



**San Diego Mesa College  
Academic Senate  
Academic Affairs Committee  
October 31, 2022  
4:15PM – 5:30PM  
MINUTES**

**Present:** Chair Mary Gwin, Dean Linda Hensley, Lisa Burgert, Miriam Pacheco, Sean Ricketts, Leslie Seiger, Oscar V. Torres, Ngoc "Kim" Tran and Guests Marisa Alioto and Judy Sundayo

**Absent:** Amanda Johnston and Das Nugent-Odasso

**I. Call to Order & Attendance by Chairs Mary Gwin @ 4:17PM.**

**II. Review and Approval of Draft Agenda:**

**A. Additions to Agenda and Member Suggestions Welcomed:** None

**III. Review of Draft Minutes:** October 17, 2022

**M/S**

Tran/Hensley

**UNANIMOUS**

**IV. Guest:**

**A. Dr. Judy Sundayo – Committee for Diversity Action, Inclusion & Equity (CDAIE) Chair:**

As reported by Judy Sundayo:

1. Dr. Judy Sundayo reported there was a comment made during a spring 2022 San Diego Mesa College (SDMC) Academic Senate (AS) Executive Committee meeting that was upsetting to some members of the SDMC AS Executive Committee and seemed to constitute a breach of the District's Policy on Civility.
  - a. The comment caused some SDMC AS members to be concerned about the person's ability to adequately fulfil the duties of the office for which he had been elected and suggested this might be reason enough to remove the individual from his office.
  - b. An SDMC AS Member called for an Investigative Committee to be assembled to investigate the incident and the AS approved the call during the first SDMC AS meeting following the incident.
  - c. The current SDMC AS Constitution Section 6 on the Removal of Officers does not adequately address the issue, as the incident did not constitute a failure to perform his duty and his newly elected SDMC AS position did not start until July 1, 2022, but the incident occurred during the spring 2022 semester.
  - d. Dr. Sundayo suggested an amendment to the current SDMC AS Constitution, Section 6 on the Removal of Officers to include a reason for removal as the officer's non-adherence to District policies/procedures, which would include Policy 7150 on Civility in the Workplace.
  - e. Dr. Sundayo suggested the amendment to Section 6 of the SDMC AS Constitution be broad enough to allow the SDMC AS to hold Faculty Members accountable to all of the district's existing board policies and administrative procedures without having to specify only one policy like 7150, which would be included by default.
  - f. Dr. Sundayo agreed with the suggestion that the amendment include not only current AS officers, but newly elected officers as well, who are awaiting the start of their term.
  - g. Dr. Sundayo put forward that the precise wording and order of other items in Section 6 of the SDMC AS Constitution was beyond the scope of her current suggested amendment, but perhaps the Academic Affairs Committee might wish to undertake the review of the entire Section 6 for greater clarity at a later date
  - h. As an aside issue, Dr. Sundayo, in her role as Chair of CDAIE, mentioned a conversation with local American Federation of Teachers (AFT) President Jim Mahler about adding a requirement to the Collective Bargaining

- Agreement (CBA) that Faculty Members must complete Cultural Competency Training in order to advance on the job, and suggested at some point in the future, the SDMC AS may wish to consider adding a provision to the SDMC AS Constitution requiring a similar training for AS Officers, prior beginning their office.
2. Chair Mary Gwin said it would be appropriate for the SDMC AS to take action to amend its constitution to adhere to existing district Administrative Procedures and Board Policies regarding Civility for current Elected Officers and Incoming Officers.
    - a. The Senate Executive Committee Members agreed the flow of the process to the SDMC AS Constitution Section 6 (The Removal of Officers) is currently not clear during the October 31<sup>st</sup> Senate Executive Committee meeting.
      - Chair Mary Gwin reported she could not find a lot of information about the Removal of Officers.
      - The City and Miramar College Academic Senates do not have the provision in their constitutions.
      - The Academic Senate for CA Community Colleges (ASCCC) has a robust set of procedures for Removing Officers. <https://asccc.org/policies/removal>
      - We need to clarify and clearly spell out the process step by step.
      - Possible Applicable District Board Policies:
        - \* Board Policy 2355 ([Decorum](#))
        - \* Board Policy 2715 ([Code of Ethics/Standard of Practice](#))
        - \* Board Policy 7150 ([Civility and Mutual Respect](#))
        - \* Board Policy 7160 ([Professional Development](#))
        - \* Board Policy 7360 ([Discipline and Dismissals – Academic Employees](#)) Cites Applicable Education Codes
    - b. The Academic Affairs Committee will create a subcommittee to review the following [SDMC AS Constitution](#) sections:
      - Section 6 – Removal of Officers: Clarify Steps in the Process and cite applicable district Administrative Procedures and Board Policies.
      - Career Technical Education (CTE) Committee: The committee does not exist at this time.
        - \* Oscar V. Torres reported SDMC AS President John Crocitti's requested reassigned time for the CTE Chair position and his request was rejected by SDMC President Hands. (The position has been vacant for six (6) years.) This position has been problematic. (We have not been able to recruit a CTE Faculty Member to fill the position.)
      - Committee on Elections: The former sole committee member retired, but did not inform the SDMC AS.
        - \* The spring 2022 elections for Secretary, Senators and Large and Senators for Adjunct Faculty did not take place until fall 2022 due to the retirement of the sole member of the Committee on Elections.
    - c. Lisa Burgert, Leslie Seiger and Oscar V. Torres volunteered to serve on the Academic Affairs Committee's SDMC AS Constitutional Review Subcommittee.
      - Lisa Burgert will work on the Section 6 updates.
      - Chair Mary Gwin asked the volunteers to meet one time in the next two weeks.
        - \* Chair Mary Gwin will complete the preparation work.
  3. Dean Linda Hensley said she loves the idea of requiring the completion of Cultural Competency Training for advancement and she agrees that we need to make SDMC AS Constitution Section 6 broad enough to address multiple types of instances and it is better to make the section more broad than too specific.

**V. Guided Pathways Report:** Alioto

As reported by Marisa Alioto:

"Academic and Career Pathways (ACP) Workgroup:

MPC has created an ACP Workgroup to discuss, plan and create an action plan with a timeline for the introduction of ACPs to our campus (especially to our students) via webpages, events and other action items needed to move the APCs forward with integration for student success.

A small group from a variety of different constituency groups have agreed to serve on this workgroup. Once the workgroup leads have been identified and meeting dates and times have been solidified, we will share that information with the campus community.

College of Continuing Education Workgroup Update:

The CCE Workgroup has solidified a date for the CCE at Mesa Day, which will be held in spring semester on March 8th, 2023. Planning will officially begin at this month's meeting.

College Connections is returning to connect CCE students to opportunities at Mesa College! With the guidance of Professor Jaime Lenke, who served on the Regional Pathway group that developed the College Connections classroom presentations in 2015, the CCE workgroup will develop a presentation, which will be filmed and presented to students at CCE.

Credit for Prior Learning (CPL) Workgroup:

CPL is continuing its work with inputting programs into the Military Articulation Platform (MAP). As an example, Culinary Arts has most of their programs entered and the workgroup is looking into other programs to include.

Data Coaches Project Team:

Data Coaches continue with their training and are exploring how they will be most effective serving the campus community.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to Marisa Alioto ([malioto@sdccd.edu](mailto:malioto@sdccd.edu)) or to Howard Eskew ([heskew@sdccd.edu](mailto:heskew@sdccd.edu)).

*Note: The [MesaPathways@sdccd.edu](mailto:MesaPathways@sdccd.edu) email address is currently inactive. If you have sent an email to this address since August, 2022, please resend the email to either of the Mesa Pathways Co-Coordinator.*

Next MPC Meeting: Our next Mesa Pathways Meeting is scheduled for Wednesday, November 9th from 12:45 - 2:15 pm (meetings are held online via Zoom)

*To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>*

**VI. Upcoming Fall 2022 Mesa College and SDCCD Meetings:** Reports from Chair Mary Gwin

**A. Academic Senate:** October 24, 2022

1. Approved Resolution 2022.10.1 - Removal of District Indoor Mask Mandate.

**B. Committee of Chairs (CoC):** October 26, 2022

1. Alison Primoza added the discussion regarding the California Virtual College ([CVC](#)) to New Business.
  - a. The majority of Mesa College Department Chairs need to find out more information about the consortium.

**C. President's Cabinet (PCab):** October 18, 2022

1. The PCab Retreat is tomorrow.
  - a. [Student Equity Plan: Executive Summary of Student Equity Plan](#)
    - Chair Mary Gwin recommends that the Academic Affairs Committee support the plan.
    - Kim Tran asked what are the costs to SDMC implement the plan?
      - \* Chair Mary Gwin reported Covid 19 Pandemic funds and Equity funds have been used to support the plan, but she has not seen the dollars amounts SDMC has spent on the plan listed anywhere.
  - b. Chair Mary Gwin will support on the Equity Plan on behalf of the Academic Affairs Committee.

**D. Senate Executive Committee:** October 31, 2022

1. President Elect Andrew Hoffman lead the meeting while President John Crocitti was conducting interviews today.
2. The Senate Exec Committee asked the Academic Affairs Committee to review three sections of the SDMC AS Constitution.

**E. Senate Executive Officers Meeting with President Hands and the Mesa College Vice Presidents:**

1. The next meeting is November 9<sup>th</sup>.
  - a. Please send your questions about the California Virtual College (CVC) for the Administrators to Chair Mary Gwin.

**F. BOT Meeting:** November 10, 2022 (The meeting will take place at San Diego Mesa College)

1. The last meeting was held at City College.

**VII. Old Business:**

**A. Impacts to Courses: Early Posting of Schedule, Automatic ADT Enrollment and Staggered Schedules:** Gwin

1. The item is tabled today and it will not be an Old Business item on November 14<sup>th</sup>.

**B. Outcomes of Recent Mesa College Academic Senate Resolutions:** Gwin

1. Resolution 2022.10.1 – Removal of District Indoor Mask Mandate was passed on October 24<sup>th</sup>.

**VIII. New Business:**

**A. Revision of AS Constitution: Section 6 - Removal of Officers:** Gwin

1. The Academic Affairs Subcommittee will meet and review the SDMA AS Constitution.

**IX. Round Table Discussion/Announcements by Membership:**

**A. San Diego Mesa Website – Listing of Faculty Information:**

1. Chair Mary Gwin reported she was not able to add the item to the October 26<sup>th</sup> CoC meeting agenda.
2. Oscar V. Torres asked for the item to be added to the SDMC AS Leadership meeting with President Hands and the Vice Presidents.
3. Oscar V. Torres reported he contacted the Mesa College Office of Communications, but he has not received a response from SDMC Communications Officer Jennifer Kearns.
4. Chair Mary Gwin will try to add the item to the November 9<sup>th</sup> CoC meeting agenda.

**B. California Virtual College (CVC):**

1. Oscar V. Torres said we can consolidate our knowledge about CVC.
2. Chair Mary Gwin reported our district received funds from the state to join the consortium.
3. Kim Tran asked what is our district Chancellor's position on CVC.
  - a. Chair Mary Gwin reported our Chancellor wants to increase our online offerings a great deal.
5. Miriam Pacheco said our Students took classes outside our district because they could not find the online classes at SDMC during the pandemic.
6. Oscar V. Torres reported SDMC does not offer PSYC 258 online, but it has been offered online outside our district.
7. The location and rank of each class on the search results is based on the number of "Badges" the Faculty Member teaching the class has earned.
  - a. Oscar V. Torres reported Faculty does not have control over some of the badges that they can earn.
8. Dean Linda Hensley asked how are CA Community Colleges (CCC) campus' online science lab classes being articulated.
  - a. Mesa College's online labs are not being articulated.
    - Leslie Seiger reminded the committee that there was statewide emergency authorization for online labs to be articulated during the pandemic.
      - \* Leslie Seiger does not know if online lab classes for the Student's major in the sciences are receiving articulation. (Is the class a majors course or not?) Students are being penalized for taking online science labs because online labs do not prepare them to take higher level courses.
9. Oscar V. Torres said other CCCs in the consortium have to accept our classes and we have to accept their classes.
10. Languages Department Chair Alison Primoza added CA Virtual College (CVC) to New Business during the October 26<sup>th</sup> Committee of Chairs meeting.
11. CA Virtual College (CVC) will be the Round Table item on the November 7<sup>th</sup> Academic Senate meeting agenda.

**X. Next Academic Affairs Committee Meeting:** November 14, 2022

**A. Fall 2022 Academic Affairs Meeting Schedule:**

**XI. Adjournment @ 5:30PM:**

Motion to Adjourn:

**M/S**

Tran/Burgert

**UNANIMOUS**

Submitted by Sue Saetia

Approved by the Academic Affairs Committee: November 14, 2022