

**San Diego Mesa College
Classified Professional Learning
Meeting Notes**

4/10/2019
12:45 – 2:15, LOFT

ATTENDEES	Janue Johnson (Co-Chair)	Absent:
	Rachel Shwarz (Co-Chair)	Brandon Terrell
	Alan Goodman	Carlos Pelayo
	Andy MacNeill	Catherine Cannock
	Charlie Lieu	Cynthia Purnell
	Ed Helscher	Consuelo Porto y Taboada
	Elizabeth Hazen	Eduardo Arteaga
	Eva Parrill	Jacqueline Collins
	Kristin Krogh	Leanne Kunkee
	Rocio Sandoval	Virginia Enriquez
	Todd Williamson	

Agenda Item A: Call to Order:

DISCUSSION	1. Approval of the March Minutes <ul style="list-style-type: none"> The minutes draft review.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item B: ClassiCon Planning Updates

DISCUSSION	<ol style="list-style-type: none"> 1) Budget 2) Facilities – our workshops will be in the BT building <ol style="list-style-type: none"> a) Registration, lunch, will be in MC211 <ol style="list-style-type: none"> i) Bag stuffing will be in LRC 4th floor ii) What day is the Costco run? Monday morning 8 am, bag stuffing in the afternoon (11 am – 1 pm) iii) Ed, Andy, Alan, Consuelo, will go to Costco 3) Food/Refreshments <ol style="list-style-type: none"> a) all done except for breakfast drinks b) breakfast drinks- no response from cafeteria
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	<p>4) Schedule: Facilitators/Presenters</p> <ul style="list-style-type: none"> a) May have to switch Safezone training in June 4th in the AM- the safezone task force needs to poll what time they are available b) We need blurbs for some workshops- Eva, Rachel, Janue will send out notices to presenters who need to send in blurbs c) Richard Simmons/Jane Fonda video, Brandon & Catherine will cheer and lead? d) Todd & LOFT team will print out sign in sheets, based on registration submission <p>5) Registration</p> <ul style="list-style-type: none"> a) Todd has a draft, we will try to send it out by next Friday, April 19- need to finalize times of workshops <ul style="list-style-type: none"> i) We will send it to the committee on Monday or Tuesday to test it out ii) People will have 3-4 weeks to register <p>6) Volunteer for extra points for your team</p> <p>7) Set up, check in table, set up decorations, take lunch tickets, lunch setup, room setup... what else could they do?</p> <p>8) Ask people what 80's song they would like to sing for karaoke/Classified Jam Session</p> <p>9) Name tags for participants- design</p> <ul style="list-style-type: none"> a) Will have image of cassette, team color, clip on design <p>10) Giveaways</p> <ul style="list-style-type: none"> a) Charlie is still waiting for some items he has ordered <p>11) Marketing</p> <ul style="list-style-type: none"> a) Everyone needs to take flyers and post them in their area <p>12) Competition/Team Building Activities</p> <ul style="list-style-type: none"> a) The committee will all dress up in 80s and maybe do a skit? <p>13) Team Captains (Prez & VPIs) need to be briefed on their duties</p> <ul style="list-style-type: none"> a) Andy will email the team captains <p>14) Decorations</p> <ul style="list-style-type: none"> a) Rocio has rubix cubes, slap bracelets b) Charlie has decorations from an 80's party c) How can we display 80s social action <ul style="list-style-type: none"> i) Whiteboards and people can write about memories of political conflict/experiences in the 80s ii) Edeama (equity librarian) iii) Judy Sundayo may have some contribution
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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item C: Action items for next meeting

DISCUSSION	1) Send trivia questions to Charlie 2) Reference the padlet
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item D: Round Table

DISCUSSION	1) Carlos – video games instead of jazzercise, on Thursday 2:00 – 3:00 2) Rocio wants square boxes that can be made into rubix cube decorations
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item X: Announcements:

DISCUSSION	1. Next Meeting a. April 24, 12:45 pm – 2:15 pm, LOFT 2. Schedule for the rest of the year: a. April 24, May 8, May 22, June 3 (ClassiCon prep), June 12 3. Meeting was adjourned at 2:00 pm
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Submitted by: Eva Parrill

Approved on: