



## San Diego Mesa College Classified Professional Learning Committee Meeting Notes

March 13, 2019  
12:45 pm – 2:15 pm, LOFT

ATTENDEES	Present:	Absent:
	Janue Johnson	Carlos Pelayo
	Alan Goodman	Eduardo Arteaga
	Andy MacNeill	Ed Helscher
	Catherine Cannock	Jacqueline Collins
	Charlie Lieu	Leanne Kunkee
	Cindy Purnell	Virginia Enriquez
	Elizabeth Hazen	Rachel Schwarz
	Eva Parrill	Brandon Terrell
	Kristin Krogh	Consuelo Porto y Taboada
	Rocio Sandoval	
	Todd Williamson	

### Agenda Item 1: Call to Order: By Janue at 12:55

DISCUSSION	<ul style="list-style-type: none"><li>The meeting was called to order</li><li>Previous meeting's minutes were reviewed and approved as-is</li></ul>
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ACTION ITEMS	PERSON	DEADLINE
Post minutes to website	Todd Williamson	

### Agenda Item 2: ClassiCon Planning

DISCUSSION	<p>ClassiCON Planning Updates</p> <ul style="list-style-type: none"><li>Budget<ul style="list-style-type: none"><li>We only need quotes for breakfast beverages</li><li>Rocio will CC Andy on the next email on the next follow-up with the cafeteria</li></ul></li><li>Facilities<ul style="list-style-type: none"><li>Rachel is submitting the Events room request portal information,</li></ul></li></ul>
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	<ul style="list-style-type: none"> <li>• Food/Refreshments- we are coming in over budget- be mindful for the upcoming years</li> <li>• Schedule: Facilitators/Presenters- most are confirmed, have one slot that is not confirmed <ul style="list-style-type: none"> <li>○ Walk in Student's Shoes (LRC Scavenger Hunt)</li> <li>○ Claudia Perkins – Site Compliance</li> <li>○ Erika Higginbotham- DSPS Students strategies</li> </ul> </li> <li>• Registration- since the schedule is close to finalized, <b>Todd &amp; Kristin will create a registration form</b></li> <li>• Giveaways- Charlie has items: sunglasses, headbands, multicolor pens, Fanny Packs <ul style="list-style-type: none"> <li>○ Janue has a corner of her office to store items</li> </ul> </li> <li>• Marketing- posters are printed, Eva has not picked them up but she will, committee members can come by her desk and then distribute throughout the campus <ul style="list-style-type: none"> <li>○ We've sent the save the date</li> <li>○ Display on Visix</li> <li>○ People share in their committees</li> <li>○ MesaLOFT twitter</li> <li>○ Ask people to shared related to different to '80s themes <ul style="list-style-type: none"> <li>▪ Padlet</li> </ul> </li> </ul> </li> <li>• Competition/Team Building Activities <ul style="list-style-type: none"> <li>○ Win/lose/draw- Pictionary-esque game <ul style="list-style-type: none"> <li>▪ 1 minute timer</li> </ul> </li> <li>○ Name that tune</li> </ul> </li> <li>• Decorations <ul style="list-style-type: none"> <li>○ Table clothes? Center pieces? Posters? Rubix cubes? Troll dolls, cabbage? Vhs, and cassette tapes?</li> <li>○ <b>If people have items, bring them to the next couple meetings</b></li> </ul> </li> <li>•</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• <b>Follow up with cafeteria- breakfast coffee/tea service</b>	• Rocio	•
• <b>Create registration form</b>	• Todd, Kristin	•
• <b>Collect 80's themed things for decorations</b>	• Everyone on committee	•

### Agenda Item 3: Report out

DISCUSSION	<p>Report back – Career Pathways/Career Advancement in Community Colleges</p> <ul style="list-style-type: none"> <li>• Cloris Johnson, Eva Parrill <ul style="list-style-type: none"> <li>○ Reported about the workshop at City College, how to advance your career within California community colleges</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>○ Information about resume writing, interviewing, how to tailor your application, books to read to gain insight into hiring and advancing your career</li> <li>○ We would like to offer a repeat of this workshop at Mesa, with Prez Ricky &amp; Prez Pam presenting about their career paths</li> <li>○ Andy- we could ask people from other colleges in our district to co-present</li> <li>○ This can be part of a larger series about career advancement-including workshop on resume writing, how to apply for reclass,</li> <li>○ Janue &amp; Eva are working with Paula Jean Miranda (PL/PD Coordinator at City College) to coordinate with Prez. Ricky</li> </ul>
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ACTION ITEMS	PERSON	DEADLINE
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**Agenda Item 4:** Round Table

DISCUSSION	No round table discussion
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ACTION ITEMS	PERSON	DEADLINE
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**Agenda Item 5:** Next Meeting/ Schedule for the rest of the year/adjourment

DISCUSSION	<ul style="list-style-type: none"> <li>• Next Meeting <ul style="list-style-type: none"> <li>○ April 24, 12:45 pm – 2:15 pm, LOFT</li> </ul> </li> <li>• Schedule for the rest of the year: <ul style="list-style-type: none"> <li>○ April 24, May 8, May 22, June 3 (ClassiCon prep), June 12</li> </ul> </li> <li>• Adjournment <ul style="list-style-type: none"> <li>○ Meeting adjourned at 2:05 PM</li> </ul> </li> </ul>
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ACTION ITEMS	PERSON	DEADLINE

Submitted by: Eva Parrill, Senior Clerical Assistant, LOFT