San Diego Mesa College

MIT Committee - Minutes

Wednesday, February 15, 2017

4:00 p.m. - 5:00 p.m., A-104

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| **MEMBERS** | Rachelle Agatha  | Erika Higginbotham | Daniel Stromwall |
| Joel Arias | District IT (Absent) | Ailene Crakes |
| Jacqueline Collins | Nick Cantrell (ASG) (absent) | Walter Wesley |
| Michael Davis | Momilani Ramstrum |  |
| David Fierro | Steve Sanchez (absent) |  |
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1. **CALL TO ORDER**

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| **Welcome** | * Rachelle called the meeting to order at 4:01 pm.
* Motion by Momilani Ramstrum, second by Walter Wesley to approve the minutes from the previous meeting, January 18, 2017.
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**II: Review of Objectives and strategies**

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| **Discussion** | * Rachelle reviewed the purpose and the vision behind the Technology Strategic Plan and Goals Matrix.
* The Goal/Objective Leaders were asked to review the content of the matrix to ensure the goals/objectives were still relevant. Everyone was asked to update, complete and email the matrix to Rachelle by March 10, 2017, in preparation for the March 15, 2017 meeting.
* Rachelle reminded the Committee that they are to present at the May 16, 2017 PCAB. A video presentation was suggested; however all were encouraged to submit their ideas.
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**V: ROUNDTABLE & ADJOURNMENT**

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| **Next Meeting** | * Motion to adjourn the meeting by David Fierro with a second by Momilani Ramstrum at 4:43 pm.
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| **ACTION ITEMS** | **PERSON RESPONSIBLE** | **DEADLINE** |
| Complete the Strategic plan verification matrix. | Goal/Objective Leaders | March 10, 2017 |