Transfer (ADTs), Zero Textbook cost (ZTC) Programs, Adult Education, and Strong Workforce. Mesa College has submitted its Acknowledgement of Assurances. Phase II will be out later this Fall and will consist of a work plan for our Mesa Pathways work for the years 2022- 2024. The CCCO is still developing the work plan content and structure. Phase III will be out in June 2023; the Chancellor’s Office will make a determination based on the Phase II required work plans. If your constituency group would like the information presented, please contact Howard/Marisa.

Student Success Teams:

The Student Success Team project team core members are actively engaging with students and meeting with great success. Students are being informed about activities on campus as well as supports that are available through the college. Students are contacted every two weeks.

Students were directed to the Career Compass, and were introduced to the Pathways Fellows who are on the Student Success Teams. The Pathways Fellows developed an activity that will remind students to enroll in the 2nd eight-week class for a transfer level math/English.

This project team will continue to meet throughout the semester to monitor and/or modify their communication and intervention plan, and will be providing updates to MPC throughout the semester. Special thanks to the project team leads: Ian Duckles, Gina Abbiate and Pahua Vang, as well as the pilot team, for their efforts to successfully launch this pilot.

#### Data Coaches:

The Data Coaches training program has launched with nine participants. Every other week there will be an in-person meeting with a presentation and then the following meeting with asynchronous materials to access through Canvas. The goal is to prepare the teams to go across campus and have them assist with different projects such as growing into a larger group of coaches, how to utilize their skills across campus, and there will be ongoing training as needed. Maybe in the future have a survey on how data is being utilized across campus and measure the efficiency of the program.

Thank you to the project leads Gina Abbiate and Anda McComb for their leadership on this project and to project assistant Stephanie Oldengram and the rest of the Data Coaches project team for the great work on this project.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, October 27th from 12:45 - 2:15 pm (meetings are held online via Zoom)

*To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>*

## **V. Upcoming Fall 2022 Mesa College and SDCCD Meetings:** Reports from Chair Mary Gwin

### **A. Academic Senate:** October 10, 2022

1. Resolution 2022.10.1 – Removal on Indoor Mask Mandate: Mesa College Chemistry Department (First Reading)
  - a. Moved to the October 24<sup>th</sup> meeting as “Old Business” for discussion and potential vote.
  - b. SDSU and UCSD have vaccine and booster requirements for Students.
  - c. Our district does not have a vaccine requirement for our Students.
  - d. Leslie Seiger said our district is trying to increase enrollment.
  - e. Chair Mary Gwin reminded the committee that the Mesa College Academic Senate’s approval of the resolution does not mean the Indoor Mask Mandate ends.
    - Only the district Board of Trustees (BOT) can change the policy.
    - The BOT President said anyone who wants to end the Indoor Mask Mandate needs to talk to the Local American Federation of Teachers (AFT) President Jim Mahler.
  - f. The Academic Affairs Committee does not support the resolution.
2. Resolution 2022.9.5 - Auto Enrollment:
  - a. The Academic Senate approved the resolution with two friendly amendments to limit auto enrollment to the first week of the semester and only available for 16-week classes.

### **B. Committee of Chairs (CoC):** October 12, 2022

1. The paper Student Evaluation Form no longer exists.

### **C. President’s Cabinet:** October 4, 2022

1. Enrollment Management Task Force Web Page:
2. California Legislation and Their Impact:

3. Program Review:

- a. Dean Linda Hensley reported we will have transitional training for the new software application.
  - We are testing the new software application.
  - Everything related to Program Review will have to go through the new software application.

**D. Senate Executive Committee:** October 17, 2022

1. The October 24, 2022 will only be on Zoom since the Academic Senate approved the extension of AB 361 on September 26<sup>th</sup> and Zoom meeting attendees are complaining that they cannot hear the people attending the meeting in person.
  - a. The first three (3) fall 2022 Academic Senate meetings have been hyflex.
  - b. Only eight (8) people attended the last meeting in person.
  - c. The majority of Mesa College Academic Senate Members are attending the meetings on Zoom.
2. Chair Mary Gwin reported she was looped into Academic Senate President John Crocitti's communications with Veronica Gerace regarding proposing changes to the Mesa College Academic Senate Constitution to address Civility and the possibility on making a presentation to the Academic Affairs Committee last Friday.
  - a. Veronica Gerace informed Mary today that Judy Sundayo is working on a document for the Academic Senate and Veronica will not make a presentation to the Academic Affairs Committee after all.
  - b. Chair Mary Gwin informed the committee that constitutional changes require a two third majority.
  - c. Chair Mary Gwin will ask Dr. Sundayo if she wants to present to Academic Affairs Committee or if she needs the Academic Affairs Committee to assist with development of the document.
3. Vice President Sakeenah Gallardo reported that Faculty Representatives are needed for several committee.
4. Academic Senate Special Elections:
  - a. Secretary:
    - No one is running for the Secretary position.
  - b. Two Senator at Large Positions:
    - Veronica Gerace is running for the Senator at Large position for a full term.
    - No one is running for the Senator at Large position vacated by Pegah Motaleb.
  - c. Senators for Adjunct Faculty Positions: Three (3) the five (5) positions are filled.
    - Carlynne Allbee (Business)
    - Geoff Johnson (English)
    - Sandra Watts (Business)
  - d. CTE Faculty Co-Chair: The position will serve on the Academic Senate Executive Committee.
    - Election Chair Scott Suarez is working with district Dean Victor Devore to fill the position.
5. Mesa College Academic Senate Constitutional Changes:
  - a. The Senate Exec Committee can delegate authority to update the constitution to the Academic Affairs Committee.
    - Current AS Constitution:

**E. Senate Exec. Officers Meeting with President Hands & the Mesa College Vice Presidents:** October 12, 2022

**F. Board of Trustees (BOT) Meeting:** October 13, 2022

1. It was a very long meeting that was held at City College.
2. Mesa College will host the next BOT meeting.

**VII. Old Business:**

**A. Change to Academic Affairs Committee Leadership Structure:** Gwin

- a. Leslie Seiger said we could make the Spring 2023 Academic Affairs Committee Chair an acting position during Chair Mary Gwin's sabbatical.
    - a. Das Nugent Odasso volunteered to be the Spring 2023 Acting Academic Affairs Committee Chair.
- Motion to elect Das Nugent Odasso as the Spring 2023 Acting Academic Affairs Committee Chair:

**M/S**

Odasso/Hensley

**UNANIMOUS**

**B. Enrollment Management Taskforce Updates:** Gwin ([Enrollment Management Task Force Web Page](#))

**C. Removal of Indoor Mask Mandate:** Gwin

a. Academic Senate Resolution 2022.10.1 – Removal of Indoor Mask Mandate: Second Reading – October 24, 2022

**D. Impacts to Courses: Early Posting of Schedule, Automatic ADT Enrollment and Staggered Schedules:** Gwin (Tabled)

**E. Review of Committee's Purpose:** Gwin

a. [Governance 101](#):

b. What does Dean Hensley have in mind?

- Orientation for new Mesa College committee members at the beginning of the year.
- Evaluation at the end of the year.

\* What did we accomplish as a committee this academic year?

**VIII. New Business:** None

**IX. Round Table Discussion/Announcements by Membership:**

**A. New Roll Out of the Mesa College Website:** Torres

1. Oscar V. Torres reported concerns about the way information is listed for his department's Faculty Members.
  - a. The information does not indicate whether a Faculty Member is Adjunct, Contract, Tenured or Pro Rata.
  - b. Can the Professors share a brief bio on their department's Faculty page?
  - c. Oscar reported he spoke to his School Dean and asked her what she thinks he should do.
  - d. Oscar wants to find out if other Faculty Members have an opinion about the issue.
    - Chair Mary Gwin will find out if Chair of Chairs Jill Moreno Ikari is willing to pose the question to the Department Chairs.
    - Chair Mary Gwin said Students may not know the difference between Adjunct, Contract, Tenured or Pro Rata Faculty.
  - e. Amanda Johnston asked if this is consistent with the way Faculty information was listed in the past.
  - f. Kim Tran asked if they are trying to use one template for all Faculty.
    - They should allow some personal touches)
  - g. Chair Mary Gwin said a photo and a list of credentials might be nice.
  - h. Das Nugent Odasso asked if this is more for the Professors or the Students.
    - Any redesign should be Student focused.

**X. Next Academic Affairs Committee Meeting:** October 31, 2022

**A. [Fall 2022 Academic Affairs Meeting Schedule](#):**

**XI. Adjournment @ 5:31PM:**

Submitted by Sue Saetia:

Approved by the Academic Affairs Committee: October 31, 2022