SAN DIEGO MESA COLLEGE President's Cabinet

May 3, 2016 | 2:15 p.m. | A-104 Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
1) WELCOME / INTRODUCTIONS Special Populations Counselor: Sade Burrell	P. Luster		
a) President's Cabinet Retreat Roundtable: President Pam Luster asked for any comments on the retreat held last Friday. It was mentioned the food, venue and group activity were good and since we meet once a semester now, the group is comfortable working together. Pam stated that she is going to ask Bri Hays to create a survey for the participants to assess the retreat.	P. Luster		
 3) INSTITUTIONAL COMMITTEE REPORT* a) PIEC / COA: Madeleine Hinkes, Dean of Institutional Effectiveness, stated that the PIE Committee was busy preparing for the President's Cabinet retreat and reviewing the data from campus research such as the institutional set standards and scorecard. The PIE Committee is currently: reviewing the Mission / Vision / Values which have also been reviewed by the Deans and Chairs. It has been stated that the word "equity" needs to be placed in the Mission Statement. reviewing notes from the Center for Urban Education (CUE) on the surveys and interviews that were held. having discussions on defining what Institutional Effectiveness is, especially is the writing of Standard I. reviewing the BARC priority list. 	M. Hinkes	Draft SLO http://www.sdmesa.edu/abou t-mesa/office-of-the- president/cabinet- documents.shtml	
PIEc received the CHP (Classified Hiring Priority) list from the CHP Committee. The items in colored bars were requested by multiple groups. This list will be forward to Pam Luster upon recommendation from the President's Cabinet. Pam Luster stated that the first position is currently being recommended as well as the Occupational/Environmental Health and Safety Officer.		CHP List and Scoring Chart http://www.sdmesa.edu/abou t-mesa/office-of-the- president/cabinet- documents.shtml	
Action Item: A motion to accept the CHP list and send to Pam Luster for consideration to approve was made by Kim Perigo; Second: Rob Fremland. The motion was approved unanimously.			
COA, the Committee on Outcomes and Assessment, have been reviewing ILOs (Institutional Learning Outcomes). There are four proposed ILOs (formerly six): Communication, Critical			

Thinking, Information Literacy and Professional and Ethical Behavior that COA will be discussing at their meeting later today. The ILOs were discussed at Academic Senate yesterday. The final proposed ILOs will be brought to President's Cabinet in Fall 2016. COA is also working on holding "campus labs" and an Outcomes and Assessment Guide for the next cycle of assessment.			
b) Technology: Rachelle Agatha, Vice President of Administrative Services, shared that the Technology Committee members Momilani Ramstrum, David Fierro and herself have been working on a three-year Technology Strategic Plan. The document has been sent for review to Academic Senate, Classified Senate and students for a first reading. David stated the change in this plan is focusing on new innovations and technology instead of focusing just on inventory. The Technology Strategic Plan listed goals and strategies including planning and support, classroom-based technology, distant learning, campus computing, professional development and training, communication, and fiscal resources for technology. This document will return to the May 17, 2016 President's Cabinet for final recommendation.	R. Agatha	Tech Strategic Plan http://www.sdmesa.edu/abou t-mesa/office-of-the- president/cabinet- documents.shtml	
c) Safety Committee: Rachelle Agatha gave a safety committee update presentation. Rachelle and Dean Saeid Eidgahy are the committee co-chairs. Goals set for 2015-16 include: Safety and OSHA policies, SDS (Safety Data Sheets) Process, Inspection Process, Communication/Radio/AED, and Safety Training and Evacuations. Rachelle stated there is a July deadline for the SDS to be online, AEDs have been checked and radios are being tested regularly, and Dave Warczakowski has a checklist for the campus using a newly created pilot program. The IILP was adopted April 21, 2016 and is in compliance with all new OSHA guidelines.	R. Agatha	PPT: Safety Committee Overview http://www.sdmesa.edu/abou t-mesa/office-of-the- president/cabinet- documents.shtml IILP Injury & Illness Prevention Program http://www.sdmesa.edu/abou t-mesa/office-of-the- president/cabinet- documents.shtml	
4) STANDING ITEM			
 a) Accreditation Update 1) Next meeting of the tri-chairs is May 16. 2) A writing session continues to be held every Thursday, 2-3:30 p.m. The group is finishing Standards I and II. The writing sessions were also mentioned in President Luster's May "First Monday on the Mesa" article. 3) A meeting with the Vice Chancellor will be held for a discussion on Standards II and IV. 4) A deadline in mid-August has been set to complete the writing of the Standards. 5) Proposed "rollout" in Fall in conjunction with the opening of the Cafeteria/Bookstore building. 	C. Sullivan		
b) Academic Senate: AS President Rob Fremland shared the following:1) At the Statewide Plenary Session, the resolution from the	R. Fremland		

Music Department on getting their degree into the Standard for ADTs was successfully passed. 2) At the last Senate meeting discussions were held on: a) Equity in hiring practices b) resolution for restoring language lab position c) ILO presentation was given by Madeline Hinkes d) Mission Statement e) paper on student success f) MOU process will be worked on this summer. g) Substantive Change Report being reviewed. In May is the District-wide Academic Senate meeting. Rob added that AS will participate in the Classified Staff Awards Ceremony next week.			
 c) Classified Senate: CS Vice-President Ginger Davis shared the following: Classified Appreciation Week is next week. AS and ASG are helping and thank you to those that have donated to the event. Senate members will participate in a "meet and greet" with the goal to get to know the classified employees. Also that week is the President's Sweets for Classified on May 12, 1-3 p.m. at A-104. Classicon – agenda have been emailed and Ginger encouraged managers to support employees' attendance. Senate elections are currently being held. CS has an IT plan to discuss at their next meeting. 	G. Davis	Classified Senate Webpage: http://www.sdmesa.edu/about- mesa/governance/classified- senate/index.shtml	
 d) Associated Student Governance: ASG President Igor Burgos Maron shared the following: Elections are currently being held through Friday. Olympic Thursday event to be held which includes a food drive. "De-stress" Puppies event is scheduled for May 9, 1 p.m. Ten senators just returned from Ontario. 	I.B. Maron		
5) OPERATIONS a) No report.			
 6) SPECIAL REPORTS (Review/Approval) a) Commencement Update: Acting Dean of Student Affairs, Genevieve Esguerra, shared the following: 407 students currently registered to graduate. 107 faculty are participating in Commencement. Student Affairs is supplying caps/gowns to students who can't afford them; a referral form is needed from EOPS. Mortar board decorating being held at SA office while supplies last. Commencement walk-through is being held May 12, 10 a.m., Jenny Craig Pavilion at USD. 	G. Esguerra		
7) EVENTS a) May Events Calendar	R. Agatha	Event Website: http://www.sdmesa.edu/college- services/administrative- services/event-planning/	

8) ANNOUNCEMENTS: Classified Service Awards, May 11, 2016, 11 a.m. – 2 p.m., H117-118		
SD Mesa College Commencement, May 14, 2016, 4 p.m., USD, Jenny Craig Pavilion		
Classicon, May 25-27, 2016, UnSung Hero award at Noon on May 25, 2016. Mesa Gym		
9) ROUNDTABLE		
D. Brown: Golden Scissors event is Friday; begins with a silent auction and then fashion show at 7:30 p.m.		
J. Sundayo: May is Asian-Pacific American Heritage Month. Please attend "All My Sons" play at Mesa College this week. "Mesa Visions" event is May 9, 6:30 p.m. in H117. CDAIE (Committee for Diversity, Action, Inclusion & Equity) will present at the May 17 Pcab meeting.		
K. Perigo: Speech and Debate Showcase, May 4, 7-9 p.m., G-101.		
L. Heil: Fashion show will feature 5-6 outfits with fiber optic technology.		
L. Shimazaki: Choir and Guitar Ensemble will perform Friday night.		
Pam: Dean Margie Fritch is leaving for a position at Palomar College.		