

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, March 4, 2010

Present: P. Christopher, J. Crocitti, S. Flor (proxy for M. Parsons), M. Fritch, T. McGrath (proxy for Y. Bergland), S. Newell (proxy for J. Ellis), E. Norvell (proxy for J. Parker), A. Saballett (proxy for C. DuPraw & S. Narayanan), V. Thao, A. Toumi, C. Zappia,

Absent: Y. Bergland (excused), C. DuPraw (excused), J. Ellis (excused), A. Hoffman, L. Horsman, S. Narayanan (excused), J. Parker (excused), M. Parsons (excused), D. Rogers,

Guests: J. Halcott, D. Lauria

Minutes/Agenda

- * MSC M. Fritch/A. Saballett to approve the agenda for March 4, 2010.
- * MSC M. Fritch/E. Norvell to approve the minutes of February 18, 2010.

Welcome/Announcements

- * S. Flor introduced member A. Toumi who is now able to attend CRC meetings.

Committee Level Curriculum

- * MSC E. Norvell/S. Newell to submit **HOSP 165, HOSP 185, HOSP 186, HOSP 270 and HOSP 290** Mesa only revisions to CIC.
- * MSC M. Fritch/E. Norvell to submit **HOSP 101, HOSP 110, HOSP 111, HOSP 120, HOSP 130, HOSP 150, HOSP 151, HOSP 170 & HOSP 175** Mesa only distance learning to CIC.
- * The **PHYE 206, PHYE 222 & PHYE 223** aligned integrations will remain at committee level.
- * The **PHYE 103 & PHYE 115** aligned revisions will remain at committee level.
- * The **PSYC 101** an aligned revision will remain at committee level.
- * MSC M. Fritch/E. Norvell to submit **AMSL 276** Mesa only revision to CIC.
- * The **CHIN 201** Mesa only integration will remain at committee level.
- * MSC S. Newell/E. Norvell to submit **MEDA 055** Mesa only revision to CIC with minor changes.
- * MSC M. Fritch/S. Newell to submit **MEDA 080, MEDA 085, and MEDA 090** Mesa only revisions to CIC.
- * MSC E. Norvell/A. Saballett to submit **MEDA 110** Mesa only revision to CIC with minor changes.
- * The **WEBD 168** Mesa only revision (subject designator from CBTE 168) will remain at committee level.
- * MSC A. Saballett/M. Fritch to submit **BLAS 103** Mesa only deactivation to CIC.
- * MSC A. Saballett/M. Fritch to submit the program description only revisions for catalog cleanup (4): **Computer Fashion Technology: Design AS Degree & Certificate of Achievement** and **Computer Fashion Technology: Merchandising AS Degree & Certificate of Achievement** to CIC.
- * MSC E. Norvell/M. Fritch to submit the pulled 2/18/10 **Interior Design** program revision to CIC.
- * MSC A. Saballett/M. Fritch to submit the **CBTE Medical Transcription Specialist AS Degree & Certificate of Achievement** and **CBTE Medical Business Assistant AS Degree & Certificate of Achievement** deactivations to CIC.
- * MSC E. Norvell/M. Fritch to submit the **HOSP Event Management AS Degree & Certificate of Achievement** and **HOSP Hotel Management AS Degree & Certificate of Achievement** program revisions to CIC with minor changes.
- * MSC E. Norvell/A. Saballett to submit the **MEDA Phlebotomy Certificate of Performance** new program to CIC.

City

- * The **SOCO 223** an aligned revision was reviewed with the comment Mesa faculty approval will be requested.
- * The **ARTG 225, EDUC 250 and CHIL 265P** new courses were reviewed without comment.
- * The new program Air Conditioning and Solar Energy and the program revision for Basic Refrigeration and Control Systems were reviewed without comment.

Miramar

- * No items were submitted.

Information/Discussion

- * S. Flor informed members the State Chancellor's 2/17/10 memo has information on the new electronic transmission of programs to the state for approval. Webinar trainings that will be held during the months of March and April for curriculum personnel. A. Svedberg will be the Mesa contact for the electronic submission of signed documents and storage of hard copy signatures.
- * S. Flor reported M. Parsons will be the co-chair next year. M. Parsons will be attending the Curriculum Institute Conference and will co-host the fall Flex workshop.
- * During discussion of the Flex workshop the committee recommended the Flex workshop be two hours in length to cover general information without detailed Stand Alone training.
- * S. Flor commented CIC is continuing to review and revise policies and procedures.
- * A. Saballett reported the CurricUNET Steering Committee has not met. He will email A. Ficken at the District Office to arrange meeting times.
- * There were no reports from Curriculum Coordinator/Tech Review, Articulation, Catalog Subcommittee or Student Learning Outcomes.
- * In the absence of M. Parsons S. Flor reported for Basic Skills. The CB21 coding is done for the whole district, and everyone is invited to the website gala on Friday, from 9:30-10:30am in LRC 229. Food will be served.
- * The CIC Action Summary report for 2/25/10 was distributed via email.
- * S. Flor requested members provide her with input as to how she should cast her vote on behalf of the CRC on the Vice President of Instruction (VPI) resolution currently being read at the Academic Senate. Several members requested she give an abstention vote. It was noted members should only be addressing the involvement of the VPI in regards to curriculum. It was also noted that it appears there is no specific data as to the necessity for the resolution and a copy of the resolution was not available for members to review. Voting will be done at the March 8 Academic Senate meeting.
- * MSC A. Saballett/S. Newell to adjourn the meeting at 4:00pm.

Minutes approved by

Tim McGrath and Shirley Flor, Co-Chairs

NEXT MEETING: March 18, 2010 at 2:00pm in room LRC 435