

# San Diego Mesa College Strong Workforce Committee Meeting Notes

September 12, 2019  
3:00 p.m. – 4:00 p.m., LRC-435

ATTENDEES	In Attendance	Absent
	Monica Romero	Ailene Crakes
	Amanda Horner	Amanda Johnston
	Aracely Bautista	Blythe Barton
	Claudia Estrada-Howell	Cynthia Purnell
	Danielle Lauria	Danene Brown
	Hai Hoang	Janue Johnson
	Jeaneal Davis	Johanna Aleman
	Katlin Choi	Karla Trutna
	Leticia Lopez	Mark Manasse
	Melanie Baeza-McCray	Raquel Sojourner
	Pavel Consuegra	Sahar King
	Rachel Russell	
	Robert Wong	
	Shawn Fawcett	
	Tara Maciel	
	Tasha Frankie	
	Tina Recalde	
	Toni Parsons	

**Agenda Item 1: Call to Order:** By Monica at 3:05 p.m. in LRC 435.

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Call to order</li> <li>• Welcome / Review and Approval of Minutes               <ul style="list-style-type: none"> <li>○ Minutes 05/09/19 – No comments. Motion to accept Danielle and Claudia second; committee approved.</li> <li>○ Reminder that agendas, minutes and documents are in the SW Committee webpage.</li> </ul> </li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

**Agenda Item 2: Presentations - CTE / SW Faculty Liaison (Tasha Frankie)**

<b>ANNOUNCEMENT</b>	<ul style="list-style-type: none"> <li>• Professor Tasha Frankie joined for the .20 Strong Workforce faculty position; her role is to provide the CTE faculty voice to the work of Strong Workforce. Tasha has been working over the summer; and provided the following information:</li> </ul>
<b>PRESENTATION</b>	<ul style="list-style-type: none"> <li>• She has learned a lot about Strong Workforce over the summer, attending campus and Regional meetings. One Regional project she is involved in is the Strong Workforce Program Faculty Institute (SWP Institute)               <ul style="list-style-type: none"> <li>○ The SWP Institute is a deep data dive for faculty into their classroom outcomes. Based on what she's observed, it seems like a lot of other colleges from the region do not have the research support that we have here at Mesa.</li> <li>○ Instead of just looking at the program level of data, faculty will be looking at their</li> </ul> </li> </ul>

	<p>individual course data and develop a project and action plans.</p> <ul style="list-style-type: none"> <li>○ The SPW Institute includes \$250,000 per college for research with three years to spend the money. The faculty participation in the institute will receive \$2,000 for completing all components..</li> <li>○ Each college should have a minimum of 20 faculty and a maximum of 25 attending.</li> <li>○ The kick off will be in February and then there will be monthly deadlines for completing different parts of the project. The project plan is due June and in September everyone will reconvene to share their work.</li> <li>○ CTE faculty have the first right of refusal to participate, then it will be open for non-CTE faculty. The Institute is also open for adjunct faculty.</li> <li>• Tasha also attended the CTEOS conference. CTEOS is a state-wide survey of CTE students who have completed / stop attending. Data is collected to connect their education to earnings and if they are employed in their field of study.</li> <li>• Tasha Reiterated to all the faculty that Professor Frankie is working as their connection to Strong Workforce so if they have any concerns, questions, issues etc. in terms of overall CTE, please contact her.</li> </ul>
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• None	• N/A	• N/A

<b>PRESENTATION (WBL)</b>	<p>Mesa has had Work-Based Learning (WBL) as a formal program for one year. The team has been working together and on numerous of individual projects. The team presenting some of their highlights including; data, testimonials, infographics, coming up events. The <a href="#">presentation is available</a> on the SW Committee Website.</p> <ul style="list-style-type: none"> <li>• Shawn Fawcett, Work-Based Learning Coordinator <ul style="list-style-type: none"> <li>○ 21<sup>st</sup> Century skills (Collaboration with Professor Connie Renda: HEIT/HIMS)</li> <li>○ Work Experience (hands on training within the field)</li> <li>○ Regional WBL summit on 09/20/19</li> </ul> </li> <li>• Pavel Consuegra, Internship Coordinator (WBL) <ul style="list-style-type: none"> <li>○ Internship-STEM Core &amp; Veterans Internship program</li> <li>○ One-on-one student contacts: coach, guide, provide referral</li> <li>○ Internship Fair announcement on 09/25/19</li> </ul> </li> <li>• Katlin Choi, Work-Based Learning Coordinator <ul style="list-style-type: none"> <li>○ Entrepreneurship Speaker series (collaboration with Professor Howard Eskew: BUS, NFI project: Chancellor mini grant)</li> <li>○ Speed Interviewing (collaboration with Professor Rebecca Nieman, community partners, interviewers (Susan G. Komen, CA Coast Credit Union, Salvation Army, etc.)</li> <li>○ Service Learning (Professors Jill Moreno-Ikari and Professor Rebecca Nieman and Katlin will be presenting at WBL summit)</li> </ul> </li> <li>• Melanie Baeza-McCray, Employer Engagement Coordinator (WBL) <ul style="list-style-type: none"> <li>○ Has been conducting research on Employer Engagement and developing recommendations, processes and models.</li> <li>○ Due to time limitations the entire report will be presented at an upcoming meeting.</li> </ul> </li> </ul>
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• None	• N/A	• N/A

### Agenda Item 3: UPDATES - Budget

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Budget update via <a href="#">handout</a>. Breakdown of SW round 2 funding; by category, program, department and total SW funding for the four years.</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

#### Agenda Item 4: Continuing Business (Committee Outcomes/Goals and Workgroups)

<b>PENDING</b>	<ul style="list-style-type: none"> <li>Workgroups that meet over the summer. Please see <a href="#">handout</a> for updates. If you still want to join our work groups, please let us know: <ul style="list-style-type: none"> <li>Advisory Groups</li> <li>Equity &amp; SW Metrics for programs &amp; services</li> <li>Budget &amp; Allocation for Strong Workforce</li> <li>New CTE Programs</li> </ul> </li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

#### Agenda Item 4: New Business (carry over to October meeting)

<b>PENDING</b>	<ul style="list-style-type: none"> <li>CTE Tutoring Regional Research project will be presented in October.</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

#### Agenda Item 5: Program Updates / Round Table

<b>PENDING</b>	<ul style="list-style-type: none"> <li>No Round Table</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

#### Agenda Item 6: Adjournment

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Meeting was adjourned at 4:02 PM</li> </ul>
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Meeting Dates for 2019-2020 from 3:00 pm – 4:00 pm, Room LRC-435

- October 10
- November 14 (room BT-101)
- December 12
- February 13
- March 12
- April 9
- May 14

Submitted by: Aracely Bautista, Administrative Technician, CTE

Approved on: October 10, 2019