

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

APPROVED

Minutes

Thursday, November 6, 2014

Present: M. Parsons (proxy for J. Ellis), P. Gustin, J. Parker, S. Eidgahy, M. Fritch, L. Shimazaki, A. Hoffman, C. Kalck, D. Rogers, A. Saballett, F. Zand, V. Thao, A. Svedberg
Absent: T. McGrath (excused), J. Ellis (excused), L. Horsman,
Guests: A. Moctezuma, L. Mackenzie, A. MacNeill, T. Whitfield, J. Estep

Welcome/Announcements

- * M. Parsons welcomed committee members and guests and self-introductions were done.

Minutes/Agenda

- * MSC M. Fritch/A. Hoffman to approve the November 6, 2014 agenda with the addition of item 4.13 SPAN 202 aligned revision/IGETC.
- * MSC C. Kalck/S. Eidgahy to approve the October 16, 2014 minutes.

Information

- * **Waiver For Major Requirements:** CIC has directed this issue to the District policy and procedures committee. M. Parsons is a member of the policy and procedures committee and in this committee's review of the Waiver for Major Requirements found that several options need to be researched to resolve more than just the waiver issue. M. Parsons will continue to inform CRC members of the progress the committee is making. For now, waivers are being granted on the merits of each specific waiver requested by the colleges.
- * **PHLB Designator: Discussion/Vote:** Request to change from MEDA 084 to PHLB 084 for phlebotomy courses per the accrediting body Allied Health Department Policies.
- * MSC A. Hoffman/S. Eidgahy to approve the request for a new PHLB designator for creation of a new Phlebotomy program which has been requested by the State Health licensing agency.
- * **Baccalaureate Degree:** There was no new information at this time.
- * **Reviewing Programs:** The committee agreed the District's new reviewing program guidelines checklist is a good start. A. Svedberg noted there a number of changes and additions that should be added to it prior to being utilized and has notified District of them.
- * **Doing What Matters for CTE Students (CCCAOE and ASCCC) - January 15-16, 2015:** No faculty from the CTE disciplines have expressed a desire to attend. And in reviewing the workshop materials M. Parsons informed the committee that the meeting seems to be related to and for curriculum chairs so she will be attending.
- * M. Parsons will be attending plenary next week and requested CRC members to email any of their curriculum concerns so she can voice them at plenary.

Committee Level Curriculum

- * MSC M. Fritch/P. Gustin to submit consent agenda items **ARCH 220 & ARCH 221; BLAS 110(Distance Learning); BLDC 055, BLDC 060, BLDC 061, BLDC 065, BLDC 068, BLDC 070, BLDC 075, BLDC 080 & BLDC 095; DANC 183; ENGL 064; ESOL 015; HIST 130; RADT 240** Mesa only revisions and **EXSC 125C & EXSC 125D; MATH 084 & MATH 085; EXSC 289; GEOL 290; MATH 290; PHYN 290** Mesa only deactivations to CIC.
- * The consent agenda **BLAS 110(Distance Learning)** course was discussed as it is an aligned course and City needs to be listed on the course outline.
- * MSC M. Fritch/A. Svedberg to rescind the **RADT 240** deactivation consent approval and place it on hold.

- * MSC P. Gustin/L. Shimazaki to submit **GEOL 120** Mesa only new course to CIC with minor changes.
- * MSC P. Gustin/A. Svedberg to place **MULT 139** Mesa only revision on hold with the previous **MULT** revisions.
- * MSC A. Svedberg/P. Gustin to place **RADT 245** Mesa only new course on hold for a change in number.
- * MSC C. Kalck/A. Hoffman to submit **ARTF Museum Studies AA Degree** Mesa only program revision to CIC after minor revisions.
- * MSC P. Gustin/A. Saballet to submit **BUSE Administration AS Degree & Certificate of Achievement** and **BUSE Administration ADT Degree** Mesa only program revisions to CIC.
- * MSC M. Fritch/J. Parker to submit **EXSC Personal Trainer Certificate of Achievement** Mesa only revisions to CIC. This certificate of achievement is currently listed as a transfer certificate but will need to be adjusted to either a CTE or Other category due to the state mandated change that only IGETC and GE Breadth certificates of achievements can be transfer certificates. Discussion of the District's change to all of Mesa's certificates of achievements in February 2014 raised committee members concerns. M. Fritch informed the committee that some of the certificate of achievements that were adjusted from transfer to CTE may be inaccurate as some do not qualify as a CTE certificate. J. Parker noted that Mesa's curriculum balance may also be affected by these changes.
- * MSC C. Kalck/A. Hoffman to submit **INTE AS Degree and Certificate of Achievement** Mesa only revisions to CIC.
- * MSC P. Gustin/A. Saballet to submit **CBTE Microcomputer Applications Certificate of Achievement** and **Liberal Arts and Sciences Emphasis Communications and Journalism AA Degree** Mesa only deactivations to CIC.
- * MSC J. Parker/A. Hoffman to submit **SPAN 202** IGETC aligned revision to CIC on November 13, 2014 as a walk-in.
- * MSC M. Fritch/S. Eidgahy to submit **ANTH AA Degree** Mesa only revision to CIC.

- * **MULT 120. MULT 137, MULT 141 & MULT 143** Mesa only revisions remain on hold.

- * **ADT Update:**
 - Studio Arts is in the final stages of state approval; Spanish ADT has been submitted for state approval; Geology has CRC approval and is waiting to go to CIC; Elementary Teacher Education is at CRC approval level; Philosophy is in CurricUNET and is being reviewed for articulation; Early Childhood Education has not been entered into CurricUNET; Economics has not been entered into CurricUNET but is not included in ADTs that need to be approved at this time.
 - Chemistry and Biology templates are expected to be released in February 2015.

City

- * There following City items were reviewed without comment.
 - Deactivations: **CBTE 128, CBTE 153, CBTE 190, CBTE 207, CBTE Microcomputer Applications, Records Information Management Programs; Radio Programs; & Mechanical Design Tech Program**
 - Revisions: **MSFT 130, 132 & 137**
 - New Course: **GDEV 101**
 - New Programs: **Global Development Studies AS, Cert of Achievement, & Cert of Performance**

Miramar

- Depending upon an answer from Mesa faculty M. Parsons will carry forward to CIC Mesa's support or nonsupport for title changes with or without a designator change from **TAGA 101, TAGA 102, & TAGA 201** to **FILI 101, FILI 102 & FILI 201** aligned revisions.
- MSC M. Fritch/A. Svedberg to support **NUTR 153 & NUTR 155** aligned distance learning.
- The deactivation of **MATH 041** was reviewed without comment.

Committees/Discussion/Handouts

- * P. Gustin will be M. Parsons' proxy at the November 13, 2014 CIC meeting.
- * The 10/09/14 Addendum and 10/23/14 CIC Summaries were emailed to members.
- * MSC A. Svedberg/J. Parker to adjourn at 4:10 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
Next Meeting: November 20, 2014 at 2:15 pm LRC 435