Student Services Council
Meeting Minutes

September 16, 2020
2:00 – 4:00 pm, Zoom

ATTENDEES	Ashanti Hands, Chair	Pilar Ezeta	Trina Larson (Rec Sec)
	Johanna Aleman	Erika Higginbotham	Charlie Lieu
	Marisa Alioto	Cam (pro: "com") Hin	Gilda Maldonado
	Ivonne Alvarez	Anne Hedekin	Larry Maxey
	Raquel Aparicio	Vicki Hernandez	Vicki Miller
	Ailene Crakes	Leroy Johnson	Agustin Rivera, Jr.
	Leticia Diaz	Kyung Ae Jun	Andrew Tanjuaquio
	Claudia Estrada-Howell	Suzanne Khambata	Karla Trutna

AGENDA ITEM I: Welcome, Equity & Success Sightings

REMARKS	- Welcome to Cam Hin, our new Vice President of the AS! - People around the table were feeling hopeful, inspired, tired, scared. These feelings were captured through menti.com (see below). - Equity Sighting: Volunteers for food distribution days! - Three African American students will lead a panel of students the Pathways Retreat. They are demonstrating courage. Join!

AGENDA ITEM II: Review of Meeting Notes

APPROVAL/ MODIFICATION	Notes from April 15, 2020 and the summer retreats were approved with no changes.

AGENDA ITEM III: Campus/District Updates

UPDATES	**Campus Community Forum** - Thanks to Student Services and our specific presenters for all who participated. **Working on Campus** - Spring will probably be similar to Fall with limited on-campus classes. A formal decision will likely be made late Sept/Oct. - For those who want to work in the office: decisions will be made about how many can work in areas and how areas will be supervised, for example.

	Budget
	• We may be facing mid-term cuts. Chancellor will update us further when more is known.

AGENDA ITEM IV: Old Business

UPDATES	None

AGENDA ITEM V: New Business

UPDATES	**Student Services Call to Action** • We're all aware of our Call to Action due on September 30. We want specific actions to close the gap that impacts our African American students. We want to take a good look at our barriers, in particular. We want to be intentional, courageous, bold, and available to all students, but in particular, with Black students. Have fun – what brings joy, meaning> We want to create impact. • Thoughts? Counseling has a monthly collaboration meeting. Expect great things! • This is a time to act. Not a time for red tape. The ideas should be applicable to every student with a focus on African American students right now. We want to ask: Why are we doing "x" this way? We know if we try something it may not work. We have to start. We have to try, assess, and learn. • "Be creative. Be Bold. Be Intentional." • Keep focusing on our Black students. It may be uncomfortable. We'll start with what's going on in the world. We will start here, but we will see changes for every student. **CARES Act Funds** • We have received CARES Act funding. • Students can apply for a $500 grant. The deadline is Sept 28. Students who are eligible have been notified. We also have $200 grants via United Way for students ineligible for CARES Act funding (high school students, Dreamers). • SS Allocation: We've focused on additional counseling hours, professional learning, phones, health records, Ivy Chat Bot, Kurziwell, and Cranium Café; If you have needs, please bring them forward. **Mid-Term Accreditation Report** • Kim Perigo shared a report with an overview of needed work for the mid-term report, due next year. Student Services expertise will be

	very important to this document (activities/work related to Equity). The writing team is still struggling with outcomes and, particularly, ALOs, recognizing that they don't always fit well with Student Services. It would be helpful to know more about this. We have a bit of a gap since Kris Clark's retirement. We also need a little more information on committees and committee evaluations. Any input appreciated. • Please look at the report online and give us some feedback. Lisa Shapiro is the lead writer and will receive this. It will be also vetted in many venues and through the governance process. • Trina will send link and recommendations table to MSSC. • The Quality Focus Essay (QFE) helps us think about where we are as a campus. We want to tell the collective story of our college. • Please see the draft mid-term report and feedback page here. **SS Dashboard** • IE has created our Program Review Dashboard for 19-20 student outcomes disaggregated by different demographic profiles, looking for equity gaps. Kyung Ae walked us through the Dashboard. Kyung Ae will clean up some data and will send link to Ashanti and Trina who will share with Student Services leads. **SS Professional Learning** • We now access to Go2Knowledge, an online learning platform. Their topics are timely and are just long enough but not too long. Flex is available. Those who have checked it out say the information is helpful. https://www.go2knowledge.org/learn/dashboard

AGENDA ITEM VI: Student Services Updates

UPDATES	**Student Services:** • M&M: M&M is doing a great job with innovative community-building activities. This month the focus is on health and fitness! • Tech Update: Check out the new Online Learning and Student Resources page. This was built based on student feedback. It's an awesome one-stop shop. http://bit.ly/MesaResources. Also, all virtual bots are in place. **Student Affairs:** • Student Affairs: We're excited to collaborate with initiatives and departments across campus related to Your Voice campaign. We have virtual workshops. We will have an amazing Constitution Day event planned tomorrow. http://www.sdmesa.edu/student-services/student-affairs/vote.shtml • AS/Clubs: The AS now has a full council. The AS is currently accepting

requests for funding activities.
https://www.emailmeform.com/builder/form/Q4pqC316UL
- Financial Aid: We're closing 19-20 and submitting reports to agencies. Applications for next year open October 1.
- Promise: Promise students need to be enrolled in 12 units by October 12, so students can appeal. The District will fund part-time students. (See appeal form, below).
- Student Health: Flu shots arrived today; encourage students to seek mental health services. Please report instances of COVID-19 to SHS. SHS can get food and hotel accommodations, for example, to help.

Student Development
- Admissions/Veterans/Records: Students are already applying for Spring 2021. The phone tree should be active next week. Campus Solutions didn't alert Admissions that faculty weren't reporting last date of attendance. This has created problems for Financial Aid. Emails have gone out to faculty.
- Career/Evaluations: We celebrate connections. See here.
- Counseling: The department has an open house planned mid-October, with a focus on instructional faculty. But there will be something there for everyone!
- Transfer Center: Transfer "Week" will devote weeks to different systems. All materials are now online.
- Veterans Resource Center: Look in your email and online for Veterans Day activities.

Student Success & Equity
- CRUISE & PN: The PNs are stressed but hanging in. They are connecting with students online. We're adjusting hours based on student need and requests.
- DSPS: Poppy Fitch is our new DSPS director at the District. District DSPS is working with the campuses for individuals who can't use face masks due to a disability.
- EOPS: STAR TRIO grant has been extended. We'll have a new SST position for EOPS and special programs.
- The Stand: We've been giving out $50 food cards each week. Please come out to support the food distribution days!

MT2C (Manasse)
- Check this out: https://sdccd.instructure.com/courses/2371983

AGENDA ITEM VII: Institutional Effectiveness Updates

UPDATES	Mesa Pathways • SSE will partner with Pathways to ensure that we have equity-focused goals within Pathways. Mesa 2030 • Consultants will soon be scheduling follow-up interviews. Sept. 22-Oct 1. SEA • The team is working on the next report and are collaborating with Athletics on the Olympian Pathways Prototype project. Committee on Outcomes & Assessment • A change of leadership is in the works. Program Review • There's no program review this year. The committee is looking at composition.

encouraged
tired but happy
blessed
inspired
overwhelmed
scared
tired
hopeful
appreciative
busy
grateful
happy
gratefull
thankful
overwhelemed
at peace
zoom-out
better

Accreditation 2017--San Diego Mesa College Recommendations for Improvement

Context: _The first portion of the report is the Quality Focused Essay (QFE) and provides a narrative about what the college has determined it needs to working on, the second portion is a direct response to these 6 recommendations._

College Recommendation	Standard
1: In order to ensure continuous improvement, the team recommends that the college revisit course and program assessment processes to improve the quality, effectiveness, and consistency of student learning outcomes assessment.	I.B.2, I.B.3, I.B.6, II.A.2, II.A.3
2: In order to ensure continuous improvement, the team recommends that a consistent formal self-evaluation process be developed and implemented across all committees and that outcomes of that assessment be posted on the governance website.	I.B.7, I.B.8, I.C.5, IV.A.7
3: In order to ensure continuous improvement, the team recommends that the College has student learning outcome assessment data and analysis accessible to the public.	I.B.8, I.C.3
4: In order to improve facilities and educational planning, the team recommends that the District develop an updated comprehensive Facilities Master Plan to integrate with each campus's Educational Master Plan. The plan should be integrated with the College program review process and with the on-going and routine facilities assessments done by the College and District Facilities to include scheduled equipment replacement. The Facilities Master Plan should align with and directly support the District Strategic Plan and the College's strategic plans.	III.B.2, III.B.3, III.B.4
5: In order to ensure continuous improvement, the team recommends continued effective communication through the consistent development and dissemination of robust committee meeting minutes that include constituent dialogue and feedback and that these enhanced minutes will be posted on the governance website.	IV.A.6
6: In order to ensure continuous improvement, the team recommends continued effective communication through the inclusion and posting of the President's Cabinet minutes, purpose, goals and agendas on the governance website.	IV.A.6

Provide Comments on Current Draft at: https://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml

SAN DIEGO PROMISE

CITY COLLEGE • MESA COLLEGE
MIRAMAR COLLEGE

San Diego Promise Appeal Petition

Please follow the directions below. Incomplete forms will be denied.

1) Complete and sign the petition
2) Attach a statement and any supporting documentation explaining your reason for petitioning for an exception to program requirements
3) Submit your petition to Karla Trutna, Promise Coordinator: **ktrutna@sdccd.edu**
4) Students will be notified of the final decision within four weeks

STUDENT INFORMATION

Student Name	
CSID		**College**	☐City ☐Mesa ☐Miramar
Phone		**Email**	

I am requesting the following:

☐ Exception to 24 unit requirement

☐ Exception to 2.0 GPA requirement

☐ Leave of Absence/Deferment Term: _____

☐ Exception to graduation year requirement

Based upon one or more of the following criteria:

☐ Extenuating Circumstances (documentation must be attached)

☐ Required DSPS Accommodation

☐ Significant Academic Improvement

==Please attach a personal statement to explain why you are requesting an exception. Be sure to provide as much information as possible to explain your situation and attach any supporting documentation.==

I certify that the above is correct to the best of my knowledge.

Student Signature		Date	

For Office Use Only

☐ Approved (Term:)	Authorized
☐ Denied	Signature