

SAN DIEGO MESA COLLEGE

Conference and Travel Committee

(FKA Staff Development Committee)

Agenda

February 16, 2017

1:00 pm – 2:00 pm, LOFT

1. Call to Order
2. Review minutes from previous meeting (November 16, 2016)
3. Old Business:
 - a. Draft “Goals” as a group
 - i. “Encourage and make accessible funds for conference travel. Identify and rectify obstacles that inhibit conference participation”
 - b. “Report on Conference & Travel” Online Form
 - i. <http://www.emailmeform.com/builder/form/T9c58vfh6Sm5>
4. Awards to date (current budget status)
5. Pending items:
 - a. Request #18: Do we award funds after-the-fact?
 - b. Request #20: Does this qualify as a “conference”
 - c. Requests #23 & 24: both have 3 votes toward awarding \$350 each
6. Upcoming:
 - a. NCORE Conference
7. Next meeting
 - a. Scheduled for March 16, 1:00 pm – 2:00 pm,
 - i. This is during accreditation week- should we reschedule for March 9 or March 23?
8. Meeting Adjourned