San Diego Mesa College

MIT Committee - Minutes

Wednesday, February 17, 2016

LRC 208, 4:00pm – 5:00pm

|  |  |  |  |
| --- | --- | --- | --- |
| **MEMBERS** | Rachelle Agatha | Walter Wesley | Kent Keyser (absent) |
| David Fierro  | Momilani Ramstrum | David Kennemer (absent) |
| Susan Topham | Joel Arias | Vacant – Faculty Co Chair |
| Erika Higgenbotham | Michael Davis | Vacant – Student Rep |
| Inna Kanevsky | Trina Larson (absent) |  |
|  | Claude Mona (absent) | Taj Krumholz |  |

1. **CALL TO ORDER**

|  |  |
| --- | --- |
| **Welcome** | * Rachelle called to order at 4:01 pm
* Minutes approved, motion by David Fierro and second by Momilani
 |

**II: Goals 15-16**

|  |  |
| --- | --- |
| **Discussion** | * IT Strategic Plan will go to PCAB in May and what to report
 |
| **IT Strategic Plan** | * Brief discussion on review and update from last meeting until now
* History of document discussed as well as research of best practices and alignment with committee goals
* Brief discussion on the difference between a goal and operation in support of goal
* Revisions to be turned in by March 9th
 |

**III: BARC Update**

|  |  |
| --- | --- |
| **Discussion** | * 15-16 not compiled yet – tentative update to be sent before next meeting
 |

**IV: Round Table**

|  |  |
| --- | --- |
| **Discussion** | * Clarification on who to contact regarding rollouts and upgrades.
 |

**VII: Adjournment and Next Meeting**

|  |  |
| --- | --- |
| **Next Meeting** | * Adjourned 4:33pm. Next meeting March 16, 2016
 |

|  |  |  |
| --- | --- | --- |
| **ACTION ITEMS** | **PERSON RESPONSIBLE** | **DEADLINE** |
|  |  |  |