CEL Meeting Notes 10/15/18

1. Welcome
2. Review/approve minutes
   1. Minutes were approved with slight modification of typos
3. Add 2 agenda items
   1. Use of space by NANCE student employees?
      1. When the space was created, the rule was that NANCE could use the space for professional development but not for study space
      2. Differentiate between NANCE and NANCE Students?
      3. NANCE students cannot use this space for a study space or use the computers
   2. Add NANCE Rep to this committee?
      1. Classified Senate would help to recruit
      2. This will need to be approved by president’s cabinet
4. Purpose of this committee
   1. Updated Goals
      1. Establish and implement professional learning funding request process
      2. Align professional learning subcommittees
      3. Support professional learning across the campus
   2. In the next meeting, we can review strategic plan and set reasonable, measurable objectives
5. Strategic Plan - tabled until Andy MacNeill is present
6. CEL Task Force
   1. Had a subcommittee meeting with Larry, Leticia, Lorenze, Andy, Janue, Eva
      1. Reviewed requests and processes, and determined that new requests would be reviewed by the subcommittee, requesters will have to present on their proposal to this committee
      2. HSI has a certain amount set aside and professional learning planned, Kelly Spoon is the coordinator and faculty can go to her with ideas, and is open to additional suggestions
         1. Considering bringing back NAPE which provides toolkits to a group of faculty
         2. In the spring they are considering doing innovation grants for 7 faculty
         3. All HSI funds are earmarked for certain events, this is an internal process, but there are funds available for conference and travel, but not much, only $7000, some faculty in psychology and Math faculty have requested funds,
         4. Larry- during this subcommittee meetings faculty proposals were talked to with the proposals, this is helpful for faculty and other subcommittee members, what they want and why they want the money
         5. Where the funding comes from should not matter to faculty, the subcommittee members can make that determination
         6. It works for now unless we start to receive more requests
         7. Are requestor informed of decisions
         8. The requestors were informed
         9. Can we have some language to have a form response for approved, declined with stipulations, declined
            1. Janue will work on that template
            2. The email will follow up with in-person conversations

Per our discussion, follow up with X, Y, Z individuals

Larry & Janue will put together a form

* 1. This task force will review requests

1. Subcommittee Highlights
   1. Madeleine- is there a list of the sources of funding for professional learning
      1. Janue- we’ve created a rubric and a list of criteria for each source of professional learning funding
      2. As we go into the spring semester, we can promote the form more
         1. We can include the rubric and the criteria on the form, or on the same webpage that is on the form.
   2. Select dates – a sign up sheet was passed around
      1. Each presentation should detail what that area is doing for professional learning, no more than 5 minutes
   3. PCAB presentation- is anyone interested in co-presenting?
      1. Janue will ask Beth to send the date of the meeting where CEL is set to present- it will be some time in the spring
      2. Larry volunteers to help
2. Roundtable
   1. Larry will be facilitating some conversations with faculty on issues surrounding race & equity, he presented at NFI and faculty requested that the discussion would continue
   2. Lety- is CRI no longer happening during the summertime?
      1. Janue- the LOFT is working with AFT TSI because both programs have similar learning objectives and deliverables, Mesa may offer an ESU if the program can be extended throughout the year. This wouldn’t carry any costs, so we could shift the funding to another project
      2. Lety- faculty can be resistant to “redesigning” their course
      3. Allan- this would be very cumbersome for computer science
      4. Madeleine- Kris Clark offers COA also has offered an assessment institute in the summer, but the funding for that is expiring soon
      5. Katie- come to the board of trustees meeting on November 8, the LOFT will be promoting the badge program, and participants will be able to earn a badge
         1. There is a badge bundle workshop being offered later in November
         2. @one courses – online 4 week courses – train the trainer, faculty from our campus are teaching these, they are in canvas, synchronous tools
         3. The LOFT is working to offer scholarships for @one courses, for Faculty and Classified employees, this will happen in the spring
         4. Faculty can get salary advancement credit if they pay through Fresno State
      6. Madeleine- can program review training be offered through canvas?
         1. Katie- yes, we can use canvas as a tool to collaborate for people who cannot attend meeting
      7. Lety- in November, she will be working with a grant writer to apply for another HSI grant, what should go into the professional development piece, how to infiltrate different levels of teaching, being able to go both deep and wide breadth
      8. Janue- 4 phases of curriculum, we are at level 1, how do we get to level 4? How do incentivize the change? (can you fill in more here?)
         1. Looking forward: How do we get more resources to make change s to curriculum & inspire faculty?
3. Next Meeting
   1. November 29, 2018; 3:30 – 5:00, LOFT
   2. Meetings this year: Sept. 27, Oct. 25, Nov. 29, ~~Jan. 24~~, Feb. 28, March 28, April 25, May 23
4. Adjournment