

October 11, 2011

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

October 11, 2011, 2 – 3:30, A104

1) GENERAL ITEMS (Pamela Luster, President)

a) Welcome – Pam recognized Joi Blake and Monica Romero for their work on the successful “An Afternoon with UC San Diego” event held on October 10. Over 200 students attended.

b) Consent Agenda Approval

1) Alcohol Education and Awareness: The Death Experience, October 26, 9a – 2p, Outside LRC (Dean Hands)

2) International Education Week, November 14-17, 2011, 9a – 3p, H 117 and Mesa Main Quad (Dean Fohrman)

3) Ceramics Sale, December 6 and 7, 2011, 9a – 6p, Mesa Main Quad (Dean Fohrman)

Motion: Joi Blake; Second: Madeleine Hinkes. Approved Unanimously.

c) District-Wide Updates: Pam shared the following: 1) At District Governance Council (DGC), Chancellor Carroll stated that no changes were made to the Spring semester class schedule therefore no class section cuts are anticipated at this time. No decision on which budget tier we will be working from has been made, 2) the Chancellor will be sending an email to update all SDCCD personnel about the new texting system via the Web Advisor, 3) an inventory is being held to determine the number of generators on each campus so that a standard can be set (based on volume and ADA considerations). 4) an inspection of all elevators will be performed to determine the cost to retrofit those that need to be updated to work properly during an emergency. In addition, Pam stated that an active search is now being held for the Vice Chancellor of Human Resources position.

2) COLLEGE-WIDE PLANNING – No Report

a) PIE Committee (Tim McGrath / Donald Abbott), b) Strategic Planning, c) Program Review, d) Resource Allocation

3) INSTRUCTION (Tim McGrath, VPI)

a) Great California Shakeout (Charlotta Robertson) Thursday, Oct. 20, 2011, 10:20 a.m. Charlotta shared a handout and video on the earthquake drill to be held at Mesa College on October 20. At 10:20 a.m., there will be a campus-wide announcement to begin the drill. For additional information, go to www.shakeout.org.

4) STUDENT SERVICES (Brian Stockert, Interim VPSS)

a) No Report

5) ADMINISTRATIVE SERVICES (Erica Garcia for Ron Perez, VPA)

a) ABSO / Outside Food Service (Gayla Pierce): Gayla presented a PowerPoint on “Understanding Food Rules and Regulations on Campus.” In addition, there is an “Events Guideline Handbook” which has in-depth information (Ashanti Hands has a copy of this document.) The PowerPoint will be sent with the agenda for next week's President's Cabinet. For those using off-campus caterers, please note that the food handling responsibility shifts to the event host after the food is delivered.

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes) Presentation of two resolutions on facilities and curriculum: Madeleine distributed two resolutions, 1) 11.05.01 on Restoration of FTEF and Curriculum Balance and 2) 11.09.01 on Facilities Services. The Facilities resolution is being forwarded to the other colleges and then through the DGC process.

b) Classified Senate (Robin Watkins) - No Report

c) Associated Students Governance (Cherie Deogracias) Cherie shared that Tim McGrath, Brian Stockert and Chancellor Carroll attended their ASG retreat last Saturday. The students enjoyed the curriculum exercise presented by Tim and Brian as well as the Chancellor's presentation.

7) OTHER

No Additional Reports

8) ANNOUNCEMENTS

a) Deadline to submit agenda items is October 20, 2011, 12 p.m., for the Board of Trustees meeting on November 10, 2011.

b) Mesa College BOT Campus Meeting, Thursday, Oct. 27, 4-5 p.m., Design Center Z-100 building.

9) ROUNDTABLE

The next meeting of President's Cabinet is Tuesday, October 18, 2011, 2-3:30 p.m. in A-104.