

SAN DIEGO MESA COLLEGE**CURRICULUM REVIEW COMMITTEE**

Minutes

Thursday, September 1, 2011

Present: T. McGrath (proxy for C. Zappia), M. Parsons, J. Parker, E. Norvell, M. Fritch, C. Robertson, D. Rogers, L. Horsman, S. Narayanan, S. Flor, A. Hoffman, C. DuPraw, J. Ellis, A. Oberbauer, R. Boyd, C. Monaco, A. Svedberg,
Absent: C. Zappia (excused)
Guests: A. Henne, K. Owen, J. Safdie, B. Brothers, L. Williams, R. Chagnon

Minutes/Agenda

- * MSC A. Oberbauer/S. Flor to approve the agenda for September 1, 2011.
- * MSC A. Oberbauer/M. Fritch to approve the minutes of May 5, 2011.

Welcome/Announcements

- * Returning members and guests were welcomed and self introductions were made. C. Robertson was welcomed as a new member to the committee.

Information

- * M. Parsons reported on the August 24, 2011 workshop and informed members the Curriculum Review Committee (CRC) website has been updated and includes all of the August 24 handouts.
- * With all of the upcoming State curriculum changes the 2006 CRC Handbook was not updated but is now available on the CRC website.
- * The 2011-2012 membership was discussed and corrections were made to the membership handout.
- * M. Parsons has not received any information on upcoming Stand Alone Confer dates for 2011 but will inform committee members when she does. The 2010 Stand Alone presentation is included on the CRC website. The Stand Alone Certification documents must be received by the state on or before September 30, 2011.
- * A. Henne distributed and discussed informative handouts pertaining to reviewing Distance Learning curriculum. T. McGrath suggested a committee be formed with A. Henne participating to create a template of appropriate information that is needed and to request CurricUNET be updated to ensure Distance Learning curriculum meets State and local requirements.

Committee Level Curriculum

- * The emergency virtual vote on August 24, 2011 to reactivate **MATH 044** was approved and sent forward to CIC.
- * By originator's request **MUSI 117A** was returned to the originator J. Lee.
- * MSC L. Horsman/L. Norvell to submit **BIOL 231** an aligned revision to CIC.
- * MSC J. Ellis/A. Hoffman to hold **ENGL 047** for further review.
- * MSC J. Ellis/L. Horsman to submit **HEAL 131** an aligned revision to CIC.
- * MSC E. Norvell/J. Ellis to submit **MUSI 240 and MUSI 241** Mesa only revisions to CIC.
- * MSC J. Ellis/L. Horsman to submit **PHYE 139** an aligned revision to CIC.

- * MSC L/ Horsman/J. Ellis to submit **WEBD 170** a new Mesa only course with Distance Learning to CIC.
- * MSC M. Fritch/L. Horsman to submit **GISG Program: Certificate of Achievement** new program to CIC.
- * Due to time constraints the following proposals will be reviewed on September 15, 2011.
 - **INTE 101, INTE 105, INTE 115, INTE 145, INTE 205 & INTE 215** Mesa only revisions.
 - **MUSI 130** aligned revision.
 - **ARTF 120** Mesa only revision.
 - **ARTF 231, ARTF 232 & ARTF 233** Mesa only revisions.
 - **CHEM 201 & CHEM 201L** aligned revisions.
 - **MATH 245** aligned revision.
 - **MATH 150L** Mesa only deactivation.
 - **CISC Program: Certificate of Performance Microsoft Certified System** Mesa only deactivation.

City

- * The following proposal was reviewed with the comment repeatability language should be added.
 - **ARTF 174A** – Revision/Activation - Aligned
- * The following proposals were reviewed without comment.
 - **ARTG 174A** – New Course – FYI
 - Revised Programs: **Machine Technology: Computer Numerical Control (CNC) Operator Certificate of Performance(ID 2139) & Computer Numerical Control (CNC) Operator Certificate of Performance(ID 2169) ; Computer Aided Manufacturing (CAM) AS Degree & Certificate of Achievement; Computer Numerical Control (CNC) Technology Certificate of Achievement - FYI**

Miramar

- * The following proposals were reviewed without comment.
 - Revised Programs: **Automotive Electrical AS Degree & Certificate of Achievement; Automotive Chassis Certificate of Achievement; Automotive Engine Performance Certificate of Achievement; and Automotive Transmissions Certificate of Achievement**

Committees/Discussion/Handouts

- * The approved CRC 2011-2012 Calendar and CIC 2011-2012 Calendars were distributed via email.
- * The CIC 5/12/11 and 8/25/11 Action Summaries were distributed via email.
- * MSC E. Norvell/J. Ellis to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

NEXT MEETING: Sept. 15, 2011 at 2:00 pm in room LRC 435