

Student Services Council Meeting Minutes

September 21, 2022
2:00 – 4:00 pm, Zoom

ATTENDEES	Larry Maxey, Chair	Pilar Ezeta	Agustin Rivera, Jr.
	Susan Alfafara-Kilacky	Anne Hedekin	Claudia Perkins
	Johanna Aleman	Erika Higginbotham	Olivia Picolla
	Marisa Alioto	Kyung Ae Jun	Cynthia Rico
	Ivonne Alvarez	Suzanne Khambata	Karina Sandoval
	Philemon Bakit	Trina Larson (Rec Asst)	Ryan Shumaker
	Ailene Crakes	Lucio Lira	Charles Shimazaki
	Lynn Dang	Gelend Feliciano (Glen)	Andrew Tanjuaquio
	Leticia Diaz	Gilda Maldonado	Phoebe Truong
	Nellie Dougherty	Mark Manasse	Karla Trutna
	Darien Duong	Vicki Miller	

AGENDA ITEM I: Equity & Success Sightings

REMARKS	<ul style="list-style-type: none"> • Thanks to Karina who has been a lifesaver working with the CCAP program. • A shout-out to Student Affairs, the Dreamers Center, and Outreach. • A shout-out to Jessica Gaffney in Financial Aid for help with a student issue. • Project Success has provided \$20,000 to The Stand. \$5000 is going to Hunger and Homeless Week so that we can provide gift cards to students. • Today the Pride Center hosted a Rainbow Eat and Greet. We had an amazing turnout! It was great to see LGBTQ students in community. • Likewise, the Black Student meet & greet went so well and brought students together in community. We want to create these spaces and fill them with people who care about our student populations.
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AGENDA ITEM II: Review of Meeting Notes

APPROVAL/ MODIFICATION	Notes from April 20, 2022 were approved with no changes.
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AGENDA ITEM III: Campus/District Updates

UPDATES	<ul style="list-style-type: none">• Ailene, Larry, and Leticia are working on the new comprehensive equity plan. It will tie in very well with Mesa2030. It's important to have plans that intersect and leverage each other.• The District implemented a Motimatic plan which helps us reach students directly. Soon, they will be rolling out a campaign related to financial Aid.• Students now have emails. They were rolled out when we converted to 365. The goal is to ramp up communication. By Spring, we want email to be a major platform for engagement. Soon, we will only communicate to students through District email. Much needs to be shared and much training needs to happen so this works in a way that we all believe is beneficial. Will there be a marketing campaign? Larry will ask. More to follow...
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AGENDA ITEM V: New Business

UPDATES	<p>A. LRC & Student Services Intersections</p> <ul style="list-style-type: none">• Mark is here today to represent the LRC at large. One Pathways question: what would it look like to create more partnerships between the LRC and Student Services? What would it look like over the next year if we learned about our services, communicated more often, and partnered? This is meant to be a conversational starter. What could we do? What might we do to learn from each other? What might this ongoing communication look like? MT2C already works with many SS programs. Now, we want to broaden this to the LRC as a whole.<ul style="list-style-type: none">○ Anne/Transfer: The tutors might inform students about active pilot programs (ex: Cal Med program; University Medical Link). Can we connect with tutors about this?○ Edeama shows up in spaces, including Student Services, where she talks about many services and resources. She brings the library into SS in some ways. Maybe there's some way to bring SS more into the LRC.○ There may be opportunities related to proctoring.○ We struggle to get information out to students and to each other. Maybe teams could make presentations in each other's spaces. <p>B. Principles of Community</p> <ul style="list-style-type: none">• A taskforce was put together to develop principles of community to help navigate our communications when something shakes us. A set of principles was created at the time. The principles are important to us now as we return from COVID, have a new president, and have a lot of moving parts as we work to become the leading college of equity and excellence.
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- Students are upset about wearing masks, for example. But our community needs to come together as we navigate difficult conversations.
- We're going to tie our principles into our work more broadly. Think about them. Are there things we should add or change?
- We want to create a collective commitment to our principles and we work to be brave in our work.

Preamble:

The Community of Learners at San Diego Mesa College is made up of students, faculty, classified professionals, and administrators who represent many diverse characteristics, beliefs, and affiliations.

Together we are dedicated to personal, professional and academic excellence.

The success of our students is our highest priority, one that is best achieved by each of us working together as members of this community to foster, instill, ensure, safeguard a climate of accountability, civility, cooperation, equity, justice, mutual respect and trust.

Choosing to be a part of our Community of Learners affords us both individual rights as well as responsibilities.

As such, we embrace and expect our community to practice, acknowledge, and value the following Principles that are vital to the accomplishment of goals (or "our work"), the success of our students, and the integrity of our institution.

*Principle #1:
Dignity*

We respect the dignity of all persons, this means: having empathy and respect, rejecting behaviors that compromise or demean the dignity of individuals or groups, including discrimination, intimidation and hazing, taunting, baiting, ridiculing, threatening, insulting and/or harassing other individuals.

We reject all acts of discrimination, including, but not limited to those based on race, ethnicity, gender, age, disability, sexual orientation, gender identity/expression, and religious or political beliefs. We commit ourselves to fostering an atmosphere of equity and excellence.

*Principle # 2:
Campus
Commitment*

We will pursue equity and excellence in teaching and learning through contributions from all community members fostering a culture of open exchange.

We promote opportunities and empowerment for active participation and leadership in our communities and in relation to these principles.

We are empowered to provide the training and resources necessary to entrust our community with the knowledge and skills to promote and support each other as we strive for equity and inclusion.

Acknowledgment:

Historical/Discrimination:

We acknowledge that our society carries within it historical and deep-rooted injustices and biases. Therefore, we endeavor to foster mutual understanding and respect among the many parts of our whole.

*Principle # 3:
Empowerment*

We are empowered to create spaces that promote a healthy and safe environment.

We embrace empathy and learn from differences in people, ideas and opinions.

*Principle #4:
Accountability*

We as a community and individually take responsibility for confronting and protecting our community from words and deeds that run contrary to the principles of equity, diversity and inclusion.

We as a community and individually are committed to having difficult conversations whenever necessary to protect our community.

*Principle #5:
Living the
Principles*

As community members, we embrace these Principles and act accordingly.

We take responsibility to confront, challenge, and take action against and/or report uncivil/hurtful, stigmatizing behaviors whenever and wherever they are encountered.

We are committed to having difficult conversations whenever necessary to protect our community, while recognizing the right of every individual to think, speak, express and debate any idea limited only by college regulations governing time, place and manner.

	<ul style="list-style-type: none"> • Not every challenge needs to be referred to Conduct. We can address issues where and when we are. • The theme that stands out is we have rights and privileges as members of our community and those are paired with responsibility and accountability. • Will this be put in classrooms or on flags? How will we communicate this? • As the community, we can decide how we use it. First, we need to come to consensus about these principles. • Will there be training? Yes, we are empowered to do this and need to come together with a basic sense of what this means. • How will we make this dynamic and living? We need to make this a progressive document.
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AGENDA ITEM VI: Student Services Updates

UPDATES	<p>Student Services</p> <ul style="list-style-type: none"> • Student Services: A committee is working on a US DOE basic needs grant. This grant will help us increase our capacity and root basic needs beyond The Stand. Students need greater awareness of all of our services. This grant would be so helpful. • M&M: The team is holding a throw-back September and will also hold a Halloween event. • Tech Update: Many students signed up for Mesa Journeys at Club Rush. <p>Student Affairs</p> <ul style="list-style-type: none"> • Student Affairs: AS, Outreach, and maybe PNs will be holding a Restore, Aware, Unite event the week of Oct 10 to invite students to collaborate. The Advocacy Fair will be held on October 12. We'll also do voter registration. This week, we're holding Club Rush and an ACP event. Students who visited three student clubs, completed Mesa Journeys, and visited one ACP table will receive \$100. • AS: We're looking forward to the Homecoming Tailgate and a campaign for childhood cancer awareness. AS positions have been filled. • Financial Aid: This week, students will receive over \$3.3 million dollars in refunds from FA. For the first time, we've broken records for Osher. We have 28 scholarships available. • Outreach & Promise: All of our Ambassadors (10) have been cleared. They have already begun providing tours. We have new project assistants for Outreach and Promise. We'll soon post the Outreach Ambassadors in high schools. • Student Health Services: SHS will begin hosting Be Calm sessions. We look forward to the return of our Black forum. On Oct 4-5, we'll host Feeling Groovy related to mental health. • Testing & Assessment: We're gearing up for spring with new computers in our Assessment office.
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Student Development

- Admissions/Records: Appreciation and respect to Classified Professionals who have supported the department despite being part of a skeletal crew. We have almost 4,000 students in CCAP classes. We're working hard to solve time conflicts for students in special programs like CCAP. A roster of late-start classes is posted in Student Services and Mesa Commons.
- Career/Evaluations: We're hosting a districtwide career fair on Dec 17. If you'd like training on Handshake, let the department know. The graduation dates are out. The Jira portal was recently updated. Let us know if you have any questions about petitions.
- Counseling: The Counseling office is holding [hotspots](#). Umoja and Kapwa are doing exciting work, including mixers to build community. We have new adjuncts starting, including Vang Thao who will work in TCE. Counselors, please get your RSVPs in for the Counselors Conference. Right now, we're increasing hour long appointments. Now is a great time for students who meet the criteria to see a counselor. After that, they will be slammed. Let your students know. Shout out to Admissions and Veterans.
- Veterans/Veterans Success Center: Sending a shout-out to the Career Center where we hold hotspots. They've been very successful. This week, our counselor has been holding counseling hotspots. We recently held this year's SVO meeting.
- Transfer: Transfer season is here! We have a new flyer, let us know. 53% of our students say they want to transfer. We're all meeting a lot of these students. Put up [flyers](#) when you can. [Transfer Day](#) will be held on October 13. Tuesdays are Transfer Tuesdays. Wear your college gear.

Student Success & Equity

- SSE: SSE has a new SDICCA Intern: Alondra Gomez. Thanks to everyone who joined the [LatinX](#) events.
 - Latinx Bienvenida- 9/15/22- <https://www.instagram.com/p/Cik3DQ-Lk7f/?hl=en>
 - Latinx Heritage Month: <https://www.sdmesa.edu/about-mesa/hsi/hsi-programs/latinx/news-events.shtml>
- A reminder for women to join the SDCAAWCC event on September 30th.
 - SDC-AAWCC "Women, Wine, & Waves" Meet and Greet on Friday, September 30th between 2:30pm-5:00pm: <https://www.instagram.com/p/CiyEBrWrwxz/?hl=en>
- A reminder to counselors to register for the following:
 - 2022 COUNSELOR CONFERENCE: CONNECTING COUNSELORS TO STRENGTHEN STUDENT TRANSITIONS- <https://myworkforceconnection.org/educator-resources/counselor-resources/counselor-conference/>

- AVANZA: The PNs have begun their monthly workshops. Stop by and meet our fish.
- CalWORKs: A [fair housing workshop](#) will be held tomorrow. Next week, CalWORKs will participate in a [Head Start](#) event with the Child Development Center.
- EOPS & Special Populations: Rising Scholars has begun a series of workshops where students can tell their stories. We're working on Restorative Justice Week with Student Affairs. CARE and CalWORKs are collaborating. We will have workshops on how to apply for the Dream Act and will have an Ally training. EOPS is collaborating with Transfer to help students with their applications.
- DSPS: DSPS has a new student and instructor portal. Students can request accommodation letters there. Faculty can see if students have accommodation letters and can adjust testing parameters. DSPS liaisons have been assigned to each school. We want to collaborate more intentionally.
 - DSPS Liaisons:
 - Arts and Languages: Rebekah Corrales
 - Humanities: Liz Wilke
 - Math and Science: Melissa Williams (Science) and Isaac Arguelles (Math)
 - Health Sciences and Public Service: Erika Higginbotham
 - Business and Technology: Brianne (Bree) Kennedy
 - Social/Behavioral Sciences and Multicultural Studies: Joseph Pritchett
 - Exercise Science, Health Education, Dance and Athletics: Sandy Ricketts
 - Learning Resources and Technology: Erika Higginbotham
- Pride Center: We have a new intern. The Eat and Greet was well attended. We're also participating in LatinX Month. Our goal is to provide counseling services. See our website for more information. We're planning for LGBT Month next month.
- The Stand: We've seen close to 1,000 students and had 4,000 transactions. We've received around 200 applications for support. This is a lot for this time of year. We have markets first Mondays and third Thursdays.

Campuswide Administrative Units/Partners

- Student Accounting: Semester bus passes will be sold through Sept 30.
- Institutional Effectiveness: TRIO's annual reporting review opens soon. The Student Services Data Dashboard is in the works. This should be ready by our next meeting.
- Instruction: [This](#) is the tutor training schedule. Let Mark know if you'd like to present.

AGENDA ITEM VII: Institutional Effectiveness Updates

UPDATES	<p>Mesa Pathways</p> <ul style="list-style-type: none">• The Club Rush/ACP event has been a big success. It's great to be interacting with students.• Student Success Teams are in an active pilot with about 57 students. The Team comprises members of the Mesa Pathways Committee. We're learning a lot about what's working. The leads will present at the joint school meeting in October.• The Data Coaching group is working on training that will last throughout the semester.• Budget: Mesa will receive its first installment of one-time monies. Our spending priorities include Strong Workforce collaborations and Zero Cost Textbooks.• We're looking at creating an ACP workgroup to get the nuts and bolts of this going. Please reach out to Marisa Alioto or Howard Eskew if you'd like to participate <p>SEA</p> <ul style="list-style-type: none">• We submitted year-end expenditure report which was due last week. <p>Planning & Institutional Effectiveness</p> <ul style="list-style-type: none">• The team created a video that covers what shared governance is. <p>Committee on Outcomes & Assessment</p> <ul style="list-style-type: none">• A summer workgroup reviewed the new platform. <p>Budget & Resource Allocation Committee</p> <ul style="list-style-type: none">• We've been working on an orientation for committee members. <p>Program Review</p> <ul style="list-style-type: none">• We have a new platform. <p>Accreditation</p> <ul style="list-style-type: none">• Thanks to all who have been a part of the process. We're on the second draft.
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