San Diego Mesa College

Safety Committee Meeting Minutes

Thursday March 15, 2018

Room A-104, 2:15PM-3:00PM

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| **MEMBERS** | David Fierro | Nancy Bromma (A) | Nathan Beschart (A) | Eduardo Arteaga (A) |
| Matt Fay | Miranda Mitchem | Frank Fennessey (A) | Dave Warczakowski (A) |
| Susan Topham | Tonya Whitfield (A) | Trevor Wilson | Chelsea Rue (A) |
| Ryan Schumaker (A) | Jacqueline Collins (A) | Diana Medero (A) | Yon Chung (A) |
| Erika Higginbotham | Carol Novosad (A) | Rob Myers | Melissa Agudelo (A) |
| Michael Lewis | Erica Dummer (A) | Melissa Williams (A) | Mylene Noceda (A) |
| Ana Fuentes | Alma Fuentes | Andrea Vega |  |
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| 1. **Welcome**
 | David called to order at 2:17PM |
| 1. **17-18 Goal Updates**
 | 1. Policy Approval: Matt provided an update.
	1. CHP – In process, timeline extended
2. Inspections:
	1. Upcoming County Inspection: Informally notified of pending DEH inspection (overdue). Date TBD.
		* **Resolve all outstanding items from previous inspection; Mesa is 1st on the list for inspection.**
	2. Keenan Liability Inspection: Work in process.
3. Safety updates:
	1. Website Update – Forms have been added to the website. Safety concerns can now be reported anonymously. Accessible to Students & Staff.
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| 1. **Taskforce Reports**
 | 1. Science Bldg Safety Workgroup:
	* Matt is working with them on the CHP.
	* Math/Science has own Safety Workgroup.
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| 1. **Discussion Item**
 | 1. Power Outage 03/13/2018:
	* Matt met with Incident Command Group; Pam will have after-incident debrief.
	* Issues:
		+ Little to no interdept. Cooperation; miscommunication among faculty
		+ Following Day: Doors were reset due to outage and remained unlocked the next morning; Lights and Key Pads required reset or manual operation
	* To Be Reviewed:
		+ Access to Speaker system to alert the building
		+ Email Notices – sent to students only, not faculty
		+ Evacuation Process – designated meeting spot and roll call
		+ Elevators – currently running on backup power/generators
	* Karen will provide response to Matt regarding any reported injuries during the outage.
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| 1. **Injury Reports**
 | * List of Accidents provided reporting a small number of minor student/faculty incidents.
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| 1. **Round Table**
 | * No Updates at this time. Power Outage discussion took precedence.
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| 1. **PCAB Date**
 | * May 15, 2018
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| 1. **Adjournment**
 | * 3:20PM
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