

SAN DIEGO MESA COLLEGE PRESIDENT'S CABINET

Agenda and Meeting Notes: April 16, 2013, 2 – 3:30, A104

1) GENERAL ITEMS

a) Welcome

b) Consent Agenda Approval: (Submitted for Review, April 12, 2013):

*Speech & Debate Showcase, May 8, 5:30-8:30 p.m., G101

*Golden Scissors, May 10, 12 – 10 p.m., Sheraton SD Hotel & Marina

*Choral / Guitar Concert, May 17, 5:30 – 9:15 p.m., LRC

*Design Exhibit for Dept of Architecture & Environmental Design, May 24,
5-8 p.m., Design Center

Added to the consent approval 4-15-13:

PHYR Program Completion Ceremony, May 3, 5-8 p.m., G101

Events were described are yearly routine events, *Motion: Susan Topham;
Second: Andy MacNeill. The motion was approved unanimously.*

c) District-Wide Updates (McGrath for Luster): Tim attended Chancellor's Cabinet and reported that the Chancellor has been in Sacramento working on the budget. She sent an email on April 15th which will provide additional information on the 2013-14 California budget as well as apportionment, student success funding and other issues.

2) COLLEGE-WIDE PLANNING

a) Education Master Plan (Bri Hays): Bri stated that Jill Baker will return to the campus this Thursday and that they will be contacting schools and departments to begin focus groups using program review information already submitted. This summer additional data will be collected and put into a draft for review in early fall semester.

b) Mid-term Accreditation Report – Forums: Jonathan Fohrman reported that two forums have been scheduled to feedback from faculty for the accreditation report. He also added that evidence is still being compiled. Forum dates/times are: Friday, April 19, 2013, 10:30 a.m. – 12:30 p.m., LRC 435; Wednesday, April 24, 2013, 4-6 p.m., LRC 435.

3) INSTRUCTION (Tim McGrath, VPI)

a) Final Strategic IT Plan (Craft): Bill distributed copies of the plan to voting members of the President's Cabinet and the document was shown on screen. After the presentation a motion was made to accept this document and forward to President Luster for review and recommendation for approval – *Motion: Laurie Mackenzie; Second: Susan Topham. The motion was approved unanimously.* The Final Strategic IT Plan document can be found at:
<http://www.sdmesa.edu/president/documents.cfm>

b) Summer School: Tim shared that a summer schedule is being prepared – June 10 or 17 will be the start date (June 17 is being considered to allow time for high school students to register after their semester is over.)

4) STUDENT SERVICES (Julianna Barnes, VPSS)

a) Summer Student Services Staff Hours (Barnes): Julie stated that the student services staff will be on a 4/10 schedule this summer, Monday – Thursday, 8 a.m. – 6 p.m. beginning June 3, 2013, expect for administrative offices which will be open M-F

b) SB 1456 Update: Julie shared information on the ongoing changes with SB 1456 including a new funding formula which will start in the 2015/16 academic year which will be based on services that are provided to students. Students will then have to be given education plans, orientation and be assessed. Julie also commented on AB 585 – enrollment priorities. Jill Jansen attended hearings at the State Capital to advocate for community colleges and testified at the hearings.

5) ADMINISTRATIVE SERVICES (Daniel Gutowski, Interim VPA)

a) Final Program Review Funding Request – Tentative BARC

Recommendations: Dan reviewed the document on screen and thanked Lynn Dang for her work on compiling the data. Purchase recommendations need to be given to the District Office by the deadline – next Tuesday they will be reviewed by BARC. Dan also shared some suggestions on how general areas could have scored higher in completing data for funding requests, including to be sure to express the need and link that need to student support and using the rubrics from program review. The Final Program Review Funding Request document can be found at: <http://www.sdmesa.edu/president/documents.cfm>

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes): Madeleine shared that the Academic Senate's next to last meeting is Monday. Their retreat is June 6 and will include their incoming executive officers. She also shared the discussion on placement exams which Miramar has brought up for debate. The Academic Affairs committee is assessing their charge, reviewing the original documents that described their responsibilities, especially the topics of teaching issues and preparing for instruction.

b) Classified Senate (Angela Liewen): Angela stated that they are meeting this Friday and that they have chosen their two scholarship recipients.

c) Associated Students Governance (Roberto Rosas): Roberto stated that the students met with Trustee Rhinerson on April 4 during his visit to the SD Mesa College campus. Also, Sarah Farmer spoke at the SBSB groundbreaking ceremony on April 10. April 12 students went to Mira Costa College and met with Assemblyman Rocky Chavez. On April 22, the ASG campaigning will begin and run through May 3. Students are also assisting with the "Bring your daughters and sons to work" day event to be held on April 25, 2013. A new ICC president has been named – Pavel Ryzhov.

7) FUTURE PRESIDENT'S CABINET TOPICS

8) OTHER

a) Calendar:
Scholarship Gala, Friday, April 26, 2013, Double Tree Mission Valley
Congressman Scott Peters, Campus Tour. May 2, 2013
Classified Service Awards, May 16, 11a – 1:30 p.m., H 117-118-119
Commencement, Saturday, May 18, 2013, USD Jenny Craig Pavilion
Classified Development Conference, June 19-20, 2013

9) ANNOUNCEMENTS

10) ROUNDTABLE

The next meeting of the President's Cabinet will be held on Tuesday, May 7, 2013, 2 – 3:30 p.m. in A-104 (final meeting for Spring semester)