

San Diego Mesa College
Safety Committee - Notes
Thursday, February 21st 2019
A-104, 2:15-3:15pm

MEMBERS	Lorenze Lagaspi (absent)	Nancy Bromma	Diana Medero	Chelsea Ruwe
	Matt Fay	Jacqueline Collins (absent)	Dave Warczakowski	
	Susan Topham	Melissa Agudelo (absent)	Eduardo Arteaga (absent)	
	Ryan Shumaker (absent)	Nathan Betschart (absent)	Rob Meyers	
	Erika Higginbotham	Carol Novosad	Kelly McDaniel (absent)	
	Suzanne Khambata (absent)	Dan Vera	Frank Fennessey (absent)	

A. CALL TO ORDER

Welcome	<ul style="list-style-type: none"> Meeting called to order at 2:15pm
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B. Policies and Plans

Approvals	<ul style="list-style-type: none"> The Personal Protective Equipment Plan was present and discussed. There were a few minor typographical errors, which were submitted and to be correct for final plan M. Lewis motioned a vote for approval with the above submitted corrections D. Vera 2nd Plan was approved unanimously
Upcoming Plans	<ul style="list-style-type: none"> M. Fay discussed the next Plan that will be worked on is the Bloodborne Pathogens Plan/Biological Safety Plan. The Plan will keep as much of the Language from the District's Plan so that there is continuity between plans throughout the district. Items will be changed as needed to deal with local Mesa facilities and functions. As the BBP plan is being developed M. Fay will work with varies groups on campus who's daily work functions would be greatly affected by the implementation of the plan. M. Fay presented a spreadsheet showing the status of all current plans that are required by Cal-OSHA. Moving forward this will guide us to plan development and needed reviews.

C. Inspections

Check list	<ul style="list-style-type: none"> M. Fay presented the Lab/Facilities inspection checklist. This checklist is to be used in conjunction with the previously approved General Classroom inspection checklist. M. Lewis voiced concern about the need for clarification to make sure
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	<p>there is an understanding that both checklists need used to be used together in certain circumstances. The suggestion was made that important items from the classroom inspection form be repeated onto the Lab form so that Items would not be inadvertently missed.</p> <ul style="list-style-type: none"> • M. Fay would look into the suggestion and add verbiage to the lab inspection form clarifying that both inspection forms needed to be used for lab and facilities areas. • S. Topham made a motion to vote for approval of the Lab/Facilities inspection form with the above clarifications added in. • M. Lewis 2nd. • Inspection form was approved unanimously
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D. Task Force Reports

reports	<ul style="list-style-type: none"> • Science Building workgroup had no report • Student Service workgroup: Had a radio communications exercise, although there were some technical difficulties the group had fun and were very interactive.
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E. Discussion items

Training	<ul style="list-style-type: none"> • D. Vera discussed that he is certified to conduct certain train the trainer trainings. District risk Management will create a list of available training opportunities, when the list is created it will be sent to Mesa • D. W. brought up a concern on the campus facilities requirement for above ground gas pump training. D. Vera was going to assist in looking into who is responsible for providing that training.
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F. Injury Reports and Updates- District R.M.

reports	<ul style="list-style-type: none"> • A list of past injuries was submitted to the safety committee. The list will be reviewed by the Campus OEHS Coordinator, M. Fay, to see if any follow-up is needed to any of the incidences.
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G. Round Table

	<ul style="list-style-type: none"> • D. Medero discussed a few items: <ul style="list-style-type: none"> -Traffic was very well controlled through the first few weeks of the semester. There were individuals helping with controlling the street lights on Mesa College Dr. so that the traffic would not get backed up during peak times. AN officer was also stationed within the campus intersection by mesa circle/ parking structure/crosswalk/tennis courts to help with traffic flow. • There was an incident with a male in the L-100 female locker room.
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	<p>When he was spotted he ran out and was not caught. Campus police boosted patrols around the locker room and it seems to have been an isolated incident.</p> <ul style="list-style-type: none"> • There was a brief discussion about video cameras being used on campus. • There was some discussion about the recent TB exposure on the Mesa campus and the way that campus was notified by city public health services. For this instance it was handled differently than in the past and the campus Student Health office was concerned in the way that it was handled. It was decided to monitor future notifications to see if the City's procedures had been changed or if this was an isolated incident. However if notification procedures have changed further discussion will need to be had.
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H. Adjournment

Discussion	<ul style="list-style-type: none"> • Adjourned 3:15pm • Next meeting is March 21st
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE