San Diego Mesa College
Facilities Committee - Notes
Thursday, December 4th, 2014
LRC 208, 1:00 - 2:00pm

MEMBERS	Rachelle Agatha	Joseph Halcott (absent)	Chris Manis (absent)	Susan Topham
	Eduardo Arteaga (absent)	Penny Hedgecoth	Tim McGrath	Dave Warczakowski (absent)
	Will Cabistan (absent)	Jill Jansen	Mike McLaren	
	Dave Evans	Igor Korneitchouk	John Mitchell	
	Tony Gutierrez (absent)	Taj Krumholz	Jennifer Osborne (absent)	
		Sara Leonard (absent)	Charlotta Robertson (absent)	

I. CALL TO ORDER

Welcome	• Rachelle called to order at 1:04pm, minutes approved.

II. FACILITIES MASTER PLAN

Remaining Questions	• No questions on master plan since last meeting.

III. INTEGRATED PLANNING AND BARC

Discussion	• Discussion on how the facilities committee fits in on the planning process and how planning ties into accreditation • Overview of various planning and prioritization committees given and how requests are moved through the system for review • Discussion held on facilities requests planning and prioritization • Future 2015 goal: procedure, rubric, and criteria for facility requests

IV: STANDING ITEMS

Equipment Maintenance, Work Order Stats, and 15-16 Budget	• No significant change or new items since last meeting • Brief discussion on Work Order statistics for current year to date and month ending 11/30/14. • Begin data collection, will explore options on how committee will submit something for 15-16 budget

V: FACILITIES UPDATES

Campus	• Discussion on campus wide leaks due to rain storm
District	• No other items indicated

VI: ROUNDTABLE

Misc	• No new items

VII: ADJOURNMENT

Next Meeting	• February 5th, 2014

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE