

**San Diego Mesa College (SDMC)
Academic Senate (AS)
Academic Affairs Committee
October 21, 2024
Room A117
4:15PM – 5:30PM
MEETING MINUTES**

Committee Members:

Chair Dave "Das" Odasso, Gail Bachman, Miriam Pacheco, Sean Ricketts, Leslie Seiger and Ngoc "Kim" Tran

Absent: Dean Monica Romero (Excused) and Lisa Burgert (Proxy to Ricketts)

I. Call to Order & Welcome by Chair Das Odasso @ 4:27PM

II. Review and Approval of Draft Agenda:

- A. Leslie Seiger added "Online Labs" to the agenda.
- B. Kim Tran added Southwestern College's Resolution on AB1705.
Move to Approve:

M/S

Ricketts/Pacheco

UNANIMOUS

III. Guest(s): None

C. Review of Draft Minutes: October 7, 2024

Move to Approve:

M/S

Ricketts/Pacheco

UNANIMOUS

D. Spring 2024 Mesa College and SDCCD Meetings:

- A. **Academic Senate:** October 14, 2024 ([Meeting Minutes](#))
- B. **Committee of Chairs:** October 9, 2024 ([Meeting Documents](#))
- C. **President's Cabinet:** October 1, 2024/October 15, 2024 ([PCab Documents](#))
- D. **Senate Executive Committee:** Met Today
- E. **Senate Executive Officers Meeting with President Hands & the SDMC Vice Presidents:** October 16, 2024
- F. **SDCCD Board of Trustees:** November 7, 2024 – San Diego Mesa College (SDMC) ([Meeting Documents](#))

VII. Old Business:

A. Department Chairs Syllabus Check List: Odasso/Burgert

1. The committee reviewed the draft document.
2. Chair Das Odasso asked the committee members to send their corrections and feedback to him.
3. Course Learning Outcomes (CLO) must be listed on every SDMC syllabus.
4. Add definition of Course Learning Outcomes (CLO).
5. The documents includes the required elements and the sources for the requirement.
6. Please let Das know if there is an element that you would like to add to the document.
7. Gail Bachman suggested the following additions:
 - a. Ask Students to add their preferred identification, pronounce and name.
 - b. Include Faculty Member's statement regarding Reasonable Accommodation for DSPS Students.
8. Include an assignment for completing the Canvas Orientation.

VIII. New Business:

A. "Online Labs": Seiger

1. Leslie Seiger expressed concern about allowing Biology and other science course labs to be conducted online.

B. Draft Resolution on AB1705 – Restricts California Community Colleges from Offering Remedial ENGL/MATH Classes: Tran

1. Kim Tran reported on a draft solution about AB-1705 implementation as directed by the state chancellor.
 - a. It was written by a group of community college professors from different regions of our state.
 - Ken Kuniyuki, SDMC Math Department Assistant Chair, is one of the principal writers.
 - b. A copy of the draft resolution was forwarded to the committee members.

IX. Round Table Discussion/Announcements by Membership:

X. Next Academic Affairs Committee Meeting: November 4, 2024

XI. Adjournment @ 5:30PM.

Submitted Sue Saetia

Approved by the SDMC AS Academic Affairs Committee: November 4, 2024