

San Diego Mesa College
 Facilities Committee - Notes
 Thursday, April 7, 2016
 LRC 208, 2:15 - 3:00 pm

MEMBERS	Rachelle Agatha	Erika Higginbotham (absent)	Michael McLaren
	Christopher Manis(absent)	Frank Fernandez (absent)	Sara Leonard (absent)
	Dave Warczakowski	Jennifer Osborne (absent)	Susan Topham
	William Brothers	Terry Hiatt & Gilberto Torres	Taj Krumholz
	Eduardo Arteaga	John Mitchell (absent)	Tim McGrath (absent)
	Dave Evans (absent)	Kim Perigo (absent)	

A. Call To Order & Approve Minutes

Welcome	<ul style="list-style-type: none"> Rachelle called to order at 2:15pm
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B. Review & Approve Minutes

Minutes	<ul style="list-style-type: none"> Minutes reviewed & approved
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C. Facilities Resource Prioritization

Discussion	<ul style="list-style-type: none"> Discussion held on need for a Mesa Facilities Operation Plan This plan will establish forecasting and outline needs for 3-5 years on equipment maintenance, operational needs, and building maintenance. Plan will interface with SDCCD Facilities Master Plan which will not be updated until after the bond. Facilities Operational Plan Draft will be a goal for 16-17
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D. PCAB Reporting Dates

Discussion	<ul style="list-style-type: none"> Report to PCAB on April 19th Report will be an overview of our goals and status to date.
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E. Goals 15-16

Discussion	<ul style="list-style-type: none"> Transportation workgroup (Mike) – will set up a meeting to hear presentation from Urban Geography class and will then present to Entire committee at last meeting Cleaning & Communication (Kim/Dave) – Dave to touch base with Kim prior to PCAB meeting. Equipment Maintenance (Rachelle) roll into Facilities Operational Plan in 16-17
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	<ul style="list-style-type: none"> • Long Term Planning (Erika) roll into Facilities Operational Plan in 16-17
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F. Spring 15-16 Meetings

Discussion	<ul style="list-style-type: none"> • May 5th is last remaining for Spring semester
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G. Roundtable

Discussion	<ul style="list-style-type: none"> • Facilities requests from BARC will be reviewed and discussed at May meeting • Police update – discussion on signs placed behind LRC for no trespassing
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VII: Adjournment

Next Meeting	<ul style="list-style-type: none"> • Adjourned 3:00 PM • Next Meeting May 5, 2016
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE