

SAN DIEGO MESA COLLEGE

Program Review Steering Committee Agenda

Friday, November 1, 2024

Zoom ID: 819 9309 6383

1:00 p.m. to 2:30 p.m.

Chairs: IE - Hai Hoang, Inst. - Dina Miyoshi, SS - Erika Higginbotham, Admin. - Lorenze Legaspi*

Administrators: Inst -Jennifer Carmichael, SS - Leticia Diaz, Admin- Hai Hoang, IE

Student: AS - Arlene Quiroz

Classified Professionals: CS Pres. / Designee – Ayana Woods, Inst. - Vacant, Admin. - Joel Arias, SS – Nicole Judd

Faculty: AS Pres. / Designee - Andrew Hoffman, A&L- Yuka Brown, B&T - Mark Abajian, Exsc - Jake Portugal, Health & Public – Vacant, Huma. - Bruce Naschak, LRAS - Katie Palacios/Lisa Burgert, Math/Natural Sciences- Hamid Ghasemi Bahraseman, SBS - Dina Miyoshi*, SSE - Erika Higginbotham*, CTE - Alex Berry and Rachel Russell, CRC- Justin Estep

Committee Representatives: SWC - Alex Berry, FHP - Isabel O'Connor, CH- Catherine Cannock -, BARC - Lorenze Legaspi*, Pathways - Howard Eskew, COA- Liza Rabinovich

Administrative Support: IE Team

A. Call to Order

1. Welcome new members

B. Approval of [October 04, 2024 Minutes](#)

C. Communication Loop

1. Update from committee members
2. Update from co-chairs
 - Potential update to this resource need question: *“Lead writer(s), program members, chair, and/or ~~dean~~/manager/supervisor have discussed this request”*
 - Update to the college:
 1. <https://tinyurl.com/PROA-2425-KickOff>
 2. <https://tinyurl.com/PROA-2425-Training>
3. Update from resources committees
 - FHP Training Scheduled 11/15 - 11 to 12, LRC 432 and Zoom

D. Continuing Business

1. [Committee's Goal for 24-25](#) (Approval)
2. Program Review and Outcomes (Discussion)
3. Rubric Change/Update (Decision)
4. [Membership review](#) (Reminder)
5. [Governance Survey](#) - (Reminder)
Standard IV.A.7 (2014) and Standard IV.2 and IV.3 (2024)

E. New Business

1. FAQ for BARC (Information)
2. Clarifying question / description for the first question for BARC (Discussion and Decision)
3. [Program Review Feedback Survey](#) (Discussion)

F. Follow-up on action Items from the last meeting

G. Announcements/Adjournment

1. Training reminder / Seeking volunteer :)
2. Please take the [Governance Survey](#) if you have not :)
3. Not all links on the website may be working as expected as the website is being updated. We are sorry about the inconvenience. Please contact us if you need something.

H. Resources

1. [Meeting Schedule 2024-2025](#)
2. [Program Review Resources page](#)
3. [Membership 2024-2025](#)
4. [Program Review Training Schedule 2024-2025](#)
5. [Deliverables for 2024-2025](#)

I. Next Meeting

1. Last meeting: December 6, 2024