

SAN DIEGO MESA COLLEGE
PRESIDENT'S CABINET
Agenda with Meeting Notes
November 5, 2013. 2 – 3:30, A104

1) GENERAL ITEMS (President Luster)

a) Welcome

b) Consent Agenda Approval: Sent via email on 10-30-13 for review:

- Music Department Concert, December 7, 2013, 5:30 – 9 p.m., LRC
- APTA Clinical Instructor Credentialing Course, Jan 18-19, 2014, 8a-5p, S 207,210,211

Motion: Angela Liewen; Second: Monica Romero. The motion was approved unanimously.

c) District-wide Update – No Report

d) Fundraising Guidelines (Zacovic): Anne Zacovic distributed a document entitled "San Diego Mesa College Fundraising Guidelines" and asked for all to review and bring back comments when this document is presented at a future President's Cabinet meeting. **Document is posted at the end of these meeting notes.*

2) COLLEGE-WIDE PLANNING

a) Faculty Hiring Priorities fall 2014 (Luster): Pam Luster distributed the "Faculty Hiring Prioritization fall 2013." She stated that the positions numbered 1-10 are now funded. The hiring procedures for these positions are now authorized to move forward.

** Document is posted at the end of these meeting notes.*

3) INSTRUCTION (Tim McGrath, VPI)

a) Enrollment Management: Tim shared that the Deans and Chairs would be meeting next week. Pam Deegan will attend and lead a discussion on updates to the accreditation standards.

4) STUDENT SERVICES (Julianna Barnes, VPSS)

a) No Report

5) ADMINISTRATIVE SERVICES (Bob Garber, Acting VPA)

a) No Report

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Terry Kohlenberg): Terry shared that the Academic Senate has been discussing assigning courses to disciplines. He and Donna Duchow will be attending the academic senate plenary session the end of this week.

b) Classified Senate (Angela Liewen): Angela announced the Dudley's Fundraiser will begin November 4 and held through November 14. An email will be sent on behalf of the Classified Senate to faculty and staff. Angela also shared the Classified Senate's new mission statement with vision and values. ** Document is posted at the end of these meeting notes.*

c) Associated Students Governance (Jay Walker): Jay stated that the Olympian Festival held on October 29 went well. ASG is hosting a Homeless Dinner for students that are unable to go home for the Thanksgiving Holiday – will be held the day before Thanksgiving on campus. Margie Fritch offered the use of the culinary dining room and Pam Luster offered to provide dessert for this event. Jay stated that 30-50 students are expected. Other ASG activities include a transfer workshop led by Leroy Johnson, a book loan program, participation in the California Community Colleges workshop and

Jay distributed "Mesa Express" booklets – which is written by students. This will be made available in pdf format online.

7) FUTURE PRESIDENT'S CABINET TOPICS

a) Civility Committee

8) OTHER

a) Calendar:

Holiday Reception, December 11, 2013, 11a – 1p, H117-118

Math+Science Grand Opening, March 19, 2014, 10 a.m.

9) ANNOUNCEMENT

10) ROUNDTABLE

1d) San Diego Mesa College Fundraising Guidelines document submitted for review at the 11-5-13 President's Cabinet meeting.



San Diego Mesa College Fundraising Guidelines

The Mesa College Foundation is the official fundraising arm of San Diego Mesa College (Mesa). The Foundation strives to connect donors with opportunities to support a variety of programs at Mesa, and to be a resource to the college community in its fundraising efforts.

It is important that fundraising across campus be coordinated to spare a donor from being approached by more than one person/program/event, to share potential supporters, and to ensure stewardship of each donor.

Mesa faculty, staff, and students wishing to hold fundraising activities that involve non-governmental grants, events, sales, donations (including "in-kind"), or cash contributions are encouraged to first contact the Foundation. The Foundation may be able to offer assistance to make your fundraising effort more successful – and the earlier in the process, the better!

Please note that the Foundation may be working with a donor on a large gift, and may ask that the donor not be contacted for a smaller gift. Should that occur, we will try to identify another donor.

2a) Faculty Hiring Prioritization – fall 2014

	FHP Scores	President's Final Ranking
2012 - 2013 requests		
Faculty Hiring Prioritization Committee		
Position	Average	
English #1	23	1
Counseling - General #1	22.28571	0
CISC #1	21.85714	2
Basic Skills & Elementary and Secondary Mathematics	21	10
Psychology #1	21	Sp14
Chemistry	20.71429	3
Archeology	20.66667	Sp14
Biology	20.57143	4
History Of US, Colonial	20.42857	5
Speech and Debate #1	20.33333	11
Dramatic Arts	19.28571	6
Fashion #1	19.28571	7
Web Development	19.28571	8
CACM	18.42857	9
PE/Football Coach	18.42857	12
Physical Sciences	17.85714	13
Architecture	17.85714	14
Counseling - General #2	17.85714	0
English #2	17.66667	15
Chicano Studies	17.57143	16

1. Counseling position will be filled as replacements become available, and given any categorical monies budgeted for these positions.
2. As of today the college has (8) new positions for fall 2014, allocated by the district.
3. As of today the college has (3) replacement positions, however one is a counselor and may be applied to this list dependent on funds available.
4. As new retirements are received, the President working with the Dean, Chair and VPI or VPSS will assess the viability of moving down the list. The timing of the retirement must be early enough to garner a sufficient applicant pool.
5. The President maintains the responsibility to fill positions utilizing this list and other information available in order to create continuity of instruction and services.

6b) San Diego Mesa College Classified Senate – Mission / Vision / Values

Mission

The San Diego Mesa College Classified Senate shall represent the classified staff in the shared governance process, promote community involvement and encourage professional growth, leadership and responsibility.

Vision

The San Diego Mesa College Classified Senate shall maximize involvement and awareness of classified staff as a driving force within the governance process to enrich our community and promote student success.

Values

Leadership	Respect	Professionalism
Inclusivity	Scholarship	Participation
Representation	Diversity	Communication