SAN DIEGO MESA COLLEGE

Program Review Steering Committee Agenda
Friday, September 6, 2024
Zoom ID: 819 9309 6383
1:00 p.m. to 2:30 p.m.

Chairs: IE - Hai Hoang, Inst. - Dina Miyoshi, SS - Erika Higginbotham, Admin, - Lorenze Legaspi*
Administrators: Inst, -Jennifer Carmichael, SS - Leticia Diaz, Admin, Hai Hoang, IE
Student: AS - Arlene Quiroz
Classified Professionals: CS Pres. / Designee – Sahar King, Inst. - Vacant, Admin. - Joel Arias, SS – Ayana Woods
Faculty: AS Pres. / Designee - Andrew Hoffman, Arts & Lang. - Yuka Brown, Bus. & Tech. - Mark Abajian, Ex. Sci. - Jake Portugal, Health & Public - Bruce Naschak, LRAS - Katie Palacios, Social & Beh. - Dina Miyoshi*, SSE - Erika Higginbotham*, CTE - Alex Berry and Rachel Russell, CRC - Michael Cox
Committee Representatives: SWC - Alex Berry, FHP - Isabel O'Connor, CH- Catherine Cannock -, BARC - Lorenze Legaspi*, Pathways - Howard Eskew, COA- Liza Rabinovich
Administrative Support: IE Team

A. **Call to Order**
   1. Welcome and Introduction of new member, returning members, and co-chairs
   2. Meeting logistics (time, date, minutes/agenda, resources, website, membership)
   3. [Committee purpose and Mesa2030](#)
   4. Communication expectation

B. **Approval of May 3, 2024, Minutes**

C. **Communication Loop**
   1. Update from committee members
   2. Update from resources committees
   3. Update from co-chairs: Kickoff event

D. **Continuing Business**
   1. Next steps: 23-24 high level report;
   2. Program Review Timeline: (Approval needed)
        1. Update the Time for Due Date
        2. Considering adding a due date for a draft resource request

3. Considering adding a drop down for this statement: "Lead writer(s), program members, chair, and/**or** dean have discussed this request (Yes/No)"
   3. Rubric Change
      1. CHP and BARC: Increase *Need* and Lower *Sustainability*
      2. FHP: Lower *Sustainability*
   4. Membership review

E. New Business
   1. Training Schedule
   2. Program Review and Outcomes
      1. Based on ACCJC's findings: potentially revising outcomes question

F. Follow-up on action Items from the last meeting

G. Announcements/Adjournment

H. Resources
   1. Meeting Schedule 2024-2025
   2. Program Review Resources page
   3. Membership 2024-2025
   4. Program Review Training Schedule 2024-2025
   5. Deliverables for 2024-2025

I. Next Meeting
   1. October 4, 2024