

SAN DIEGO MESA COLLEGE

APPROVED

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, May 7, 2009

Present: E. Castaneda, W. Craft (proxy for Y. Bergland and M. Fritch), P. Christopher, J. Crocitti, S. Flor (proxy for A. Hoffman), J. Fohrman (proxy for D. Rogers), L. Horsman (proxy for A. Saballett), S. Newell, R. Olson, J. Parker, M. Parsons, V. Thao, K. Wong

Absent: Y. Bergland (excused), M. Fritch (excused), A. Hoffman (excused), D. Rogers (excused), A. Saballett (excused), A. Toumi,

Guests: G. Laris, B. Sexton

Minutes/Agenda

- * MSC S. Newell/J. Parker to approve the agenda for May 7, 2009.
- * MSC S. Newell/J. Parker to approve the minutes of April 16, 2009.

Welcome/Announcements

- * S. Flor announced G. Laris will be coming to address the ARTF program and courses listed on today's agenda.

Committee Level Curriculum

- * MSC L. Horsman/M. Parsons to submit **ARCH 107** Mesa only revision/integration/distance learning to CIC.
- * MSC L. Horsman/ J. Fohrman to submit **ARCH 130** Mesa only integration to CIC.
- * The **JOUR 220** Mesa only new course will remain at committee level until JOUR program arrives or until Fall 2009 semester begins.
- * The **PHIL 102A** aligned revision remains at committee level for Tech Review.
- * The **PHIL 112** Mesa only revision remains at committee level for Tech Review.
- * The **HOSP 165, HOSP 185, HOSP 186, HOSP 270** and **HOSP 290** Mesa only revisions remain at committee level for Tech Review.
- * MSC E. Castaneda/J. Parker to submit **ANTH 205** Mesa only distance learning to CIC as a walk-in on May 14.
- * MSC E. Castaneda/J. Parker to submit **ARTF 115** and **ARTF 120** Mesa only distance learning to CIC.
- * MSC W. Craft/L. Horsman to submit **ARTF 191** Mesa only reactivation to CIC as a walk-in on May 14.
- * MSC E. Castaneda/J. Parker to submit **CHIN 210** Mesa only integration to CIC
- * MSC M. Parsons/L. Horsman to submit **MUSI 213A** Mesa only new course to Tech Review.
- * The **Honors Global Competencies Certificate** program revision remains at committee level for Tech Review.
- * MSC R. Olson/J. Fohrman to accept and approve the description wording which will be used for all ARTF emphasis programs for the **ARTF Two-Dimensional Emphasis and ARTF Three-Dimensional Emphasis** program revisions.

City

- * The **DRAM 142** City only aligned discipline proposal was reviewed without comment.
- * MSC E. Castaneda/M. Parsons to support **PHIL 105** aligned revision.
- * MSC J. Parker/L. Horsman to support **PHYE 242** aligned integration.

Miramar

- * The **ASTR 101** distance learning proposal was reviewed with the comment all colleges need to be aware of courses that are taught via distance learning.

Information/Discussion

- * S. Flor reported CIC did not have a quorum for the April 23 meeting nor for the virtual voting on April 24. Curriculum items from April 23 will be reviewed on May 14.
- * E. Castaneda shared examples of several CurricUNET emails showing new formats to make them less confusing. Changes to inputting include:
 - Textbook listings adjusted to add the word “additional”
 - Corequisite statement “ with a C or better” removed
 - CAN information will be hidden but will still be available
 - Co-contributor names will now show on outline
 - The “OTHER” heading under Methods of Instruction will be in proper position for listings
 - Steering Committee will be meeting next Monday. The State Chancellor’s Office is implementing CurricUNET and this should facilitate getting proposals to them for state approval. The latest improvements are the automatic inputting of hours and updating the outline of topics inputting to make inputting easier.
- * J. Parker expressed her thanks to first draft reviewers and informed the committee numerous requested changes will require going through the CurricUNET curriculum process prior to being placed in the catalog. The second draft of the 2009-2010 catalog will be on campus next week. The second review is only for checking to see changes have been made and is not for making more changes.
- * J. Parker will be forwarding emails she receives from other colleges to advise CRC members of Mesa curriculum changes that will be needed to maintain articulation with the college sending the email. Beginning fall 2009 San Diego State will be utilizing the American Institution sequence as listed in the SDCCD college catalogs.
- * E. Castaneda reported May 23 is the last day she will be available to faculty for Tech Review assistance.
- * J. Crocitti reported all faculty will have reading access to the SLO software TaskStream with writing/inputting access given to one person from each program. A classified staff member will also have access and will be trained to assist faculty members with their inputting. J. Crocitti also reported it appears from Accrediting Commission for Community and Junior Colleges (ACCJC) information curriculum committees are responsible for including SLOs within outlines by 2012. And by 2012, SLOs should be included in faculty syllabi as well. B. Craft informed members CurricUNET is ready to add individual college’s SLOs for each course utilizing the “D” icon which adds additional documents to course outlines.

- * M. Parsons informed the committee there will be a Basic Skills Retreat on Friday, May 8. At the retreat, the Action Plan will be reviewed and updated. Also, the budget will be reviewed and priorities will be determined. It was noted there is less Basic Skills money than last year.
- * M. Parsons reported on the State Plenary meeting she attended.
 - Basic Skills is setting up regions to allow Basic Skills to do more networking
 - The State Systems Office is incorporating CurricUNET
 - There is discussion at the state level on making it easier to place a cross-discipline as a prerequisite.
 - SDCCD policy will need to be reviewed
 - The challenge of incorporating within ISIS will also need to be reviewed.
- * S. Flor will email committee members with upcoming dates for the state mandatory Stand Alone Training. CRC members who have previously taken this training are exempt from the September 30, 2009 deadline.
- * The CRC 2009-2010 Returning Membership chart shows fourteen members will be returning.
- * The approved 2009-2010 CRC Calendar of meetings was distributed.
- * MSC S. Newell/M. Parsons to adjourn the meeting at 4:05 pm.

Minutes approved by

William Craft and Shirley Flor, Co-Chairs

NEXT MEETING: September 3, 2009 Room A102 2:00pm