## SAN DIEGO MESA COLLEGE President's Cabinet

November 15, 2016 | 2:15 p.m. | MC 211A Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
1) WELCOME / INTRODUCTIONS	P. Luster		
a) PRESIDENT'S REPORT a) Governance Website: President Pam Luster presented the Governance Chart on the Mesa College website. Dawn Whiting from the President's Office is working with Joel Arias on this project to update Committee listings. b) Retreat Update: Pam stated that the Nov. 8 President's Cabinet retreat facilitated by Deanna Cherry had great discussions on planning, removing barriers from students, building community and professional development. This information will be used for the Quality Focused Essay. Thank you to Yolanda Catano for taking retreat minutes. c) Teach-In: Pam stated an email had been sent from Joe Safdie's on a proposed Teach-In event. Academic Senate is willing to take a lead role in organizing speakers and sending a flyer. Ava Fakhrabadi, ASG President, stated they would also like to partner in this event which is proposed for November 30, 12:30 – 2:30 p.m., in front of the LRC at San Diego Mesa College.	P. Luster		
3) INSTITUTIONAL COMMITTEE REPORT* a) COA (Committee on Outcomes and Assessment): Kris Clark, Co-Chair of the Committee on Outcomes and Assessments, reported the following: 1) ILOs were approved at COA on Oct. 18 and have since been approved by PIE and President's Cabinet. 2) At the Nov. 1 meeting, the 3-year cycle was discussed following review by the Academic Senate. It was determined that a 3-year cycle was too short; the cycle was adjusted to a 6-year cycle which will help larger departments, departments with fewer classes are encouraged to assess courses on an ongoing basis within the 6-year cycle. 3) The Guide to Outcomes and Assessment (known as "The Guide") is posted for review. COA will discuss comments received from constituent groups at our next meeting, December 6. 4) Mapping and Assessment campus-wide is in progress. Each Instructional Department/Program has been asked to map and assess one course this semester. Data from these assessments will be used as the basis to redesign the Taskstream platform for Outcome's Assessment. 5) IEPI Grant funds have been received and will be distributed in Spring 2017 to compensate Department Outcomes Coordinators, adjunct participation in the process, trainings and conferences, and research into AMS systems as alternatives to Taskstream.	K. Clark		

<ul> <li>6) Outcomes Across the Campus Session is scheduled for Jan. 26, following Convocation.</li> <li>7) The IEPI team will visit again December 1. Mesa College will report on changes made and plans for the IEPI funds.</li> <li>b) Program Review: Dina Miyoshi of the Program Review Committee presented a PowerPoint on the Goals for the 2016-2017 Program Review Cycle. Dina shared the six goals as well as the Program Review timeline, including the November 30, 2016 deadline for lead writers to complete their Program Review.</li> </ul>	D. Miyoshi	Program Review Cycle – Goals for 2016-2017 http://www.sdmesa.edu/about- mesa/office-of-the- president/cabinet- documents.shtml
4) STANDING ITEM a) Accreditation Update: Danene Brown, Dean of Business and Technology and Accreditation Liaison Officer, shared that the 2017 Institutional Self-Evaluation Report draft is completed. The final draft is due November 28; it will be submitted for final adoption at the December 6 BOT meeting.	D. Brown	
<ul> <li>b) Academic Senate: Rob Fremland, President, Academic Senate, reported the following:</li> <li>1) Members of Academic Senate including Rob, Toni Parsons, Paula Gustin, Kim Perigo and Manuel Velez attended the Academic Senate Fall Plenary Session. Rob stated that there were good breakout meetings and issues discussed included CTE and DE resolutions.</li> <li>2) AS wrote a new process for MOUs (Memos of Understanding) which was approved by all Senates and will be brought to a future DGC meeting.</li> </ul>	R. Fremland	
3) Second Reading of Academic Senate Proposal:		
Academic Senate currently has the following voting members: Academic Senate president (2 years), Chair of Chairs (2 years), Chair of Academic Affairs (2 years, though can be reelected)all on the same cycle so they leave at the same time. In addition, alternating and for one year Senate vice president (1 year) and the other year Senate-president elect.		
Effectively the senate president is there for 3 years, 1 as president-elect and 2 as senate president. This is a total of 4 voting members.		
The proposal: Academic Senate president (2 years), Chair of Chairs (2 years), Chair of Academic Affairs (2 years, though can be reelected), Academic Senate Vice President (2 years). Then, in alternating years for 1 year each, senate president-elect and immediate past president – a total of 5 voting members.		
Johanna Aleman of Classified Senate stated they would like to table this proposal for a future President's Cabinet meeting. A motion was made to table the Academic Senate Proposal by Johanna Aleman; Second: Rob Fremland. After discussion the motion was approved unanimously. Rob Fremland stated he will attend the next Classified Senate meeting on December 8, 2016 to discuss this issue.		
c) Classified Senate: Johanna Aleman reported on behalf of Trina Larson and stated Classified Senate will be holding special elections for the position of Vice President.	J. Aleman	Classified Senate Webpage:

d) Associated Student Governance: Ava Fakhrabadi, President, ASG, reported the following:  1) The Thanksgiving Feast event will be held on Tuesday, November 22, 1-5 p.m. in MC 211. Donations for an opportunity drawing for this event are welcome.  2) In-house elections will be held for Spring semester.  3) Mesa College ASG recently went to Sacramento for a Student Senate Leaders of California Community Colleges event.  5) OPERATIONS – No Report.	A. Fakhrabadi	http://www.sdmesa.edu/about- mesa/governance/classified- senate/index.shtml	
a) HSI Presentation: Monica Romero, Program Activity Manager, Title V / HSI Grant gave a presentation on year three of the HSI Grant. Five strands for the 2015-2016 Outcomes for <i>Proyecto Exito</i> were presented including updates on Student Engagement, Tutoring, Curriculum, and Professional Learning (such as the Loft Workshop Series and HSI Speaker Series.) The presentation link may be found at:  http://prezi.com/hftq8dzlwrgg/?utm_campaign=share&utm_medium=copy&rc=ex0share	M. Romero		
7) EVENTS  Most current events may be found at the Events and Reservations Portal.	R. Agatha	Event Website: http://www.sdmesa.edu/colleg e-services/administrative- services/event-planning/	
8) ANNOUNCEMENTS: Pam Luster shared that Susan Topham will be serving as Interim VPSS at City College; Aileen Crakes will serve as Acting Dean of Student Development until Susan returns to her position at the end of the Spring 2017 semester.  Pam Luster shared that the Mesa College Spring Convocation will now be held in the morning on January 26, 2017 (8:30 – Noon) due to the conflict of a board meeting the afternoon of			
January 26.  Andy MacNeill shared that the LRC will be open 7a-5p during the			
week of Thanksgiving.			
Ashanti Hands shared that Student Services will be open Monday and Tuesday of Thanksgiving week including the Transfer Center. The evening transfer fair will be held tonight.			
Howard Eskew shared that this week is International Education Week where programs are being held with students presenting in their foreign language.			
Pam Luster shared that the replicated mural from the H Building is now in the Student Services building on the first floor by Admissions. There will be a rededication in the Spring semester. Thank you to the work done by the MCPAC (Mesa College Public Art Committee) for their work on this project.			

Fall 2016 Pcab Meeting Dates: Sept. 6, Sept. 20, Oct. 4, Oct. 18 (Standard III), Nov. 1 (Standard IV), Nov. 15, Dec. 6

## \*INSTITUTIONAL COMMITTEE REPORTS:

PIEC: TBA

Facilities/Safety: Spring 2017 Technology: TBA Program Review: Nov. 15

HSI Presentation: Nov. 15 CED: Dec. 6 (A. MacNeill, M. Romero, Pcab Retreat Wrap-up: Dec. 6

D. Rogers)

Governance Presentation: Dec. 6

BARC: TBA

Campus-based Researcher: TBA Student Success and Equity: Nov. 1

COA: Nov. 15

Mesa Tutoring (M. Manasse) Dec. 6