

**San Diego Mesa College (SDMC)**  
**Academic Senate (AS)**  
**Academic Affairs Committee**  
**September 16, 2024**  
**Room A117**  
**4:15PM – 5:30PM**  
**MEETING MINUTES**

**Present:**

Chair Dave “Das” Odasso, Gail Bachman, Lisa Burgert, Miriam Pacheco, Sean Ricketts and Ngoc “Kim” Tran

**Absent:**

Dean Monica Romero (Excused) and Leslie Seiger (Excused)

**I. Call to Order & Welcome by Chair Das Odasso @ 4:23PM.**

**II. Review and Approval of Draft Agenda:**

Move to Approve:

**MS**

Burgert/Pacheco

**UNANIMOUS**

**III. Guest(s):** None

**IV. Review of Draft Minutes:** August 26, 2024

Move to Approve:

**MS**

Burgert/Ricketts

**UNANIMOUS**

**V. Spring 2024 Mesa College and SDCCD Meetings:** Reports

**A. Academic Senate:** September 9, 2024

1. **Transfer Center Presentation:** Anne Hedekin
2. **The Stand Presentation:** Emergency Cases First

**B. Committee of Chairs:** September 11, 2024

1. **Outcomes & Assessment Presentation:** Andrew Hoffman & Eliza Rabinovich
  - a. 2024-2025 work SDMC must complete to meet Accreditation Standards.
    - Chair Das Odasso and Lisa Burgert are developing a Department Chairs' Syllabus Review Checklist.
      - \* We need to include Course Learning Outcomes on all our class/course syllabi.
  2. **Fraudulent Enrollments:** Acting Chair of Chairs Nathan Resch provided an update.

**C. President's Cabinet:** September 3, 2024

1. President Hands was not in attendance.
2. Student Services provided a report.

**D. Senate Executive Committee:** Met Today

1. District Policies and Procedures were updated to align with California Community Colleges League updates.
  - a. Curriculum Review Faculty Co-Chair Justin Estep will introduce the agenda item as “New Business” during the September 23<sup>rd</sup> SDMC AS meeting.

**E. Senate Exec. Officers Meeting with President Hands & SDMC Vice Presidents:** September 18, 2024

**F. SDCCD Board of Trustees (BOT):** September 12, 2024 (Das will view the meeting video for our next meeting.)

**VII. Old Business:**

**A. Department Chairs Syllabus Check List:** Odasso/Burgert

1. Das Odasso and Lisa Burgert are reviewing resources including the information that Social Sciences Department Chair John Crocitti and Exercise Science Department Chair Nathan Resch sends to their Department Faculty for Syllabi Development.
2. Lisa Burgert reported Learning Opportunities for Transformation (LOFT Professional Learning declined to develop a "Syllabus Checklist" because they did not feel that it is in their purview.

**VIII. New Business:**

**A. DSPS Student Accommodation:** Tran

As reported by Kim Tran:

"A DSPS student taking an evening math class is having trouble getting accommodation from DSPS in the evening, since DSPS closes at 5:30PM. I offer the student 2 options: taking a test 1 hour earlier + class time +30 min after or a different day 5-9pm. I have not heard back from the student."

**B. AB 1705:** Tran

As reported by Kim Tran:

"The math chairs Juan Bernal and Ken Kuniyuki met with UCSD math chairs about AB-1705. UCSD still have classes in Trigonometry and PreCalculus classes for under prepared students. They are thinking about coming up with a similar resolution to that of SDSU.

The math chairs and Donna Budzynski, and Paula Gustin, both from Chemistry will travel to the next Board of Governors meeting. They want to express their concern their concern about AB-1705 in person."

**IX. Round Table Discussion/Announcements by Membership:** None

**X. Next Academic Affairs Committee Meeting:** October 7, 2024

**XI. Adjournment @ 4:54PM**

Move to Adjourn:

**MS**

Ricketts/Bachman

**UNANIMOUS**

Submitted by Sue Saetia

Approved by the SDMC AS Academic Affairs Committee: October 7, 2024