

SAN DIEGO MESA COLLEGE

Program Review Steering Committee Agenda

05/02/25

Zoom ID: 819 9309 6383

1:00 p.m. to 2:30 p.m.

Chairs: IE - Hai Hoang, Inst. - Dina Miyoshi, SS - Erika Higginbotham, Admin, - Lorenze Legaspi*

Administrators: Inst, -Jennifer Carmichael, SS - Leticia Diaz, Admin, Hai Hoang, IE

Student: AS - Arlene Quiroz

Classified Professionals: CS Pres. / Designee – Ayana Woods, Inst. - Vacant, Admin. - Joel Arias, SS – Nicole Judd

Faculty: AS Pres. / Designee - Andrew Hoffman, A&L-Yuka Brown, B&T - Mark Abajian, EXSC. - Jake Portugal, HSPS- Vacant, HUMA - Bruce Naschak, LRAS - Katie Palacios, SBS. - Dina Miyoshi*, SSE - Erika Higginbotham*, CTE - Alex Berry and Rachel Russell, CRC- Justin Estep

Committee Representatives: SWC - Alex Berry, FHP - Isabel O'Connor, CHP- Catherine Cannock
BARC - Lorenze Legaspi*, Pathways - Howard Eskew, COA- Liza Rabinovich

Administrative Support: Liza Rabinovich

1) **Call to Order**

2) **Approval of** [PRSC Minutes 4.11.25](#)

3) **Communication Loop**

- a) Updates from Members
- b) Updates from Co-Chairs
- c) Updates from Resource Committees

4) **Continuing Business**

- a) Clarification: Definition of “program”/” unit”, how to include committees in Program Review process (discussion)
- b) [Program Review Feedback/Improvement Survey: Future PR Actions and Updates](#) (discussion)

5) **New Business**

- a) Resource Requests (discussion)
 - i) Word Limits; Standard Naming Conventions
 - ii) BARC: “Bulk” requests

- iii) Rubric changes clarification
- b) Adherence to Outcomes Assessment (information)
- c) [Program Review/Outcomes Assessment Kickoff](#) (discussion)
 - i) Schedule for next year

6) Announcements/Adjournment

- a) Co-Chair Assignments
- b) Program Review Kickoff date: August 29
- c) Next Meeting: 9/5/25 at **12:00pm**

7) Resources

- a) [Meeting Schedule 2025-2026](#)
- b) [Program Review Resources page](#)
- c) [Membership 2024-2025](#)
- d) [Program Review Training Schedule 2024-2025](#)
- e) [Deliverables for 2024-2025](#)