

# SAN DIEGO MESA COLLEGE

## President's Cabinet

May 16, 2023 | 2:15 – 3:45 p.m. | LRC 435

### 1) CALL TO ORDER: Ashanti Hands, President

### 2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands shared the following updates:

Ashanti Hands, President

1) An email was sent to different groups about the Chancellor's search. If you are interested in having your name included, please speak with your representative group. May 19, 2023 is the deadline to submit those names. The goal is to have the Chancellor in place in January 2024.

2) There is a campus climate pilot survey being held for students to get some good benchmark data.

3) Free menstrual products to students: the supplies throughout the District have been disappearing very quickly and we are not able to keep the dispensers full. They will hold some additional conversations with students and basic needs staff to discuss how to keep these stocked.

4) Food trucks: Food truck service was going to end this week but we have been able to keep them extended through finals for the students. There will be discussions on what this looks like moving forward.

5) Conversations will be held on ways we can partner with District for fundraising and supporting programs.

6) Ashanti stated she had sent information about evaluations (for everyone but faculty). After continuing to listen to the administrative and executive team, she stated we are going to pull back on what was intended to be an informal opportunity for us to have regular conversations. This process was mixed with formal processes and documents and she can see how this was confusing. She will ask the supervisors and managers to hold annual "check-ins" with employees and she provided a list of possible questions on ways those meetings can be structured. She stated that there are employees who have never been evaluated; this is not good because there is no way to provide feedback to see what support is needed as well as to give staff kudos for their work. The annual "check-ins" are something that will regularly allow us to do that.

7) Dr. Hands mentioned there have been some discussions on how information is communicated because she is finding there are conversations that are being considered final processes when they actually have not been finalized. She is determining how we can build in processes to our communications including who is given access to the information.

8) Flag Pole: Next to our existing flag pole an additional pole has been installed. The District is drafting a policy and we hope to be able to raise flags that honor certain months, certain groups, etc. such as the month of June is Pride Month and also includes Juneteenth. There will

be guidelines on which flags will be flown, for how long, and information on the approval process. The draft policy has not yet been approved; as it states now, the Board will approve which flags will be flown but they will not do that until January. However, a Board resolution was passed in honor of Pride Month stating that a flag will be flown for Pride. We are also looking at something for Juneteenth.

9) Board Reports: Each College submits a document for the June SDCCD Board Retreat which shares highlights of things occurring on campus. We have a wonderful report that shares how Mesa College is shining light on equity and how it is being done through partnerships, recognitions, awards, programs and activities.

### 3) STANDING REPORTS – GOVERNANCE

a) Associated Students: AS President, Phoebe Truong, shared the following updates:

- 1) AS had a booth at the Pride Success Week.
- 2) AS passed a resolution in support of the Land Acknowledgment statement. Thank you to Edeama who attended their AS meeting.
- 3) AS will be hosting events for Teacher Appreciation Week.
- 4) AS held their elections with the following results:

2023-2024 Associated Student Leaders:

**President:** Ixchel Valencia Diaz

**Vice-President:** Brianna Jeppson

**Treasurer:** Sofia Lopez-Orracal

**Senate Representative:** TBD

**Senators:**

Basmah Abdulrazaq

Samrawet Ayelew

Husna Ayoubi

Ava Laski

Tomas Sanchez

Gia Lori Blaylock

Gabriel Sean F. Gonsalves

5) AS final meeting is tomorrow where they will hold the passing of the gavel celebration to welcome their new students.

6) Phoebe shared that she was offered an internship with Congresswoman Sarah Jacobs and that she will be attending UC Berkeley next year.

7) Phoebe thanked President's Cabinet for the opportunity to sit on this governance committee.

Phoebe Truong, President

b) Classified Senate: CS President, Sahar King, shared the following updates:

1) Edeama presented at the CS meeting on Land Acknowledgment; CS also discussed the Mesa Success Coach program.

2) CS elections were held with the following results:

Sahar King, President

<p>2023-2024 Executive Council and Senators:  Executive Council:  President: Sahar King  Vice President: Courtney Lee  Treasurer: Gity Nematollahi  Senate Manager: Jennifer Phelps  Member-at-Large: Thieny Trinh  Senators:  Administrative Services: 1) Rosa Mejia  Instructional Services: 1) Alison Mona 2) Andrea Lelham  Student Services: 1) Ayana Woods 2) Jordan Agricola  Executive Offices: Eileen Hayward  3) A suggestion was received from the committee to change the CS Bylaws to include vacant positions and not needing to hold an election but send an announcement for interest to the campus.  4) This is Classified Appreciation Week and tomorrow is the Classified Service Awards. They are requesting donations and purchasing tickets for their Classified Senate Committee Fundraising – tickets will be for the opportunity drawings for gift cards and baskets.</p>	
<p>c) Academic Senate: AS President, John Crocitti, shared the following updates:  1) The last AS meeting was held a week ago with guest Laurie Coskey, Vice Chancellor of Development and Entrepreneurship.  2) John shared the Legislative Analyst Office is projecting \$25-\$30 billion deficit in the State Budget for next year. President Hands stated the May revise is out and Acting Chancellor Smith will send an update – a lot of the projected numbers will not be finalized until later. Dr. Hands shared there are a lot of things to think about; including that we are set in 2024-25 to come off of “hold harmless” for the funding formula. We are currently being funded for \$22 million that we are not earning. All of the work that VPI O'Connor is doing with faculty is in preparation for this. There are discussions on the Student-Centered Funding Formula; an opportunity for our campus is if more of our students complete the FAFSA, we might be able to make up that deficit. We are talking about strategies and making plans so that we are not faced with something that was not anticipated.  3) John shared the results of the 2023-2024 Senate elections:  Executive Committee:  President: Andrew Hoffman  Vice President: Veronica Gerace  Past President: John Crocitti  Treasurer: Thekima Mayasa  Chair Academic Affairs: Mary Gwin  Chair Committee of Chairs: Jill Moreno Ikari</p>	<p>John Crocitti, President</p>
<p><b>4) Institutional Reports</b></p>	

a) Budget and Resource Allocation (BARC) Requests List: A second reading was held by VPA Legaspi. He will send a notification to all who applied for resources the week of May 22-27, 2023.

Action Item: A motion was made to accept the BARC Resource List by: John Crocitti; Second: Leslie Shimazaki. The motion was approved unanimously.

b) CHP – second reading: Classified Hiring Priority (CHP) List: A second reading was held by VPA Legaspi.

Action Item: A motion was made to accept the BARC Resource List by: John Crocitti; Second: Sahar King. The motion was approved unanimously.

c) FHP – second reading: Faculty Hiring Priority (FHP) List: A second reading was held by VPI Isabel O'Connor – no changes were made from the first reading.

Action Item: A motion was made to accept the BARC Resource List by: Leslie Shimazaki; Second: Jill Moreno-Ikari. The and the list was approved to be forwarded to the president for final review of prioritization.

The final list will be sent to members of the President's Cabinet and managers and posted on the President's Cabinet documents website located at:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/President\\_Final\\_FHP\\_List\\_6-7-23.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/President_Final_FHP_List_6-7-23.pdf)

d) SD Mesa College Technology Plan Update: d) SD Mesa College Technology Plan Update: The second reading has been tabled until the September 5, 2023 President's Cabinet meeting.

e) Mesa Pathways Workplan Presentation: The Mesa Pathways Committee Co-chair, Howard Eskew, presented the work plan which stated that the final allocation of funding has been received, the spending deadline is June 30, 2023, and that this work plan replaces the Scale of Adoption Assessment (SOAA). The goal is to have Mesa Pathways serve as the lens for San Diego Mesa College's equity work.

f) Enrollment Management Plan: A presentation was held on the Strategic Enrollment Management Plan (SEMP) which included "the why", objectives, members of the subgroups and those who contributed across the campus, overview of the 2023-2026 plan, guiding principles, key findings/environmental scan, legislation

Lorenze Legaspi, Vice President, Admin. Services  
BARC List:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/BARC\\_Requests\\_Final\\_Reading.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/BARC_Requests_Final_Reading.pdf)

Lorenze Legaspi, VPA  
CHP List:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CHP\\_Requests\\_Final\\_Reading.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CHP_Requests_Final_Reading.pdf)

Isabel O'Connor, Vice President, Instruction  
John Crocitti, Academic Senate President  
FHP List:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/FHP\\_Requests\\_Second\\_Reading.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/FHP_Requests_Second_Reading.pdf)

David Fierro, Director, College Technology Services

Howard Eskew, Mesa Pathways Committee Co-Chair  
Mesa Pathways Workplan Presentation:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa\\_Pathways\\_Workplan\\_Presentation\\_5-16-23.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_Workplan_Presentation_5-16-23.pdf)

Isabel O'Connor, VPI  
Donna Budzynski, Chemistry Professor, Dept. Chair  
Pearl Ly, Dean, Social / Behavioral Sciences and Multicultural Studies



Commencement to be held on May 26, 2023.

9) Larry expressed his thanks to the various affinity groups' celebrations this past month which have been wonderful.

10) Dean Ailene Crakes will be coordinating a grant related to AANAPISI called AANHPI SAP - Asian American Native Hawaiian Pacific Islander Student Achievement Program (AANHPI SAP).

c) Administrative Services Updates: Lorenze Legaspi, Vice President of Administrative Services, gave the following updates:

1) Budget: Some things are out of our control with the capital gains tax, but even though we have used our HEERF funds to support our students, we still have COVID-19 Block grant funds still available as well as enrollment and retention funds. They will be sending out the request forms which are very similar to the HEERF request forms to help get us through the next year.

2) Next year we are rolling out an affinity space request process; drafts have been sent out for review and the process will be available in the fall.

d) Mesa2030 Facilities Planning Task Force: VPA Legaspi shared the following updates:

1) Lorenze thanked Blythe Barton and all of those on the task force who gathered more input for Mesa2030 via Convocation (presentation and breakout session). They prioritized projects based on students' experiences and listed the projects they deemed necessary to have on campus. No prioritization had previously been given to them; now that they are within the timeline for the capital outlay and bond planning project they have now prioritized the list.

2) They have held great conversations with past experiences of those that have been on campus and what we want our experience to look like moving forward.

3) They have been learning about the bond process: what is large-scale capital outlay planning: who does what... when... where... – this is the work they will continue in the next semester.

4) Most importantly they want to review communication expectations on who makes the decisions, such as when and who gets to be in the room. This is something they will be working on with the group and documenting the decision-making and how they expect the campus to be informed (such as why did something happen that was out of the plan, etc.)

e) Program Review / Accreditation: Hai Hoang, Acting Dean for Institutional Effectiveness, gave the following updates:

1) Program Review: Hai shared that the deadline for Program Reviews is May 31, 2023. Instructions on how to submit were sent this morning to the DL and noted

Lorenze Legaspi, VPA

Lorenze Legaspi, Blythe Barton, Mesa2030 Co-Chairs

Hai Hoang, Acting Dean, IE

that there is no "portal" like resource request. The process: complete the template (Word document), and then click on the link in the email, select your department area, and upload your report.

2) Accreditation: Hai Hoang and Lisa Shapiro will present to the board sub-committee on May 10, 2023. Currently the IE office is formatting and reviewing the final draft.

**6) ACTION ITEMS:** SD Mesa College Technology Plan second reading scheduled for the September 5, 2023 President's Cabinet meeting.

Calendar:

Commencement: Friday, May 26, 2023: 2:00 – 6:00 p.m., Merrill Douglas Stadium

**Spring 2023 Pcab Meetings: 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16**

\*Institutional Committees / Special Reports / Spotlight:

2/21/23: Puente (C. Allred, R. Rodriguez, J. Bernal); Transfer, Career and Evaluations (O. Picolla)

3/7/23: ISER First Reading (H. Hoang, L. Shapiro); Spotlight: Mesa Impactship Program (A. Berry)

3/21/23: ACCJC Annual Report (H. Hoang); CDAIE (J. Sundayo); Spotlight: A2MEND Conference Experience (L. Maxey);  
Spotlight: Dance Program (B. Barton, D. Flournoy)

4/4/23: Technology Plan first reading (D. Fierro); CTE Economic Impact Study Report (M. Romero); Final Reading  
ISER (H. Hoang, L. Shapiro); Spotlight: Humanizing Online STEM Teaching (K. Palacios); Spotlight: Pathway Fellows  
(M. Alioto)

4/18/23: Technology Plan second reading (D. Fierro); Mesa Pathways Committee (M. Alioto, H. Eskew); CEL (J.  
Johnson); Spotlight Call to Action in Arts, Languages, Humanities (L. Shimazaki, L. Hensley); Spotlight:  
Supporting AAPI Students (P. Ly)

5/2/23: President's Cabinet Retreat: BARC, FHP, CHP First Readings, 2:15 – 5:00 p.m., MC 211 A/B

5/16/23: Enrollment Management (I. O'Connor); BARC Resource Request (L. Legaspi); CHP, FHP Final Readings

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/q95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>