

**SAN DIEGO MESA COLLEGE**  
**PRESIDENT'S CABINET**  
**Agenda with Meeting Notes**  
**September 17, 2013, 2 – 3:30, A104**

**1) GENERAL ITEMS**

**a) Welcome: Anne Zacovic**

**b) Consent Agenda Approval: (Submitted for Review on 9-13-13):**

\* Chicano Latino Heritage Major Event form, Fall Semester 2013 and Spring 2014./.  
Chicano Latino Heritage events listed in this document were described as yearly routine events, *Motion: Andy MacNeill; Second: Jennifer Cost. The motion was approved unanimously.*

**c) League for Innovation Excellence Awards (Luster):** Pam Luster asked President's Cabinet members and managers to bring nominees for this award no later than the November President's Cabinet meeting. Link to nomination page is:

<http://league.org/exawards/>

**2) COLLEGE-WIDE PLANNING**

**a) Mid-Term Report Signing (McGrath)** Tim stated that the certification page of the Mid-Term report will be circulated at the end of today's meeting to get final signatures. This page will then be added to the Mid-Term report to finalize the process.

**b) Faculty Hiring Priorities applications and rubric (Andy MacNeill)** Andy commented that modifications were made to the rubric as suggested by the PIE Committee. The Five criteria have now been reduced to four, and the "explanation" section is now under #1 and not repeated. This document has been distributed to shared governance groups and is now returning to President's Cabinet for a recommendation to adopt. *A motion was made to accept the modifications and forward the document to President Luster for final approval – Motion: Monica Romero; Second: Ashanti Hands. The motion was approved unanimously.*

**c) Classified Hiring Priorities applications and rubric (Monica Romero):** Monica shared that one change was made – the grid at the bottom of the form now has numbers instead of percentages; all else is the same. This document is now returning to President's Cabinet for a recommendation to adopt. *A motion was made to accept the modifications and forward the document to President Luster for final approval – Motion: Andy MacNeill; Second: Ashanti Hands. The motion was approved unanimously.*

**d) BARC - priority rubric updates for 2013-14 – equipment and supplies (McGrath)** Tim shared the two rubrics, equipment and supplies, and stated that Lynn Dang had met with Dean Jill Baker to ensure it fit the Program Review format. These documents are now returning to President's Cabinet for a recommendation to adopt. *A motion was made to accept the rubrics and forward the document to President Luster for final approval – Motion: Angela Liewen; Second: Andy MacNeill. The motion was approved unanimously.*

**3) INSTRUCTION (Tim McGrath, VPI)**

**a) Enrollment Management Planning (Luster):** Pam stated that training workshops to provide information about the enrollment management process will be held for the Deans, Chairs and Faculty. 1-2 workshops will be held this fall semester; and another 1-2 for the spring 2014 semester.

#### **4) STUDENT SERVICES (Julianna Barnes, VPSS)**

**a) SB 1456 Update (Barnes):** Julie shared that the enrollment priority rules begin fall 2014 which is a performance-based funding. Also, two counseling positions will be filled by January 1, 2014.

#### **5) ADMINISTRATIVE SERVICES**

**a) No Report.**

#### **6) PARTICIPATORY GOVERNANCE REPORTS**

**a) Academic Senate (Terry Kohlenberg):** Terry stated that the first meeting was held a few weeks ago – two issues were discussed: their constitution update and a resolution on the ACCJC and their processes. Their next meeting is Monday, Sept. 23.

**b) Classified Senate (Angela Liewen):** Angela commented that their meeting is this Friday and she will provide a report at the next President's Cabinet meeting.

**c) Associated Students Governance (Jay Walker):** Jay stated they are working with SDICCCA and wrote a letter to Governor Brown on the SB 955 (the state bill which will create a two-tier student fee system.) The students believe this bill will create unequal access for California Community Colleges.

#### **7) FUTURE PRESIDENT'S CABINET TOPICS**

#### **8) OTHER**

a) Calendar:

Chancellor's Forum, Sept.23, 2-3 p.m., G-101

President's Cabinet Retreat, Oct. 4, 9a – 2p, CE Building at Mesa, 118-120.

SDMC Board of Trustees Campus Meeting, October 10, 2013, 4 p.m., Design Center

SD Mesa College Homecoming, October 19, 2013

#### **9) ANNOUNCEMENTS**

a) Homecoming (Ashanti Hands): This year a spirit week will be held leading up to the Homecoming game on Saturday, October 19. On Wednesday, October 16, a pep rally is being planned to be held in the quad by the new Math+Science building.

#### **10) ROUNDTABLE**