San Diego Mesa College

Safety Committee Meeting Minutes

Thursday March 15, 2018

Room A-104, 2:15PM-3:00PM

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| **MEMBERS** | David Fierro | | Nancy Bromma (A) | Nathan Beschart (A) | Eduardo Arteaga (A) |
| Matt Fay | | Miranda Mitchem | Frank Fennessey (A) | Dave Warczakowski (A) |
| Susan Topham | | Tonya Whitfield (A) | Trevor Wilson | Chelsea Rue (A) |
| Ryan Schumaker (A) | | Jacqueline Collins (A) | Diana Medero (A) | Yon Chung (A) |
| Erika Higginbotham | | Carol Novosad (A) | Rob Myers | Melissa Agudelo (A) |
| Michael Lewis | | Erica Dummer (A) | Melissa Williams (A) | Mylene Noceda (A) |
| Ana Fuentes | | Alma Fuentes | Andrea Vega |  |
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| 1. **Welcome** | | David called to order at 2:17PM | | | |
| 1. **17-18 Goal Updates** | | 1. Policy Approval: Matt provided an update.    1. CHP – In process, timeline extended 2. Inspections:    1. Upcoming County Inspection: Informally notified of pending DEH inspection (overdue). Date TBD.       * **Resolve all outstanding items from previous inspection; Mesa is 1st on the list for inspection.**    2. Keenan Liability Inspection: Work in process. 3. Safety updates:    1. Website Update – Forms have been added to the website. Safety concerns can now be reported anonymously. Accessible to Students & Staff. | | | |
| 1. **Taskforce Reports** | | 1. Science Bldg Safety Workgroup:    * Matt is working with them on the CHP.    * Math/Science has own Safety Workgroup. | | | |
| 1. **Discussion Item** | | 1. Power Outage 03/13/2018:    * Matt met with Incident Command Group; Pam will have after-incident debrief.    * Issues:      + Little to no interdept. Cooperation; miscommunication among faculty      + Following Day: Doors were reset due to outage and remained unlocked the next morning; Lights and Key Pads required reset or manual operation    * To Be Reviewed:      + Access to Speaker system to alert the building      + Email Notices – sent to students only, not faculty      + Evacuation Process – designated meeting spot and roll call      + Elevators – currently running on backup power/generators    * Karen will provide response to Matt regarding any reported injuries during the outage. | | | |
| 1. **Injury Reports** | | * List of Accidents provided reporting a small number of minor student/faculty incidents. | | | |
| 1. **Round Table** | | * No Updates at this time. Power Outage discussion took precedence. | | | |
| 1. **PCAB Date** | | * May 15, 2018 | | | |
| 1. **Adjournment** | | * 3:20PM | | | |