SAN DIEGO MESA COLLEGE President's Cabinet

November 1, 2016 | 2:15 p.m. | A-104 Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
1) WELCOME / INTRODUCTIONS: President Pam Luster thanked all the staff who participated and attended the Board of Trustees Campus Meeting on October 27, and a special thank you to VPSS Ashanti Hands who coordinated the program and presenters. It was noted that the participation by Classified Senate officers and representatives was very well received.	P. Luster		.,
2) PRESIDENT'S REPORT: No report given to allow time for the review of Accreditation Standard IV at this meeting.			
3) INSTITUTIONAL COMMITTEE REPORT* a) CDAIE (Committee for Diversity Action, Inclusion & Equity): Judy Sundayo, Chair for the Committee for Diversity Action, Inclusion & Equity, gave a PowerPoint presentation on the Mission, accomplishments and planning for CDAIE.	J. Sundayo		
b) Student Equity: Larry Maxey, Dean of Student Success and Equity, presented "Equity in Action" including the Success Indicators and the activities created to achieve these goals as well as the funded grant activities.	L. Maxey		
A Student Success and Equity Committee update was given by Susan Topham, Dean of Student Development, and Aileen Crakes, Counseling Chair. The presentation included recommended SSEC priorities, SSSP progression chart, SSSP Fall 2016 reporting, general counseling student contacts, workshops, programs, online orientation and advising, and assessment. The above presentations are combined in one document that is available on the President's Cabinet document webpage.	S. Topham, A. Crakes CDAIE, Student Equity and SSSP Presentation http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml		
c) PIEC: Institutional Learning Outcomes: Dean of Institutional Effectiveness, Madeleine Hinkes, presented the revised document on ILOs which was reviewed by COA and PIE Committees in October and sent to President's Cabinet with their recommendation for approval of the five ILOs: Communication, Critical Thinking, Information Literacy, Professional and Ethical Behavior and Global Consciousness.	M. Hinkes Revised ILOs		
Action Item: A motion to accept the revised Institutional Learning Outcomes was made by Manuel Velez; Second: Rob Fremland. After discussion, the motion was approved unanimously. President Luster then gave her final approval for the revised ILOs.	ILO Crosswalk http://www.sdmesa.edu/about- mesa/office-of-the- president/cabinet- documents.shtml		
This document as well as the ILO Crosswalk will be posted to the President's Cabinet document webpage.			

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Dean Hinkes presented the "Institution-Set Standards" revised to include the Distance Education Courses' success rate and retention rate as a Key Performance Indicators.	Updated Institutional Standards http://www.sdmesa.edu/about- mesa/office-of-the- president/cabinet-		
Action Item: After discussion, a motion to accept the Institution-Set Standards as recommended by the PIE Committee was made by Trina Larson; Second: Kim Perigo. After discussion, the motion was approved unanimously. President Luster then gave her final approval for the Institution-Set Standards.	documents.shtml		
A) STANDING ITEM a) Accreditation Update: Update to be given in section 6 of this meeting report.	D. Brown		
 b) Academic Senate: Rob Fremland, Academic Senate President, reported the following: 1) AS accepted the Revised ILOs document. 2) AS is working on a resolution on the balance between Distance Education and face-to-face class offerings. 3) AS is reviewing the procedure on the faculty hiring process. 4) AS made the following proposal for review by President's Cabinet: 	R. Fremland		
Academic Senate currently has the following voting members: Academic Senate president (2 years), Chair of Chairs (2 years), Chair of Academic Affairs (2 years, though can be reelected)all on the same cycle so they leave at the same time. In addition, alternating and for one year Senate vice president (1 year) and the other year Senate-president elect.			
Effectively the senate president is there for 3 years, 1 as president-elect and 2 as senate president. This is a total of 4 voting members.			
The proposal: Academic Senate president (2 years), Chair of Chairs (2 years), Chair of Academic Affairs (2 years, though can be reelected), Academic Senate Vice President (2 years). Then, in alternating years for 1 year each, senate president-elect and immediate past president – a total of 5 voting members.			
Effectively the senate president is there for 4 years, 1 as president-elect, 2 as senate president, 1 as immediate past president. This proposal gives more continuity in that the immediate past president does not vanish and the VP is there for 2 years.			
This proposal will be sent to voting members of President's Cabinet to bring to their constituents for review before the second reading scheduled to be presented at the Nov. 15, 2016 President's Cabinet meeting.			
 c) Classified Senate: Trina Larson, President of Classified Senate, reported the following: 1) CS is reviewing the accreditation report. 2) CS is currently filling committee positions with classified staff. 3) December 14, 2016, 4-7 p.m., CS will support the San Diego Children's Center event and are asking for staff participation and/or donations. An email will be sent with event information. 	T. Larson	Classified Senate Webpage: http://www.sdmesa.ed w/about- mesa/governnce/class ified- senate/index.shtml	
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 d) Associated Student Governance: Ava Fakhrabadi, President, ASG, shared the following: 1) ASG Newsletter, ASG News, will be forwarded via email to faculty and staff. 2) Thanksgiving Feast event planning (for the homeless and out-of-state students at Mesa College) is ongoing. The date is pending. 3) The Text Book Swap will be held again Spring 2017. 5) OPERATIONS 	A. Fakhrabadi		
No Report			
 6) SPECIAL REPORTS (Review/Approval) a) 2017 Institutional Self Evaluation Report (ISER) for Accreditation: Dean of Business and Technology and Accreditation Liaison Officer, Danene Brown, gave the following updates: 1) The final responses from District were received yesterday. 2) A draft of the Accreditation Self-Evaluation report will be sent to the Board Sub Committee on Accreditation in late November; the final is due in December. 	D. Brown		
b) Review of Standard IV : Danene Brown and Chris Sullivan presented the Standard IV section of Accreditation on Leadership and Governance and distributed a Standard IV Subsection grid document. The deadline for feedback on Standard IIC is November 11, 2016.	D. Brown C. Sullivan	Standard IV Accreditation Feedback: http://www.sdme sa.edu/about- mesa/accreditati on/feedback.sht ml	
7) ROUNDTABLE *Pcab Retreat: Tuesday, November 8, 2016, 1 – 5 p.m., MC 211 A/B *All-USA Scholarship applications are due Nov. 6, 2016 * Mesa College Commencement is May 20, 3 p.m. *Cosmos on the Mesa event is Nov. 5, 2016, 10a – 1p, Math+Science building *Veteran's Day Celebration Week, Nov. 8-10, 2016, Nov. 8 is Open House and BBQ, Nov. 9 is Veterans Panel, and Nov. 10 is Transfer Drop-ins for Veterans. Note: Chris Manis will make introductions on No. 9 panel event. *Student-designed scarfs on sale in the book store. *Sub-committee on Finance Literacy workshops will be held for students and staff. *HSI Speaker Series workshop led by Dr. Asao Inoue this Friday, 10a – 3p, LRC 435. * Members of the Academic Senate including Rob, and Manuel will be attend the Statewide Academic Senate Fall 2016 Plenary Session Nov. 3-5, 2016. *Common Grounds event this Thursday, 12:30 – 1:30 p.m. in MC 211A/B. *Student Services Monthly updates are now posted on the department's website.			

Fall 2016 Pcab Meeting Dates: Sept. 6, Sept. 20, Oct. 4, Oct. 18 (Standard III), Nov. 1 (Standard IV), Nov. 15, Dec. 6

*INSTITUTIONAL COMMITTEE REPORTS:

PIEC: TBA BARC: TBA

Facilities/Safety: Spring 2017

Technology: Student Success and Equity: Nov. 1 CED: Dec. 6

Program Review: Nov. 15

COA: Nov. 15 Campus-based Researcher: TBA HSI Presentation: Nov. 15