

SAN DIEGO MESA COLLEGE

President's Cabinet

October 18, 2022 | 2:15 – 3:45 p.m. | MC 211A

1) CALL TO ORDER: Ashanti Hands, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands stated we are actively in the midst of innovating and problem-solving issues. Administrators have spent some time on courageous leadership and she hopes all are feeling the impact of that in your areas. Discussed were leading with our strengths to help us get into a place where we are leading from the best that we have and guided by our vision and mission to daily breathe life into being the leading college of equity and excellence.

b) Enrollment: At this morning's Cabinet meeting all were excited to see Mesa College's enrollment numbers; we have a lot to be proud of including the work that has been done to increase enrollment numbers and productivity rates.

c) Mask Policy: The mask policy will continue for now; there are conversations since there are a few regions within our state that have a mask mandates that are not optional. The AFT and Board have been hearing more from people and their thoughts on the SDCCD mask mandate. No decisions have been made to date; the members of Cabinet encouraged for a decision to be made; if there will be changes they ask for it to be done prior to registration (November 7) so that students can be notified and make an informed decision. Employees who have questions/concerns/comments and are represented by AFT are asked to contact them directly.

d) The District will be hosting *Keeping the Promise Giving Day* next week and an email will be sent on the opportunities to give and support the San Diego Promise Program. There is a generous donor that agreed to do a match of up to \$15,000.

e) A press release will be sent this week that states San Diego Mesa College ranks in the top tier of schools with students studying abroad as Gilman Scholars. At the height of COVID, they were able to have 800 Gilman Scholars from 48 US states and territories to study or intern, both in-person and virtually, in 77 locations around the world. Ashanti thanked all the programs for all the incredible work you do to support our students and provide that opportunity.

f) An email was sent today on the new childcare benefit that is available to all employees which is available at discounted rates of 40% of the cost. There will be a webinar held today entitled "We Care".

g) This week is Undocumented Student Action week.

h) Dr. Hands thanked Jennifer and a host of other people who came together for Careers in Congress – an info-session featuring the U.S. House of Diversity and Inclusion. Information has been sent on this and students are encouraged to attend.

i) Electronic Mail and Digital Communications: This is

Ashanti Hands, President

shifting to a procedure and information has been shared at Academic Senate and other meetings. This will impact who has the ability to use the DL and make sure emails that are going out to the campus are related to campus events, activities, etc. At the local level, each College will get to decide who has access to the Listserv – it could be by department/committee/administrators who can give access broadly. There is no cap on how many people have access; the procedures will include functions and responsibilities and also restrictions and guidelines for any abuse of the Listserv. Feedback on this can be given to Senates, share with your Dean, etc. so that we can get all the feedback and end with up a plan that works for the College.

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Associated Students Vice President, Husnia Ahmadi, shared the following updates:
 1) Husnia distributed a flyer on the Mental Health Circle event on October 19, 2022, 2:00 – 4:00 p.m. in the AS office. This is for the Mesa Community who have been affected by the recent international events (Afghanistan, Ukraine, other countries). The purpose is to create a safe space to share stories and support each other.
 2) AS is discussing the tailgate event this Saturday that was being held for Homecoming but they are still deciding on whether to host it.

Husnia Ahmadi, AS Vice President

b) Classified Senate: Classified Senate Vice President, Courtney Lee, shared the following updates:
 1) CS is focusing developing a new classified Onboarding Program.
 2) CS is exploring ways to gain additional feedback and information from Classified Professionals on campus through surveys about general campus climate, feelings about masks, and other campus issues.
 3) CS created a fundraiser for Halloween; a costume contest will be held – a donation of \$5 to Classified Senate to go towards scholarships and a chance to win a gift card. Emails will be sent with more information.

Courtney Lee, Vice President

c) Academic Senate: Academic Senate President, John Crocitti, shared the following updates:
 1) John shared AS passed a number of resolutions at Academic Senate:
 Resolution 2022.9.1: Asserting CCC Faculty Primacy over courses for California State University Education Breadth (CSUGE-B) Ethnic Studies Area F Inclusion;
 Resolution 2022.9.2: Establish an equitable California State University General Education Breadth (CSUGE-B) Ethnic Studies Area F Review Process;
 Resolution 2022.9.3: Retain Option for students to take Lifelong Learning and Self-Development as a lower

John Crocitti, President
 Academic Senate Resolutions:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/AS_Resolutions_Pcab_10-18-22.pdf

division course;
Resolution 2022.9.4: Information Technology Updates needed for Mesa College Classrooms and Faculty Officers and adherence to the Collective Bargaining Agreement (CBA) Requirements;
Resolution 2022.9.5: Auto Enrollment

John stated the first two related to Ethnic Studies and were discussed at the Area D ASCCC on Saturday and were approved to be presented at the November Plenary. The third resolution passed and was discussed at Area D meeting and there was already a resolution in place referring to AB-928 so this resolution from Mesa was rejected because it was considered redundant. The fourth resolution on IT passed and John states there still needs to be updating and maybe replacement in classroom equipment. The fifth resolution was passed by Academic Senate on open registration the first week of the primary 16-week session for students to no longer to need for an add code (does not apply to short-term classes). The other Academic Senates will also need to approve this resolution.

2) John shared that an online consortium has been discussed around what is appropriate to students to enroll in as an online course.

3) John stated the Governor will end the state of emergency in February; John shared this could mean that AB-361 will no longer be applicable which affects Academic Senate meetings being held remotely. John will contact the District legal counsel to see where they stand.

4) INSTITUTIONAL COMMITTEE REPORTS*

a) Institutional Self-Evaluation Report (ISER): Dean of Institutional Effectiveness, Bridget Herrin, shared that the Accreditation Steering Committee is presenting a second draft of the ISER. It is still incomplete and has evidence gaps and some information from the District. Dean Herrin asked that all please review and complete the feedback form. They have over 400+ pieces of evidence. Lisa Shapiro, Accreditation Faculty Lead, has been collecting the information for this draft and unifying the voice. They have started adding introductory sections, eligibility requirements, process and organization information. There are still a lot of placeholders in Draft II. They are asking for feedback by October 31, 2022 and for all to share at their Senates. They will return with Draft III to the February 2023 President's Cabinet meeting. This information will be included in the *Weekly Update from Prez Hands* publication tomorrow.

b) Strong Workforce Committee: Associate Dean of Career Technical Education, Alex Berry, presented updates for the Strong Workforce Committee. The

Bridget Herrin, Dean, Institutional Effectiveness
ISER:

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/ISER_PCAB_10-18-22.pdf

Feedback Form: <https://forms.office.com/r/Y9nBVvzpiG>

Alex Berry, Associate Dean, CTE,
Rachel Russell, Assoc. Professor, GIS

<p>presentation included Sub-Committee Goals for Employer Engagement and Internships, Marketing and Outreach, Professional Learning and Classroom Support, and Budget and Allocation.</p> <p>c) Environmental Sustainability Committee: Proposal for purpose, goals, and membership structure. Dr. Michelle Rodriguez shared the first reading of the Environmental Sustainability Committee's proposed updates to their purpose, goals, and membership. Their proposed changes were share on-screen and President Cabinet voting members and attending managers were asked to share with their constituent groups in advance of the second reading to be held on November 15, 2022 President's Cabinet meeting.</p>	<p>Erica Olmos, Employer Relations Liaison Karla Trutna, Outreach Coordinator / Assessment Supervisor</p> <p>Strong Workforce Presentation Document: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Strong_Workforce_Committee_10-18-22.pdf</p> <p>Strong Workforce Packet distributed at President's Cabinet meeting:</p> <p>Employer-College Partnerships: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Employer_%20Engagement_Brocure_SW_Pcab_10-18-22.pdf</p> <p>Strong Workforce Flyers: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SW_Flyers_Pcab_10-18-22.pdf</p> <p>Michelle Rodriguez, Ph.D. Professor, Political Science</p> <p>ESC Proposal on Committee's purpose, goals, and membership: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/ESC_Proposed_Purpose_10-18-22.pdf</p>
5) SPECIAL REPORTS	
<p>Spotlight on Equity and Excellence: World Cultures Art Collection – Dr. Denise Rogers presented on the World Cultures Art Collection including the back history of the collection and photographs of some of the art of Africa, the Pacific, India, Southeast Asia, and the Americas. Also included were Class and Student presentations, curatorial experience and exhibitions.</p>	<p>Denise Rogers, Ph.D. Professor, Art History, Fine Arts Department</p> <p>World Cultures Art Collection Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/World%20Cultures%20Art%20Collection_10-18-22.pdf</p>
6) OPERATIONS	
<p>a) Instructional Updates: Vice President of Instruction, Isabel O'Connor, shared the following updates:</p> <p>1) The second 8-week sessions started yesterday; there are 164 sections which are mostly full; with 5,425 enrollments, very closed to capacity. Efficiency productivity for that part of the schedule is 18.2%.</p> <p>2) Intersession and spring schedules are live and hoping for a strong enrollment in spring. Dr. O'Connor stated she thinks we are turning the corner in terms of</p>	<p>Isabel O'Connor, VPI</p>

enrollment; not only is Mesa reaching 5,000 FTES for fall, we have surpassed that and there are signs that enrollment beginning to stabilize. Dr. O'Connor expects a pretty good intersession and also spring. Intersession is mainly online and chairs/deans have been working hard assessing the need and where to add courses. She will have a more accurate idea of the enrollment breakdown between online and face-to-face; roughly we are about 60/40.

3) Enrollment management planning occurring across campus; they will meet again on Friday. Before the big group was established was the Platinum 5. The Platinum 5 group is a micro-pilot that started by looking at STEM classes and how we match them with general education courses. Acting Dean Jennifer Carmichael stated that Platinum 5 successfully offered two English 101 sections this current fall semester for STEM students, with a focus on healthcare and climate change. Two English 205 courses will be offered in the spring semester with the same focus as students progress in their general education series. Platinum 5 group also met to discuss the courses shared across the three schools (Humanities, Math & Natural Sciences, and Social, Behavioral Sciences & Multicultural Studies) for each general education transfer area. Their plan is to create an interactive grid of when all the class choices are available for students and counselors to use for ease of scheduling.

4) Dr. O'Connor shared that they are already working on the summer and fall schedules.

5) An HSI Retreat was held on Friday where they reviewed where they are in terms of the grant which is currently in year two and have three more years to go. They reviewed the projects and analyzed student data and continued to work on the objectives. Dr. O'Connor stated that part of the grant is to a new type of orientation for students. At the HACU conference they learned that other colleges bring the family to their orientations so they will incorporate that moving forward and making it a bilingual event.

6) A Chairs Academy was held and is something that Manuel Velez, Terry Kohlenberg, Andy MacNeill and Dr. O'Connor started a few years ago. She thanked Jill Moreno Ikari for her leadership and thanked President Hands for attending. This academy focused around curriculum and was a great way to encourage and grow Mesa College leadership.

7) Mesa College has the Pathways to Law School and now has the opportunity to join the Pathways to Medical School which has similar goal to enhance the diversity of the medical profession. Mesa College has joined a program called California Medicine Scholars Program that involves students starting in community college. Mesa College will probably get about 5 students who will begin at Mesa, go through the 4 years, transfer, and then to medical school. There is currently a pilot

program and Vice President of Associated Students, Husnia Ahmadi, is part of that program.

b) Student Services Updates: Acting Vice President of Student Services, Larry Maxey, shared the following updates:

- 1) They are working diligently on the completion of the Equity Plan as well as the Executive Summary for that plan. The draft is almost complete and they are still making some modifications and the SET Committee is currently reviewing the documents and making recommendations. There are meeting this Friday to finalize the input on both activities associated with the plans and must have it to the November 10 Board of Trustees meeting. They will get this document to Academic Senate and Classified Senate.
- 2) There will be another HEERF distribution to students; applications will open on November 1, 2022 and close on November 16, 2022. They hope to have the money to the students by December 9, 2022. The criteria is the student must be enrolled in at least 6 units and did not receive disaster funds last semester. They are going to try to give money to as many students as possible.
- 3) Dean MacNeill, Mark Manasse and Acting VPSS Maxey are working on a culturally-responsive teaching pilot. They are meeting with a high school this Thursday to talk about developing a partnership to get more students of color in the teaching pipeline at Mesa College.
- 4) Larry acknowledged the Black Student Success Fellows who held an ice cream social last week partnering with the Education in Action group and it has enhanced both programs. A Symposium will be held on November 4, 2022 for black students and a Movie Premier night for "Wakanda Forever". A follow-up on November 16, 2022 will be held to discuss things associated with the movie that were empowering and also discuss partnering with Denise Rogers on Mesa Art Collection.

c) Administrative Services Updates: Jacqueline Collins shared a presentation on Administrative Services updates including C-CERT Callout, Emergency Evacuation Map, Furniture Refresh, LRC Carpet, and Computer Refresh.

d) Mesa2030 / Accreditation / Program Review: Dean of Institutional Effectiveness, Bridget Herrin, shared additional updates for the October, 19, 2022 issue of the Weekly Update from Prez Hands.

Larry Maxey, Acting VPSS

Jacqueline Collins for L. Legaspi, VPA
Jacqueline Collins, College Events and Operations Administrator
Administrative Update Presentation:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Administrative_Services_Update_10-18-22.pdf

Bridget Herrin, Dean, IE

e) Mesa Pathways: Marisa Alioto shared updates including MPC creating an ACP Career Pathways workgroup.

Marisa Alioto, Howard Eskew, Co-Chairs MPC
Mesa Pathways Update:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_10-18-22.pdf

7) ACTION ITEMS: Second Reading for Environmental Sustainability Committee Proposed Updates to their Purpose, Goals, and Membership – November 15, 2022

Calendar:

President's Cabinet Retreat, Tuesday, November 1, 2022, 2:15 – 4:30 p.m., Location: TBD

Board of Trustees Campus Meeting at SD Mesa College: Thursday, November 10, 2022, 4:00 – 5:00 p.m., MC 211 A/B

Chancellor's Forum, November 16, 2022, 2:30 – 4:00 p.m., MC 211 A/B

Holiday Reception, Wed., December 7, 2022, MC 211 A/B

Fall 2022 Pcab Meetings: 9/6, 9/20, 10/4, 10/18, (11/1 Pcab Retreat), 11/15, 12/6

*Institutional Committees / Special Reports / Spotlight:

9/6/22: Governance 101 (B. Herrin); Assignments with Equity in Mind (C. Crosby)

9/20/22: Professional Learning and Anti-Racism training for Administrative Services (L. Legaspi, C. Grossini-Concha)

10/4/22:

10/18/22: Institution Report: Strong Workforce (A. Berry); ISER (B. Herrin); Spotlight: World Cultures Art Collection (D. Rogers)

11/1/22: President's Cabinet Retreat; 2:15 – 4:30 p.m.; Second Reading of Student Equity Plan Template and Executive Summary (L. Maxey)

11/15/22: Spotlight: (T. Parsons); Institution Report: COA, PIEC, and IE; Special report: Mesa College's CTE Economic Impact Study Final Reports – Monica Romero

12/5/22: Enrollment Management Task Force 15 min presentation (P. Ly, Donna Budzynski and Isabel.)

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/g95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>