SAN DIEGO MESA COLLEGE
2022-2023 PROGRAM REVIEW
OPEN WORK SESSION

FLEX# 16162

FEBRUARY 24, 2023

Zoom Settings

Please add next to your name your pronouns and the unit/program/area for which you are a lead writer.
(Example: Mike Silver, he/him, Biology)

In Chat

Please add your level of expertise with Program Review. Type one of the following:
- B for Beginner (*have been writing Program Review for 0-2 years*)
- I for Intermediate (*have been writing Program Review for 3-5 years*)
- A for Advanced (*have been writing Program Review for 5 + years*)
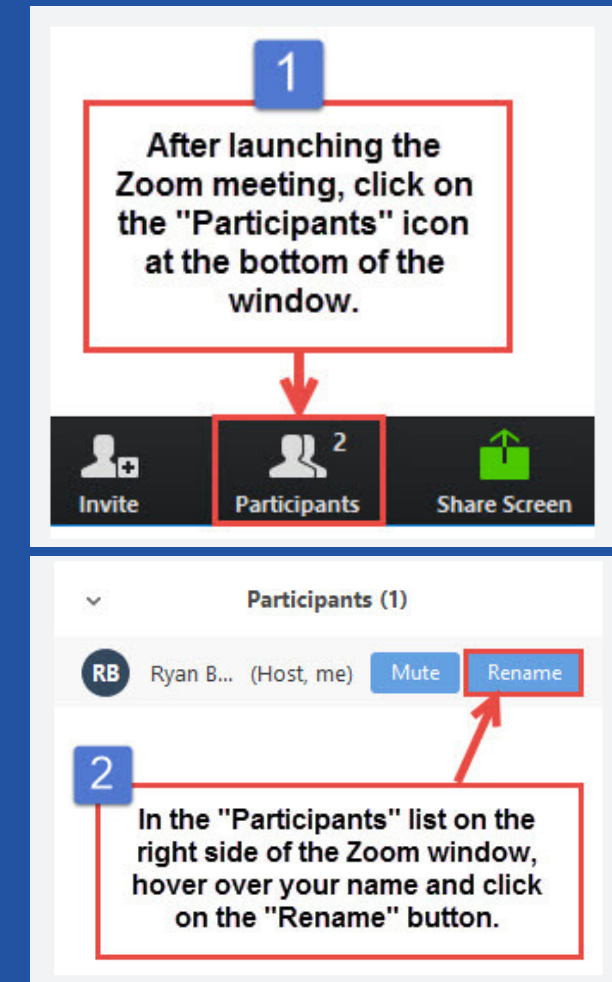
Our time today...

- Welcome!

- Overview of the Program Review Process

- Resources and Links you Need

- Section I of the Program Review Form

- Q&A and Next Session

Program Review Process

In a nutshell

- Use Program Review Template to write your program review
- Ask your manager for feedback during the Manager feedback period (4/17-5/8)
- (Optional) Submit a resource request via the RequestIT portal by deadline (4/5)
- Submit your final document to the Office of Institutional Effectiveness by deadline (5/31)

Timeline Summary

- April 17 to May 8: Manager feedback period
- April 5: All Resource Request are due
- April 12: Committee prioritization begins
- May 16: Prioritization list presented to PCAB
- May 31: All program reviews due

Resources and Links

Program Review Template

- the document lead writers fill out
- LINK

RequestIT Portal

- the portal where you can submit resource requests
- LINK

Submission Form

- the form where you can submit your **FINAL** Program Review
- LINK

Training Schedule

- opportunities to get training and support with program review
- LINK

Program Review Template - Program Information and Executive Summary

Program Information & Executive Summary		
Prompt	Guidance	Program Response
Describe the successes and challenges your unit has faced since the last comprehensive review.		
If applicable, describe any major curricular or service changes your unit has engaged in and the impact of those changes since the last comprehensive review.	Optional	
If applicable, describe the impact of any new resources (human, fiscal, etc.) on the unit and/or action plan implementation.	Optional	
Please confirm that the department has reviewed the Course Learning Outcomes listed in CurricuNet for each course and verify accuracy.	Select One	☐Reviewed and accurate ☐Reviewed not accurate, update in progress ☐Reviewed not accurate, need support

Thank you!

Questions about resource requests:

- FHP: John Crocitti (jcrocitt@sdccd.edu) and Isabel O'Connor (ioconnor@sdccd.edu)
- CHP: Ellen Engels (eengels@sdccd.edu)
- BARC: Lorenze Legaspi (llegaspi@sdccd.edu)

Questions about Program Review:

- Dina Miyoshi (dmiyoshi@sdccd.edu)
- Erika Higginbotham (ehigginb@sdccd.edu)
- Lorenze Legaspi (llegaspi@sddcd.edu)
- Hai Hoang (hhoang001@sdccd.edu)

Next Program Review Open Work Session:

- March 3rd at 11 am (ZOOM)