

May 17, 2011

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

May 17, 2011, 2 – 3:30, LRC 435

1) GENERAL ITEMS (Liz Armstrong, Interim President)

a) State Budget Update (Handout) Liz shared that the state revenues from income and property tax have increased over projections for the 10-11 year. Since the property taxes are coming in at higher levels than projected, these funds will “buy down” the community colleges deferrals - but this is not “new income.” If no budget approval is achieved in June and/or no tax extension approved, it is expected that an “all cuts” budget will be adopted (which is an additional 9 million.) In addition, Liz reported that the Governor is eliminating some boards, including the CPEC. Liz will keep all informed via email and there will be a need to meet in early summer to discuss budget updates and other remaining issues from this semester.

b) Integrated Planning Manual (Handout) (Donald Abbott) Donald Abbott presented a PowerPoint on the history of planning done by the Strategic Planning Committee this past academic year. A manual was distributed to voting members – the information will also be posted on the Strategic Planning website. Liz added that this information shows how all of the pieces tie together as well as what still remains to be done. This committee will now dissolve and the PIE Committee will begin to form its membership. Motion to accept this document was made by Peter Jacoby; Second: Shahzeb Naqi. Approved unanimously. Liz will send this document to the Accreditation Commission this week to add to their June review documents for SD Mesa College.

c) Program Review Revisions for 2011/2012 (Handout/Screen) A handout was distributed to voting members and Cathy Palestini projected the document on screen. Monica Romero reviewed with the group the program review process and the questions they included to revise the process, such as “What is our current state?” Susan Mun reviewed the Goal Matrix which also includes a Program Review Goal Matrix form. The program review process has revised from a five year to one year process. After discussion on the automation software that is being used as well as questions on goals that are not completed (they are rollovered to the following year) and if it would be possible to have two pilots using different software, a motion was called for to accept this new format. Representatives from Academic Senate asked for more time so that this process could be reviewed by their constituents. Liz stated that this would be placed on the early summer meeting – tentatively scheduled for June 14. This would allow time for all to review - but it was stated that members of President's Cabinet should separate the program review process revision from the issue of automation altogether. Academic Senate representatives agreed to review this document over the next two weeks and then Liz Armstrong will send an electronic vote for approval. These documents will be forwarded in pdf form to voting members of President's Cabinet.

5-31-11: Program Review process form was sent to voting members of the President's Cabinet on May 31, 2011 for an electronic vote to be done by 6-3-11.

6-7-11: Program Review: The electronic vote on the new Program Review process has concluded with 11 YES votes, 0 NO votes, and 1 Did Not Vote. Therefore, the new process for Program Review has been approved and will move forward. This vote addressed the sole question of the new process for program review. With this approval, the new PR process will be instituted for the

fall semester.

d) Research Committee (Handout) (Yvonne Bergland) A handout was distributed on the Research Committee's changing role. Yvonne stated that on May 13, 2011 the Research Committee voted to dissolve itself with its functions to be folded into the new Planning and Institutional Effectiveness (PIE) Committee. Cynthia Rico-Bravo stated that this was discussed at their Senate meeting and appreciated that their feedback was part of this document.

2) MAJOR EVENT APPROVAL

a) Pioneers and the Journey Theatre Festival, May 20-22, 2011, varied times, Apolliad Theatre (George Ye, Jonathan Fohrman) Motion: Cynthia Rico-Bravo; Second: Peter Jacoby. Vote was unanimous.

3) ACCREDITATION

a) ACCJC Annual Report (Yvonne Bergland) The annual report was distributed – Yvonne mentioned that we are still waiting on some figures which will be entered by the June 1 deadline. Liz added that this is a standard report and has been provided as requested by some members of President's Cabinet.

4) INSTRUCTION (Tim McGrath, VPI – not present)

No report.

5) STUDENT SERVICES (Brian Stockert, Interim VPSS)

a) Commencement Recap – Brian shared that the Chancellor and Board of Trustees members that attended SD Mesa College's Commencement sent their compliments for a spectacular event. Thank you especially to Ashanti and Monica Romero as well as Professor Laurie Mackenzie for the 18 honor graduates from the mental health major.

6) ADMINISTRATIVE SERVICES (Ron Perez, VPA – not present)

a) Status of Facilities Master Plan (Liz Armstrong) Liz shared the status and next steps on current and future construction. More information will be available and reported at the early summer meeting.

7) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Cynthia Rico-Bravo) Academic Senate thanked Liz for her leadership and presented a gift.

b) Classified Senate (Robin Watkins) Robin shared that this week is Classified Appreciation Week. Tomorrow is a Fiesta sponsored by Academic Senate in H 117. Friday is the Classified Awards at 11 a.m. – 1 p.m. in H 117-118.

c) Associated Students Governance (Shahzeb Naqi) Shahzeb distributed a list of completed events for ASG this academic year and he thanked everyone for their support of ASG.

8) OTHER

a) New Logo Transition – Lina Heil presented a PowerPoint revealing the new logo that will be launched campus-wide in Fall 2011. A marketing manual of guidelines will be online in the near future.

b) Summer Cabinet Meeting: Budget & Facilities Master Plan (June 14?)

c) Recognition of Outgoing Leaders – Liz thanked all leadership for their service – Cynthia and Shahzeb were presented with awards as they leave their positions this semester.

9) ANNOUNCEMENTS

a) Design Center Open House (Thursday, 5/19, 10 a.m.)

b) Classified Employee Service Awards (Friday, 5/20, 11 a.m. – 1 p.m., H 117-118)

c) Classified Staff Development Conference (Wed, 5/25, Thursday 5/26)

d) Tentative: Scholarship Gala, Friday, April 27, 2012, 5:30 p.m., Doubletree Hotel

e) Tentative: Commencement, May 12, 2012, 4 p.m., USD Jenny Craig Pavilion

10) ROUNDTABLE