

SAN DIEGO MESA COLLEGE

President's Cabinet

February 20, 2024 | 2:15 – 3:45 p.m. | MC 211 A

1) CALL TO ORDER: Ashanti Hands, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Hands shared the following updates:

- 1) Dr. Hands recognized Professor Waverly Ray and Mesa College who was selected to participate in the Agricultural Market Challenge by USDA's Foreign Agricultural Service in cooperation with the Hispanic Association of Colleges and Universities. Dr. Waverly is mentoring the Mesa team of students this semester; the team that wins the challenge receives an opportunity to meet with USDA leaders in Washington, D.C.
- 2) No updates on the baccalaureate application but we are prepared and ready to go.
- 3) Accreditation is next week and Hai will be sharing some information; please attend the Open Forum on Monday. 9:30 -10:30 a.m. in MC 211 A/B (open invitation for all except for administrators). The Exit Interview will be on Wednesday, February 28, 2024, 12:00 p.m., in MC 211 A/B.
- 4) District update: currently discussing fraudulent enrollments. Some fraudulent enrollments are still able to get through in spite of the CCC Apply applications where there are things that are built into to catch frauds and well as additional things at the District. District has signed up to participate in a state-wide pilot that can provide additional things that could help our enrollment and "ID Me" may help as well. VPSS Maxey mentioned that students have the option to opt out of "ID Me"; the Mesa pilot will be for students taking completely online courses and have applied for financial aid. Students that are currently undocumented or any other restrictions can opt out.
- 5) District Office is following the budget where there are discrepancies of the debt amount; including thoughts on funds that have been given that are unencumbered. There are millions in HEERF funds and COVID-19 funds; we were able to roll a lot of things using COVID-19 outreach and retention funds. A lot of that was for our hourlies which would allow us to hold onto hourlies before we have to transition out. We are considering a lot of scenarios but currently do not have enough concrete information to make any decisions. The State Chancellor sent a memo on the budget update which has been linked to these meeting notes.
- 6) There are several surveys being held district-wide; many of these you will hear at DGC, BOT meetings, as well as the PIE Committee to look at the data to discuss what this means for Mesa College. One is the innovation survey and the concept of AI; Michelle Fischthal is taking the lead on that survey. She will be gathering a group of individuals to form a workgroup to help shape what our

Ashanti Hands, President

Chancellor Sonya Christian

Budget Update – February 19, 2024

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Budget_Update_Chancellor_Sonya_Christian_February2024.pdf

approach is and will include a series of workshops and webinars for to all to engage.

7) The employee campus climate survey information will be shared to dashboards and reviewed by the Executive Staff who will bring that information to President's Cabinet. District is going to revise this survey so that the questions have more meaning. This survey has been held every four years and they are proposing holding the survey every other year.

8) Hope Survey: this survey has been done for years to help us understand where our students are with food and housing insecurity. VPSS Maxey has been working closely with Vice Chancellor Topham. A report will be ready in April that will tell a collective story.

9) Automatic License Plate Reader: Officers will be using license plate reader and checking to see if you have a parking permit. In the future, we would no longer have to go pick up a parking permit but need to make sure our car is registered with the campus police. You can still request a physical parking permit for those who go to multiple community colleges who honor our parking permit. For students, this will not likely happen until intersession 2025.

10) FAFSA: Conversations are being held on how to get the word out to our students to help them with their FAFSA applications. Saul Quiroz, Financial Aid Director, shared he is updating the website to include a FAFSA simplification section, will hold application workshops in March, a social media campaign, and the Financial Aid Fair will be held next week.

11) A Career Services Workshop for equity stakeholders to learn more about careers services and job placement will be held on March 5, 2024, 9:30 – 11:30 a.m. Our District is partnering with Promises to Kids and will hold a FosterCare 101 informational workshop.

12) District Branding: General information has been shared with some on rebranding the District. They are working with an outside consulting agency and have about 12 different looks which they will reduce to 4 and will start taking those out to different groups to get feedback and ideas. They are trying to connect the District logo with the College logos.

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: AS President, Ixchel Diaz, gave the following updates:
 1) AS is reviewing scholarship essays in three teams of four AS members including Student Affairs interns.
 2) AS is planning a "how to study" workshop to assist students for midterm testing.

Ixchel Valencia Diaz, President

b) Classified Senate: CS President, Sahar King, gave the following updates:
 1) Vice President Courtney Lee has stepped down from his position.
 2) CS meeting for February 28 they invited IT, Peter

Sahar King, President

<p>Maharaj, to attend and discuss some of the challenges that have been reported on the WIFI and Microsoft obligation and has offered a new device to the employees so they do not have to use their own cell phone.</p> <p>3) CS future discussion will include tutoring.</p> <p>4) Classified has been invited to State-wide Chancellor to work with the committee on AI. The idea of this committee is to how we can positively bring AI into the institution, how to introduce it and use it for both employees and students.</p> <p>5) CS will hold professional development in partner with equity.</p> <p>6) CS was invited to District to work with them on their Mission Statement to align with all of the college's Mission Statements.</p> <p>7) CS scholarships are being reviewed. They are looking for volunteers and hope to be able to provide four \$500 scholarships this year.</p>	
<p>c) Academic Senate: AS President, Andrew Hoffman, gave the following updates:</p> <p>1) AS held their first Senate meeting on February 12.</p> <p>2) AS will be holding elections for AS Officers this spring (ten positions: President, Treasurer, Secretary, senators-at-large, and as many as 5 adjunct senators.).</p> <p>3) AS has invited Trustee President Bernie Rhinerson to attend their meeting on March 4, 2024.</p> <p>4) AS scholarships are being reviewed (three \$500 scholarships).</p> <p>5) AS has a resolution to raise the AS fees to raise more money for additional scholarships.</p>	<p>Andrew Hoffman, President</p>
<p>4) Institutional Reports</p>	
<p>Student Equity & Achievement (SEA) Program: Ailene Crakes and Leticia Diaz presented on the SEA Program which included requirements, student equity plan, activities, demographic student groups, examples of funded expenditures, success stories, and successful enrollment metrics.</p>	<p>Ailene Crakes, Dean of Student Development Leticia Diaz, Dean of Student Success and Equity</p> <p>Student Equity & Achievement Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Student_Equity_Achievement_2-20-24.pdf</p>
<p>5) OPERATIONS</p>	
<p>a) Instructional Updates: Vice President of Instruction, Isabel O'Connor, shared the following updates:</p> <p>1) They are continuing to address the fraudulent enrollment; it is unfortunate because this fraud took away from students who needed the classes. VPI O'Connor thanked the faculty, Deans, and recognized Ivonne Alvarez and Dean Crakes who were reviewing the class enrollments. Everyone at the State level is struggling with the same process; within a week Mesa College lost 200 headcount and lost 87 FTES – most of it due to fraudulent enrollments.</p> <p>2) The Enrollment Management Committee is working hard and reviewing the dashboard to make sure it</p>	<p>Isabel O'Connor, VPI</p>

captures accurately what is occurring with enrollment. VPI O'Connor recognized Professor Donna Budzynski and Adriana Caetano from Institutional Effectiveness who have been working with the efficiency calculations.

3) CurricUnet system is now live.

4) Common Course Numbering: The Steering Committee meets this Thursday and they are holding the first Statewide meeting with the CCN Council who will be organizing the workgroups. Phase 1 is beginning with high enrollment courses which must be done by fall 2025 for students to begin enrolling.

5) A webinar will be held next week on AB 928; this is important for counselors to attend and will discuss the transition to Cal-GETC. VPI has the information for whoever is interested in attending.

6) AB 1705: Stem Calculus Series information coming soon; by the end of the month.

7) The ESCALA workshop had 15 Mesa College staff in attendance and built a sense of purpose very quickly. ESCALA created check-ins with the teams – the first is next week where the Mesa Team needs to show some progress on the Mesa College plan.

8) Dean Cassandra Storey shared that Shelly Hess, Connie Renda and herself attended the Community Colleges Bachelor's Association conference in Georgia and presented on impacting the industry within your bachelor's degree program.

b) Student Services Updates: Vice President of Student Services, Larry Maxey, shared the following updates:

1) Financial Aid Fair will be held next week.

2) Applications have been sent out for Peer Navigators for the next academic year.

3) VPSS Maxey held a meeting this past week with Katie Palacios, Trina Larson, Leticia Diaz, Agustin Rivera, and those with our bachelor's program to develop an onboard learning process for new students. This would be a module that would be supported by Peer Navigators and Ambassadors who will provide real time counseling, instruction and mentoring on how to be successful in various areas of online learning. This would be a fall 2024 rollout. Trina Larson is the lead for the onboard learning project.

4) Emergency grants are going out for undocumented students now.

5) A districtwide counseling workshop will be hosted at Mesa College on March 1, 2024 where more than 100 counselors will attend from across the district.

6) Dean Leticia Diaz shared that a Pow Wow will be held at Mesa College in partnership with SDUSD on March 16, 2024, 10:00 a.m. – 8:00 p.m. at the Mesa College upper athletics field.

VPSS Maxey shared a presentation on Principles of Our Community focused on building a foundation for accomplishing our vision which included the principles of

Larry Maxey, VPSS

Principles of Community Presentation:

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Principles_of_Our_Community.pdf

Dignity, Campus Commitment, Empowerment, Accountability, and Living the Principles.

c) Administrative Services Updates: Acting Business Office Support Supervisor, Marco Chavez, shared the following updates:

1) VPA Legaspi is attending the ACCCA Conference in Garden Grove, California February 21 -23, 2024. Marco is serving as acting VPA today; Jacqueline Collins will serve as acting tomorrow, and Patty Garcia will serve as Acting VPA Thursday and Friday.

2) Microsoft Teams telephone transitioning is continuing; departments such as Financial Aid and Student Accounting will not be switched to the new system until after the financial aid rush is over. Training is provided by the District IT team and links to online trainings are included in a weekly update. A demonstration on functionality will be given at the next Pcab meeting.

3) BARC/CHP: BARC is currently scoring requests; the first reading of their list will be held at the next Pcab meeting on 3-5-24. Notifications of status submissions will occur in late March and will be sent to requestors and BARC members. CHP is also scoring requests and will hold their first reading at the 3-5-24 Pcab meeting.

d) Mesa2030: Facilities Planning Taskforce: Blythe Barton, Co-Chair of the Facilities Planning Taskforce, shared that they continue to hold their monthly meetings and working on language to keep the conversation going. As questions come up on the Bond process and how they got to what is included in the Bond, the Taskforce is creating common language and knowledge and a Q&A that can be posted to the website to include the pathway of how we got to this point from the Mesa2030 planning. A series of presentations will be made to Classified Senate, Associated Students and Academic Senate.

e) Accreditation: Dean of Institutional Effectiveness, Hai Hoang, shared the ACCJC Team will be visiting Mesa College next week; beginning Monday morning. A schedule has been created which includes campus visit, open forum, and sessions with core inquiry groups. An Exit report will be shared on Wednesday at 12:00 p.m. If you were a part of the Core Inquiries you would have received the invitation for the session already and what you need to do between now and the scheduled session.

f) Mesa Pathways Committee: MPC Co-chair Marisa Alioto shared updates which included the Mesa Mapper and Mesa Success Coaches.

Marco Chavez, Acting Business Support Supervisor

Blythe Barton, Co-Chair

Hai Hoang, Dean, IE

Marisa Alioto, Howard Eskew, MPC Co-Chairs

Mesa Pathways Report:

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_2.20.24.pdf

Calendar:

February 26-28, 2024: ACCJC Visiting Team at SD Mesa College

April 18, 2024: Faculty Recognition Celebration and Dinner, 5:00 – 7:30 p.m., MC 211 A/B

April 24, 2024: Scholarship Awards: 5:00 – 8:00 p.m., Mesa Gym

May 15, 2024: Rite of Passage, 5:00 – 8:00 p.m., Mesa Quad

May 24, 2024: Commencement, 2:00 – 6:00 p.m., Merrill Douglas Stadium (SD Mesa College)

June 4-6, 2024: Proposed date for ClassiCon

Spring 2024 Semester Pcab Meetings: 2/6, 2/20, 3/5, 3/19, 4/2, 4/16, 5/7 Retreat, 5/21

*Institutional Committees / Special Reports / Spotlight:

2/6/24: Collaborative Equity Efforts with Financial Aid (C. Rico, K. Parker); Basic Needs (K. Jun, J. Aleman); NCI (E. Parrill)

2/20/24: Student Equity & Achievement Program (SEA) (A. Crakes)

3/5/24: Career Navigation RFA Strategic Plan (A. Berry, R. Sojourner Worlds, O. Picolla); BARC First Reading (L. Legaspi); CHP First Reading (L. Legaspi)

3/19/24: BARC Second Reading (L. Legaspi); CHP Second Reading (L. Legaspi); Mesa Pathways (M. Alito, H. Eskew); FHP First Reading (I. O'Connor, A. Hoffman); Spotlight: Study Abroad

4/2/24: FHP Second Reading (I. O'Connor, A. Hoffman); ESC (A. Primoza); Spotlight: NSF Grant Field Trips (D. Barrie, D. Bruckman, J. Snyder)

4/16/24: CEL (J. Johnson); CDAIE (J. Sundayo, J. Villalobos)

5/7/24: President's Cabinet Retreat, 2:15 – 5:00 p.m., MC 211 A/B

5/21/24: AANHPI-SAP Update (A. Crakes); Enrollment Management (D. Budzynski, I. O'Connor); End of academic document approvals

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/q95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>