San Diego Mesa College Integrated Planning Calendar 2020-2021

Group/Process	August	September	October	November	December	January	February	March	April	May	Summer
Program Review	● Create optional space for Program reflections	● Redesigning Program Review (PR) membership ● Submit proposal to PCab	● Develop PRSC goals ● Expand membership ● Review PR models from other campuses	● Begin handbook revisions ● Begin designing PR cycle	● Workspaces close Dec. 2 ● Handbook revisions ● Design PR cycle ●	●	● Handbook revisions ● Design PR cycle to PIEC	● Resource groups share ideas for forms/process ● Begin developing workspace questions	● Finalize recommendations for PR cycle, and resource allocation processes, workspace questions ● Report recommendations to PIEC	● Report recommendations to Pcab	● Revisions to rubrics, request forms, workspace content are made by IE office ● Summer work group tests module
BARC	● Develop Training Schedule	● Training and support	● Training and support ● BARC presentation to PCAB ● BARC goal review	● Training and support ● BARC goal review	● BARC Learning	● BARC Learning	● BARC Learning	● BARC Learning	● Evaluate process ● BARC Learning Evaluate process in April	● Revisions to rubrics, request forms, workspace content to IE office ●	● Update Portal, forms and rubrics
CHP			● Training and support	● Training and support	● Training and support	● Continue support	● Continue support	● Continue support	●	●	● Update Portal, forms and rubrics
FHP											
Planning & Institutional Effectiveness	● Governance orientation ● IPGG approval for upcoming year ● Begin updating the IP Calendar	● Identify deliverables for the year ● Finalize IP Calendar Updates	● Finalize deliverables ● Action Plan to create deliverables	● Recommendation to Pcab for Mesa2030 Goals ● Support Pcab Retreat	● Review Progress and Action plan	● Request data to support ACCJC Goals and ISS	● ACCJC ISS/Stretch Goals ● Begin work on deliverables	● Work on Deliverables: 5-year plan, IPGG, Multi-year calendar etc.	● Administer Governance Survey ● Updates from Resource allocation groups ● Support Pcab Retreat ● Review progress	● Governance Survey results and Recommendations ● Recommendations for Mesa2030-final plan	● Update Governance website[OBJ]
Outcomes Assessment	● Review new cycle workspace in Taskstream ● DOC Training and Orientation ● Outcomes Across Campus (OAC)	● Review ILO assessment report from Graduate Survey ● Review the Mission Statement ● Confirm ILO Assessed ● Confirm the deliverables	● DOC status report (Student Services) ● Pathways and IP Report ● Committee Review of Accreditation Reports ● ILO Outcomes Perception Survey ● Faculty Training	● DOC status report (Administrative Services) ● Creation of current year ILO Assessment Taskforce	● Last CRC for approved curriculum ● DOC status report (Instructional) ● ILO Taskforce meets to develop the ILO Tools and Rubrics for classrooms	● Training	● Confirmation of Graduate Survey Questions ● Confirm ILO Outcomes Perception Survey for Distribution ● Training ● Create assessment tool for graduate survey on the next ILO	● Deliver ILO Outcomes Perception Survey ● Final meeting of ILO Taskforce for ILO Assessments ● Training ● Catalog deadline	● ILO Taskforce Assessments delivered in courses ● Training	● ILO Taskforce submits report to COA ● ILO Graduate Survey sent to students ● Year End Review of Goals and Deliverables/Develop Next Year Plans ● Assessment Eval ● Report to PIE, PCAB ● Planning for next semester	● Compile data from: ILO TASKFORCE, ILO GRADUATE SURVEY, and ILO Outcomes Perception Survey ● Taskstream audit; Curricunet ● Managers review ● OA Institute
Master Planning Mesa2030	● Develop plan for Fall engagements and data collection	● Begin "Frame" Phase ● First review of Mesa2030 goals ● Begin facilities analysis ● Department Interviews	● Begin "Explore" phase ● IEPI-Draft plan of Action ● Share draft goals with PCAB and PIEC ● Campus/Community Surveys	● Present draft goals at Board Meeting ● Student focus groups	● Begin "Recommend" phase ● Finalize Mesa2030 Goals	● Continue facilities analysis and recs	● Begin "Document" Phase ● Share "Big Ideas"	● Share draft across campus ● Gather feedback	● Share draft across campus ● Gather feedback	● Submit to Board	● Update website

IE Office 09/08/2020 ; approved by PIE Committee _____; adopted by President's Cabinet _____

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INSTITUTIONAL RESEARCH	• Update all PR dashboards • Destination survey • Enrollment updates	• PR training • Military friendly Survey • CRUISE eval.	• PR training • Principals Roundtable	• PR training • Transfer dashboard	• Title V APR • Title III APR	• Placement Dashboard • Enrollment updates	• IP evaluation • Update Term dashboards • HIMS survey • HEIT survey	• ACCJC annual report • IP survey analysis • Scholarship Analysis	• PCAB retreat • Outcomes Perception Survey • Governance survey	• Graduate survey • Enrollment updates	• SS PR Data • Tutoring Eval. • Tutor retreat • Equity Plan eval
ACCREDITATION	• Continue writing draft of Midterm Report due Spring 2021	•	•	• Submit Midterm Report for Board approval	•	•	• Submit Midterm Report to ACCJC	• ACCJC annual report	•	• Committee evals • Grid for Recs and QFE	• Progress report draft to president
MESA PATHWAYS	• Monthly Meetings (Committees & work groups) • Committee retreat • Start forming problem statement	• Fall retreat for campus	• LFM final convening	•	• 80-90% of programs have 1+ maps completed • PCAB report	• Leadership retreat	• Start finalizing Areas of Interest	• Self-assessment due March 30	• Submit reporting form to CCCCO • Set goals and action items for next year	• Annual updates (est) • PCAB report	• Summer Workgroup • Workplan 2
INFO TECH (MIT) PLAN	•	• Define needs • Prioritize current year objectives	•	• Monthly Outcomes • • Spring software/hardware requests	• Monthly Outcomes •	• Committee mid-year review	• Monthly Outcomes •	• Monthly Outcomes •	• Monthly Outcomes •	• Present report to PCab • Summer and Fall software/hardware requests	•
SEA (STUDENT EQUITY & ACHIEV	•	• Term-End Expenditure Report • Monthly SET Committee Meeting Establish SET Committee Goals for 2020/21	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Equity Plan Review (Goal#1) • Equity Crosswalk Follow-up Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2)	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Equity Plan Review (Goal#1) • Finalize Equity Crosswalk • Develop Implementation Plan for Virtual Stand Resource Center (Open in Spring) • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2) •	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Equity Plan Review (Goal#1) • Review Equity Crosswalk Findings and Recommendations • Develop Implementation Plan for Virtual Stand Resource Center (Open in Spring) • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2) •	• SEA Program Annual Report due • Equity Plan Review Findings (Goal#1) ○ Open Virtual Stand Resource Center •	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2)	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2) •	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2) •	• SEA Monthly Outcomes • Monthly SET Committee Meeting • Work with Pathways Committee to Insure Equitable Approaches in Pathways (Goal #2) •	• Apportionments made annually
PRESIDENT'S CABINET	•	•	•	• PIEC Report	• president's cabinet retreat	•	•	• BARC Report	• FHP Report • CHP Report	•	•
HSI PROGRAMS	• STEM Core & Peer Mentor Orientation • HSI retreat • Submission of new grants	• Latinx Heritage Month • HSI Conference	• STEM Core & Peer Mentor Check-In	• Submit HSI Re-lation • Draft STEM Program Review	• Prepare both Dept of Ed APRs	• STEM Core & Peer Mentor Spring Kickoff	• HSI Retreat • Review BARC requests	• Budget Projections for new FY • Submit BusSvcs reqs before close of FY	• STEM Core & Peer Mentor Check-in	• STEM Core Completion Fest • Raza Grad •	• HSI Program Objectives & Data Review • Write new grants

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