San Diego Mesa College

MIT Committee - Minutes

Wednesday, November 15, 2017

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| **MEMBERS** | Rachelle Agatha | Erika Higginbotham | Michael Davis |
| David Fierro | Ailene Crakes | Charlie Lieu |
| Momilani Ramstrum | Walter Wesley |  |
| Jacqueline Collins | Steve Sanchez (absent) | Nick Comer |
| Katie Palacios | Joel Arias (absent) |  |
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1. **CALL TO ORDER**
   1. Rachelle Agatha called the meeting to order AT 4:05 pm
   2. Committee welcomed Charlie Lie the newest member
   3. Minutes approved
2. **17-18 PLAN UPDATES**

* + Tech Planning and Support – Michael
  + Classroom-based Technology – Duane/Momilani
  + Distance Learning – Ailene (update has been provided)
  + Campus Computing – David
  + Professional Learning & Training – Erika
  + Communication – Joel
  + Fiscal Resources - Rachelle

1. Teams to provide updates to Rachelle by the end of January so a compiled updated plan can be reviewed at the meeting on 02/21/18
2. Discussion held on level of update required. This is a mid-plan update, so updates may vary depending on projects and activities on campus.
3. **BARC/PPIS UPDATE**
   1. Rachelle gave an update on the PPIS funds for 17-18. PCAB approved the BARC recommendation to prefund $400,000 of PPIS (Physical Plant and Instructional Support) funds for replacement of instructional technology based on the Technology Plan and identified projects
   2. David provided an overview of some of the projects being worked on over the holiday break including classrooms and servers.
4. **ROUNDTABLE & ADJOURNMENT**
   1. Nick shared the status of upgrading to Office 2016 working with College Technology
   2. Duane provided an update on his objective including an overview of a survey he plans to develop. Rachelle noted that the survey will come back to the Committee before it is deployed for review.
   3. Next meeting 02/21/18
   4. PCAB meeting/presentation will be 04/17/18
   5. Adjourned at 4:45PM