

# SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

**APPROVED**

Minutes

Thursday, October 16, 2014

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**Present:** T. McGrath (proxy for M. Fritch and L. Shimazaki), M. Parsons (proxy for S. Eidgahy), P. Gustin, J. Parker, J. Ellis, A. Hoffman, C. Kalck, D. Rogers, A. Saballett, A. Svedberg (proxy for V. Thao)

**Absent:** S. Eidgahy (excused), M. Fritch (excused), L. Shimazaki (excused), L. Horsman, F. Zand, V. Thao (excused)

**Guests:** I. Kay, J. Estep

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## Welcome/Announcements

- \* M. Parsons welcomed committee members and guest I. Kay.

## Minutes/Agenda

- \* MSC P. Gustin/K. Kalck to approve the October 16, 2014 agenda with the addition of item 2.3 Baccalaureate Degree discussion to the Information items.
- \* MSC K. Kalck/J. Ellis to approve the October 2, 2014 minutes. A. Svedberg thanked P. Gustin for doing the October 2 minutes.

## Information

- \* **Waiver For Major Requirements:** Mesa's CRC recommended change was discussed at Mesa's Academic Senate and at CIC. Mesa's Academic Senate tabled the issue on October 13 for clarification on the waiver issue and for supporting documentation to Mesa's CRC recommended change. The change was discussed and tabled at CIC with the request it be taken back to campuses for review. District personnel will be drafting a policy and procedure to address course waivers.
- \* **Distance Education Approval Process:** A. Svedberg informed and displayed to the committee Mesa's Online Definitions and ISIS Inputting Instructions which have been updated to include the information from CIC's 10/9/14 approved Distance Education Approval Process document.
- \* **Reviewing Programs:** The state continues to make changes to the process of submitting new and/or revisions of courses and programs for state approval as well as requiring more documentation before the changes are granted state approval. These changes have tremendously increased articulation and program submission workloads for J. Parker and A. Svedberg. The simple revision of adding a new course to a degree now requires that up-to-date ASSIST and/or CTE documentation be submitted with it. J. Parker informed the committee that in some cases when adding and/or changing courses in an existing program the original 51% ASSIST documentation is lost. When this happens articulation must be researched for all of the program's courses to regain the 51% and often the department must make adjustments as to which courses will remain or be adjusted in order to receive state approval of the revised program. M. Parsons requested the committee keep track of today's agenda item - ANTH AA Degree revision adding two new courses - to see what, if any, challenges occur with its submission.
- \* **Baccalaureate Degree:** T. McGrath informed the committee of the possibility of soon having approximately 25 upper division CSU courses coming for review as the Chancellor's Office and Mesa are quickly putting together a 4-year HEIT program to apply for the state's new CCC pilot program allowing twenty community colleges to offer Baccalaureate Degrees.

## Committee Level Curriculum

- \* There were no consent agenda items.

- \* MSC A. Hoffman/J. Ellis to submit **ALLH 048 & ALLH 049** Mesa only revisions to CIC.
- \* MSC P. Gustin/C. Kalck to submit **ARCH 100** Mesa only revision to CIC.
- \* MSC J. Ellis/P. Gustin to submit (after minor corrections) **ARCH 102, ARCH 111, ARCH 130, ARCH 200 & ARCH 226** Mesa only revisions/integrations to CIC.
- \* MSC K. Kalck/P. Gustin to submit thirteen ARCH Program Deactivations: Certificate of Achievements (7): **Architecture, Architecture Survey, Architecture Technician, Construction Management, Landscape Architecture, Landscape Architecture Technician, Woodbury University Track**; AS Degrees (1): **Architecture Survey** and Certificates of Performance (4): **Architecture, Architecture Technician, Computer Aided Drafting, Garden Design, Landscape Architecture** to CIC.
- \* MSC A. Hoffman/P. Gustin to submit (after adding ENGL 047A to the advisories) **CHIL 165 & CHIL 166** aligned revisions/integrations to CIC.
- \* MSC A. Saballet/A. Svedberg to submit **DANC 135B & DANC 140B** Mesa only revisions to CIC.
- \* MSC K. Kalck/A. Hoffman to submit **DANC 290** Mesa only activation to CIC.
- \* MSC J. Ellis/A. Hoffman to place **MULT 120, MULT 137, MULT 141 & MULT 143** Mesa only revisions on hold as they appear to be new courses not revisions.
- \* MSC A. Saballet/J. Ellis to submit **WEBD 153 & WEBD 166** Mesa only revisions to CIC.
- \* MSC A. Svedberg/A. Hoffman to place the **ANTH AA Degree** revision on hold to review 51% articulation status.
- \* There are no items on hold.
- \* **ADT Update:**
  - Studio Arts had a template change and is waiting state approval; Early Childhood Education is currently being entered into the CurricUNET system; Elementary Teacher Education is being discussed and is awaiting clarification on a geology course; Spanish ADT is preparing documents for state submission; Philosophy is being entered into CurricUNET; Economics and Geology are bonuses and are being prepared.
  - Chemistry and Biology templates are expected to be released in February 2015.

## City

- \* There were no items from City to be reviewed.

## Miramar

- \* There were no items from Miramar to be reviewed

## Committees/Discussion/Handouts

- \* The 9/11/14 Addendum, 9/25/14 Addendum, & 10/9/14 CIC Summaries were emailed to members.
- \* MSC A. Svedberg/J. Parker to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs  
 Next Meeting: November 6, 2014 at 2:15 pm LRC 435