SAN DIEGO MESA COLLEGE
2022-2023 PROGRAM REVIEW
OPEN WORK SESSION

Zoom Settings
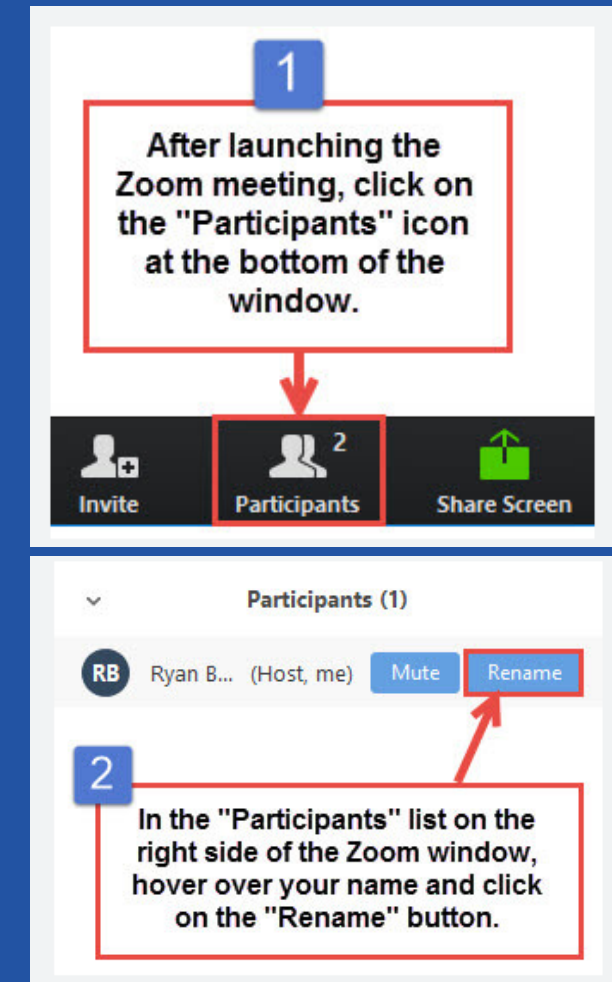
Please add next to your name your pronouns and the unit/program/area for which you are a lead writer.
(Example: Mike Silver, he/him, Biology)

In Chat

Please add your level of expertise with Program Review. Type one of the following:
- B for Beginner (*have been writing Program Review for 0-2 years*)
- I for Intermediate (*have been writing Program Review for 3-5 years*)
- A for Advanced (*have been writing Program Review for 5 + years*)

1 After launching the Zoom meeting, click on the "Participants" icon at the bottom of the window.

Invite   Participants   Share Screen

Participants (1)

RB   Ryan B...   (Host, me)   Mute   Rename

2 In the "Participants" list on the right side of the Zoom window, hover over your name and click on the "Rename" button.

Our time today…

- Welcome!

- Overview of the Program Review Process

- Resources and Links you Need

- Section III of the Program Review Form

- Time to Work Independently

- Q&A and Next Session

Program Review Process

In a nutshell

- Use Program Review Template to write your program review
- Ask your manager for feedback during the Manager Feedback Period (4/17-5/8)
- (Optional) Submit a resource request via the RequestIT portal by deadline (4/5)
- Submit your final document to the Office of Institutional Effectiveness by deadline (5/31)

Timeline Summary

- April 17 to May 8: Manager feedback period
- April 5: All Resource Request are due
- April 12: Committee prioritization begins
- May 16: Prioritization list presented to PCAB
- May 31: All program reviews due

Resources and Links

Program Review Template
- the document lead writers fill out
- LINK

RequestIT Portal

- the portal where you can submit resource requests
- LINK

Submission Form
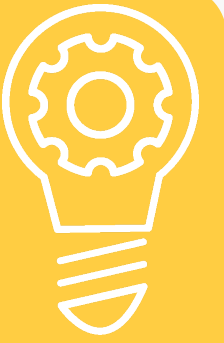
- the form where you can submit your **FINAL** Program Review
- LINK

Training Schedule

- opportunities to get training and support with program review
- LINK

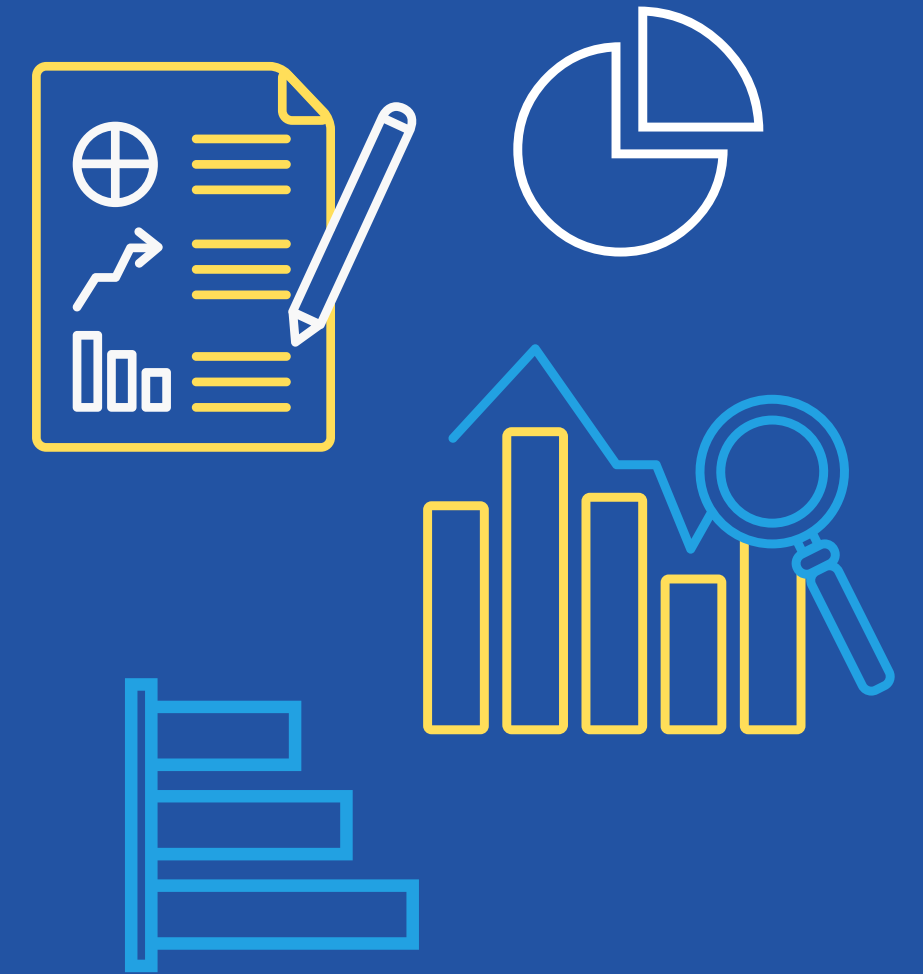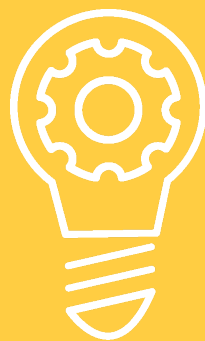| Data Reflection		
Prompt	**Guidance**	**Program Response**
Describe the trends you see in your program/service area's data.	Instructional Data you may consider: enrollment trends, course & program learning outcomes, Institutional Learning Outcomes, course success and retention rates, degree completion, transfer, employment, labor market analysis, other data relevant to your unit's work	
	Service/Admin Area Data you may consider - service usage, service access, demand for services, student service/administrative unit outcomes, types of services offered and used, headcount of services usage, trends in reason for service use, other data relevant to your unit's work	
Describe any equity gaps you see in these data. Are there differences and/or patterns observed by demographics (e.g. race/ethnicity, gender, age, etc.)?	Equity gaps refer to disparities in educational outcomes and student success metrics across race/ethnicity, socioeconomic status, gender, and other demographic traits and intersectionalities.	
Describe the discussion(s) that took place about the unit's learning outcomes assessment data.	Department Outcomes Coordinators (DOCs) facilitate a department wide discussion on learning outcomes data each year during "Outcomes Across Campus". DOC's may helpful in supporting this section.	

Data Sources

- Outcomes Dashboard

- Data Dashboard Warehouse

- Student Services Program Review Dashboard

- Student Learning Outcomes Discussion

Program Review Template - Practice Reflection

Practice Reflection		
Prompt	Guidance	Program Response
Describe current practices your unit has engaged in that you believe impact the above data trends and equity gaps.	Items to consider: new actions specifically focused on issues of equity, major curricular changes, professional learning, policy or process changes, data-informed unit dialogue, community outreach.	
What other factors (internal or external) might also impact the above data trends and equity gaps?	Items to consider: legislative changes, fiscal changes, staffing changes, recruitment, hiring, and retention practices.	

Thank you!

Questions about resource requests:

- FHP: John Crocitti (jcrocitt@sdccd.edu) and Isabel O'Connor (ioconnor@sdccd.edu)
- CHP: Ellen Engels (eengels@sdccd.edu)
- BARC: Lorenze Legaspi (llegaspi@sdccd.edu)

Questions about Program Review:
- Dina Miyoshi (dmiyoshi@sdccd.edu)
- Erika Higginbotham (ehigginb@sdccd.edu)
- Lorenze Legaspi (llegaspi@sddcd.edu)
- Hai Hoang (hhoang001@sdccd.edu)

Next Program Review Open Work Session:
- March 17th @11am (ZOOM) - Topic: Unit Goals and Action Plans
- Training Schedule LINK