

# SAN DIEGO MESA COLLEGE

**APPROVED**

## CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, February 5, 2009

---

**Present:** Y. Bergland (proxy for M. Fritch), E. Castaneda, P. Christopher, W. Craft, J. Crocitti, S. Flor, J. Fohrman, L. Horsman (proxy for A. Saballett), S. Newell, M. Parsons, J. Parker, V. Thao, K. Wong,  
**Absent:** M. Fritch (excused), A. Hoffman, R. Olson, D. Rogers, A. Saballett (excused), A. Toumi,  
**Guests:** D. Furrow, J. Halcott, G. Laris

---

### Minutes/Agenda

- \* MSC Y. Bergland/J. Fohrman to approve the agenda for February 5, 2009 with like proposal items grouped together to facilitate reviewing.
- \* MSC L. Horsman/J. Fohrman to approve the minutes of December 4, 2008.

### Welcome/Announcements

- \* Self introductions were made and guest, J. Halcott, addressed the committee's concerns regarding the AMSL proposals.

### Committee Level Curriculum

- \* The **ARCH 107** Mesa only revision/integration/distance learning remains at committee level for Tech Review.
- \* The **ARCH 130** Mesa only integration remains at committee level for Tech Review.
- \* MSC Y. Bergland/S. Newell to submit **AMSL 108, AMSL 205, AMSL 206, AMSL 207, AMSL 208, AMSL 209, AMSL 210, AMSL 276** Mesa only revisions to CIC with minor adjustments.
- \* MSC J. Fohrman/L. Horsman to submit **AMSL 115 & AMSL 116** Mesa only revisions and **AMSL 115L & AMSL 116L** Mesa only new courses to CIC.
- \* MSC Y. Bergland/M. Parsons to submit **AMSL 107; ARTF 177C; BUSE 090A, BUSE 090B; CBTE 198B, CBTE 230, CBTE 231, CBTE 237, CBTE 238; DENA 161, DENA 161L, DENA 181, DENA 181L** Mesa deactivations to CIC.
- \* MSC Y. Bergland/M. Parsons to return **CBTE 173** Mesa only deactivation to originator for adjustments to a revision proposal.
- \* MSC Y. Bergland/L. Horsman to submit **ARTF 165A** aligned revision to CIC.
- \* MSC K. Wong/J. Crocitti to submit **ARTF 194** Mesa only new course to CIC.
- \* MSC Y. Bergland/E. Castaneda to submit **CACM 101** Mesa only distance learning to CIC.
- \* MSC w. Craft/Y. Bergland to submit **CBTE 168 & CBTE 169** Mesa only new courses to CIC.
- \* MSC J. Fohrman/L. Horsman to submit **GEOG 154** Mesa only revision to CIC.
- \* MSC W. Craft/L. Horsman to submit **JOUR 220** Mesa only new course to Tech Review.
- \* MSC Y. Bergland/S. Newell to submit **NUTR 090** Mesa only new course and **NUTR 091** Mesa only revision to CIC with minor adjustments.
- \* MSC Y. Bergland/M. Parsons to submit **PHIL 102A** aligned integration & **PHIL 112** Mesa only revision to Tech Review.
- \* The **Honors Global Competencies Certificate** program revision remains at committee level for Tech Review.
- \* MSC J. Fohrman/S. Newell to submit the **Dietetic Service Supervisor Certificate of Performance** to CIC with further review of the repeatability statement for NUTR 091.

## City

- \* The **MCTR 202A, MCTR 206; NRSE 130A, NRSE 130B** deactivations were reviewed without comment.
- \* The Program Revisions for **Air Conditioning, Refrigeration, and Environmental Control Technology (7 Areas)** were reviewed without comment.
- \* The new program **Peace Studies – Peace Studies Associate** was reviewed without comment.

## Miramar

- \* MSC Y. Bergland/S. Newell to support **CHIL 101 & MARK 100** aligned revisions.
- \* The **FIPT 243** integration was reviewed without comment.
- \* The new program **Aeronautical and Aviation Technology – Aviation Work Skills** was reviewed without comment.

## Information/Discussion

- \* S. Flor informed the committee the CIC had two virtual voting sessions and the results are listed in the CIC action summary handouts. It was also noted that the CHEM 110 & CHEM 100L were renumbered to CHEM 111 & CHEM 111L.
- \* E. Castaneda will report at next meeting on the CurricUNET Steering Committee
- \* Y. Bergland reported the formation of a CRC Catalog Subcommittee was presented to Cabinet on 2/3/09 and revisions were requested. The Cabinet will review it again on 2/10/09. The handout for 2009-2010 catalog District deadlines was distributed to allow members to assist faculty in making catalog curriculum changes in a timely manner. Mesa school departments have submitted the necessary Student Learning Outcomes for programs and J. Sadfie will work with Y. Bergland to place them into the catalog. The articulation changes that need to be made within the catalog will be discussed at the next CRC meeting
- \* J. Parker will have an Articulation report at next meeting
- \* E. Castaneda had no report for Curriculum Coordinator or Tech Review.
- \* J. Crocitti reported Mesa and City campuses have purchased Taskstream as our SLO software. The company offered a good price so that it could enter the California market and the software does not require entering individual student data. The SLO assessment cycle is proceeding well - 56% of disciplines have completed Step 1 (identify 3-5 program-level/service area-level SLOs); 35% have completed Step 2 (identify the program-level/service area-level SLO to be assessed and a way to assess it); 20% have completed Step 3 (conduct assessment of the program-level/service area-level SLO for at least one of the courses or service area activities/events that have the greatest impact on students) and 12% have completed Step 4 (close the loop; analyze the documented results of the assessment and determine whether any changes should be made).
- \* M. Parsons reported on the Basic Skills handouts and updated the committee on the changes being made to MATH renumbering.
- \* The CIC action summary handouts for December 11, January 23, and January 29 were distributed.
- \* MSC Y. Bergland/M. Parsons to adjourn the meeting at 3:55 pm.

Minutes approved by

William Craft and Shirley Flor, Co-Chairs

NEXT MEETING: February 19, 2009 A102 2:00pm