

**San Diego Mesa College
Campus Employee Learning Committee
Meeting Notes**

November 16, 2017
3:00 pm – 4:30 pm, LOFT

ATTENDEES	Janue Johnson *	
	Katie Palacios *	
	Eva Parrill *	
	Todd Williamson *	
	Mark Manasse *	
	Tasha Frankie *	
	Kelly Spoon *	
	Maggie Haddad *	

Agenda Item 1: **Call to Order:** By Janue at 3:08 p.m. in the LOFT

DISCUSSION	Approval of October 26, 2017 Minutes <ul style="list-style-type: none"> The Minutes were approved by consensus as is.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Post approved minutes to the CEL page. 	<ul style="list-style-type: none"> Eva Parrill 	<ul style="list-style-type: none"> Before next meeting.

Agenda Item 2: Funding Request Form Discussion

DISCUSSION	<ul style="list-style-type: none">• Since only half the committee was present, this topic was tabled for the next meeting
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• N/A	<ul style="list-style-type: none">• N/A

Agenda Item 4: Professional Learning Subcommittee Updates

DISCUSSION	<ol style="list-style-type: none">1. Faculty Professional Learning (Katie)<ol style="list-style-type: none">a. The last meeting was cancelled in order for Katie & Janue to attend the board committee meeting2. FLEX (Janue)<ol style="list-style-type: none">a. Has not met, will meet again in December3. Conference and Travel (Eva)<ol style="list-style-type: none">a. Is moving forward with reviewing requests for funding, and is about halfway through their yearly budget, which is good because they are halfway through the year4. Classified Professional Learning (Eva)<ol style="list-style-type: none">a. Has set a timeline for planning classi-con, decided which classes to offer, we are trying basecamp for helping to plan the conference5. PALA/ Dean's Academy (Charlotta)<ol style="list-style-type: none">a. Andy & the Deans have met to plan their own professional learningb. PALA had their kickoff luncheon last week, there are 9 sessions that will start tomorrow, 11/17- district campus and state structure, later sessions will be about: leadership, teambuilding, sexual harassment prevention, student code of conduct, there is a canvas course shell to post materials to interact
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• N/A	<ul style="list-style-type: none">• N/A

Agenda Item 5: Round Table Updates

DISCUSSION	<ul style="list-style-type: none">• Janue Johnson – FPL is working towards building communities within the departments• Katie Palacios – District has signed the Canvas contract, there will be a trial cohort starting next term, Katie is preparing for this over the next few
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	<ul style="list-style-type: none"> weeks • Mark Manasse – is having trouble with his moustache • Tasha Frankie – February The New Banquet National engineering week will have a networking event for students, wants to communicate with San Diego Engineering Council, what can they do for Mesa Students? • Kelly Spoon – working with the San Diego Engineering Counsel, with present an hour and a half for faculty, and an hour to students <ul style="list-style-type: none"> ○ ESCALA – coming to campus for HSI, instead of a course redesign for STEM, a 4 day workshop that incorporates an active learning project for STEM faculty •
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item 6: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Next meeting is scheduled for Thursday, January 25, which is during Flex Week- do we want to hold this meeting? • This meeting will be cancelled and we will meet again in February • Meeting was adjourned by Janue at 3:33
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Next Meeting: Thursday, February ; 3:00 – 4:30, LOFT

Submitted by: Eva Parrill, Senior Clerical Assistant, LOFT

Approved on: _____