SAN DIEGO MESA COLLEGE President's Cabinet

December 5, 2017 | 2:15 p.m. | MC 211 A

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTIONS
1) WELCOME / INTRODUCTIONS	P. Luster		
 2) PRESIDENT'S REPORT a) President's Update: No Report to allot time for committee reports. 	P. Luster		
3) INSTITUTIONAL COMMITTEE REPORTS* a) Mesa Tutoring: Mark Manasse, Instructional Learning Assistance Coordinator (Tutoring), presented on the Professionalization of Tutoring: An MT2C* Overview. The presentation included Learning Assistance Project and its vision and principles, goals, and the 2017-2018 Logic Model and Mission Statement. This document may be found on the President's Cabinet Documents webpage located at: <u>http://www.sdmesa.edu/about-mesa/office-of-the-</u> president/cabinet-documents.shtml	M. Manasse	Professionalization of Tutoring <u>http://www.sdmesa.</u> <u>edu/about-</u> <u>mesa/office-of-the-</u> <u>president/cabinet-</u> <u>documents.shtml</u>	
*Mesa Tutoring and Computing Centers b) Program Review: Madeleine Hinkes, Dean of Institutional Effectiveness, presented on Program Review 2017-2018. Madeleine shared that 104 programs completed a program review. These program reviews are now in the formal review phase with final edits to be completed by February 2, 2018 when Task Stream will be closed. A comprehensive Program Review will be held in the 2018-2019 academic year.	M. Hinkes	Program Review 2017-2018 <u>http://www.sdmesa.</u> <u>edu/about-</u> <u>mesa/office-of-the-</u> <u>president/cabinet-</u> <u>documents.shtml</u>	
c) Campus Research: Bridget Herrin, Associate Dean of Research and Planning, presented on the strategies for the Vision for Institutional Effectiveness, Research, and Planning. These strategies are 1) making data accessible, interactive, actionable, and widely distributed, 2) integrate equity-minded inquiry into existing systems, 3) develop a coalition of action researchers dedicated to equity-minded inquiry, and, 4) become a college full of equity-minded educational experts. This document may be found on the President's Cabinet Documents webpage located at: <u>http://www.sdmesa.edu/about-mesa/office- of-the-president/cabinet-documents.shtml</u>	B. Herrin	Vision for Institutional Effectiveness, Research, and Planning <u>http://www.sdmesa.</u> <u>edu/about-</u> <u>mesa/office-of-the-</u> <u>president/cabinet-</u> <u>documents.shtml</u>	
4) STANDING REPORTS a) Academic Senate: Kim Perigo, President, Academic Senate, stated that Bridget Herrin will attend the Monday December 11 meeting of the Academic Senate for a discussion on Guided Pathways. Kim also shared that Academic Affairs will hold	K. Perigo		

discussions on Guided Pathways to research resources for faculty. In addition, department Chairs will hold meetings focused on enrollment management which will include Bridget Herrin, Tim McGrath, Andy MacNeill, and Ryan Shumaker. Also, an Academic Leader Academy will be held on January 22, 2018, 10a – 3p.			
b) Classified Senate: Classified Senate President, Trina Larson, shared: 1) Bridget Herrin will attend their Thursday meeting to discuss Guided Pathways, 2) a reminder on the Center for Children Event on Wednesday, December 20, 2-6 p.m. and to please consider making donations of wrapping, bows, tape and men's gifts are needed, and, 3) the Mesa Classified Senate "Fundraising Therapy" begins with an opportunity to purchase Power Cards from Dave & Buster's which may be ordered online or from a Senate member – last day to order is December 15.	T. Larson	Classified Senate Webpage: <u>http://www.sdmesa.</u> <u>edu/about-</u> <u>mesa/governance/c</u> <u>lassified-</u> <u>senate/index.shtml</u>	
Trina then presented the joint resolution from SDCCD Classified Senates - Resolution 2017-001: which states that the Joint Classified Senates of the San Diego Community College District refer to all classified personnel as "Classified Professionals," or "Classified." This document may be found on the President's Cabinet Documents webpage located at: <u>http://www.sdmesa.edu/about-mesa/office-of-the- president/cabinet-documents.shtml</u>			
c) Associated Students: Joe Newell, President of Associated Students, shared: 1) Over 250 students attended the AS Thanksgiving Feast on November 16 with food prepared by the Culinary Arts program, 2) the finals pizza break is today with hundreds of students participating, 3) the first AS Jingle Mingle reunion will be held on Monday, December 18, 1 p.m., in I4-409. Joe also shared that this will be the last meeting Matilda Kristoferson will attend as AS Vice President due to academic commitments she has for the spring semester.	J. Newell		
5) OPERATIONS a) Guided Pathways: Self-Assessment: Ashanti Hands, Vice President of Student Services, and Bridget Herrin, Associate Dean of Research and Planning, presented on the development phases of the Guided Pathways Self-Assessment. The webpage with general information and resources, including the Self- Assessment Draft, may be found at http://www.sdmesa.edu/about-mesa/current-initiatives/guided- pathways/	A. Hands B. Herrin	Mesa Pathways Presentation <u>http://www.sdmesa</u> <u>.edu/about-</u> <u>mesa/office-of-the-</u> <u>president/cabinet-</u> <u>documents.shtml</u>	
A motion was made to accept the Guided Pathways Self- Assessment was made by Tim McGrath; Second: Howard Eskew. A discussion followed that stated the issue had not yet been brought to Academic Senate, therefore, a friendly amendment was made to approve this motion to be subject to			

 modification upon review by the Senates. <u>With this amendment, the motion was approved unanimously.</u> Next steps includes the anticipated receipt of the California Community Colleges Guided Pathways Work Plan that provides a template for each college to outline next steps to advance toward or maintain full scale adoption on each of 14 Self-Assessment elements. Ashanti proposed that a task force be established to begin the initial work on Guided Pathways and work as a team to research, plan, and propose the Guided Pathways Plan due to the CCCCO on March 30, 2018. The task force is proposed to have representation campus-wide, with two administrators, four faculty, two classified professionals, and two students. <u>A motion to create the Guided Pathways Task Force was made by Manuel Velez; Second: Kim Perigo. The motion was approved unanimously.</u> An email will be sent to request nominations for the task force team. b) Intersession Enrollment Report: Tim McGrath, Vice President of Instruction, presented the Intersession and Spring Semester Enrollment Report. The Intersession enrollment will be when open enrollment begins next week and January 2 when Intersession classes begin. This document may be found on the President's Cabinet Documents webpage located at: http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml 	T. McGrath	Intersession and Spring Semester Enrollment Report http://www.sdmesa .edu/about- mesa/office-of-the- president/cabinet- documents.shtml	
6) SPECIAL REPORTS (Review/Approval) No reports at this meeting.			
7) EVENTS Most current events may be found at the Events and Reservations Portal. Dec. 6, 2017, 11:15a – 1:30p, <u>Mesa Holiday Reception</u> , MC 211 A/B Jan. 25, 2018, 8:30a, <u>Spring Forum</u> , Mesa Gym	R. Agatha	Event Website: http://www.sdmesa. edu/college- services/administra tive-services/event- planning/	
8) ANNOUNCEMENTS:			
Pam Luster: San Diego Mesa College is sharing a kiosk with City College at the Mission Valley Mall (located by the theater). Student ambassadors will be manning the booth and interacting with visitors on classes and registration for intersession and the spring semester.			
Kim Perigo: May 9, 2018 is the date for the Speech and Debate Showcase – this year's event will bring back alum – time is 5:30- 8:30 p.m.			

Andy MacNeill: Comfort Tent and Pizza at the LRC for finals week at the LOFT, including games, areas for faculty grading and refreshments for all.	
Ashanti Hands: Funding is available for Dreamers; students who have filed through FAFSA or Dream Act are eligible. Please direct these students to EOPS for information.	
Tina Recalde: A fundraiser is scheduled for Yogurt Land on Balboa for the Physical Therapy Program; 20% will be given back to assist the program.	

Pcab Meetings Fall 2017: 9-5, 9-19, 10-3, 10-17, 10-31, 11-7, (11-14 Pcab Retreat), 12-5.

*INSTITUTIONAL COMMITTEE/DEPARTMENT REPORTS:

Oct. 17: CDAIE (J. Sundayo)

Oct. 31: PIEC (M. Hinkes), HSI (L. Lopez)

Nov. 7: BSI/SE/SSSP (A. Crakes, L. Maxey, W. Smith), COA (K. Clark), Foundation (K. Stellmacher)

Dec. 5: Mesa Tutoring: (M. Manasse), Program Review (M. Hinkes), Campus Research (B. Herrin)