May 3, 2013

TO: President's Cabinet

FROM: Program Review Committee

SUBJECT: Program Review Committee Recommendations for Summer Work 2013

On March 5, 2013, the Program Review Committee submitted to President's Cabinet the 2012-2013 Annual Program Review Report. The report and accompanying 2012-2013 program reviews were approved by the President and moved forward to the appropriate planning and resource prioritizing committees within the College's governance structure. The Budget and Allocation Recommendation Committee, Faculty Hiring Priorities Committee, and Classified Staff Hiring Priorities Committee met during the 2012-2013 academic year, according to schedule, and prioritized requests based upon published criteria and rubrics. Committee recommendations were provided to the President, who then acted to make allocations according to criteria and strategies consistent with the *2012-2013 San Diego Mesa College Institutional Planning Manual.*

To assure continuous quality improvement, a 360 degree evaluation of all integrated planning processes was conducted by the Office of Institutional Effectiveness, beginning with Program Review in March, 2013. The evaluation summarized in the attached executive summary and detailed in the full report, identified eleven areas for improvement. Five of these improvements relate directly to Program Review and four relate to Program Review and its relationship to integrated planning. The Program Review Committee proposes that it work on the following nine recommendations during the summer, 2013, in preparation for deployment in fall 2013:

- Develop additional opportunities for training, including staggered, sequential, one-on-one, and hands-on instruction
- Incorporate online, module-based training materials into the Program Review process and integrate this within the online Program Review module
- Clarify the content and breadth of information required for Program Review
- Simplify the online Program Review module
- Create additional trainings on Program Review topics (e.g., research and data)
- Align the Program Review document with the information required for resource requests
- Clarify timelines for Program Review and resource allocation
- Develop communication plan for Program Review relative to integrated planning
- Revise Program Review website to make it more user-friendly and link to integrated planning and resource allocation

Each of the resource prioritizing committees will revisit and refine their own processes during summer 2013, for deployment in fall 2013. The Program Review Committee will provide support to these committees as requested to assure alignment between the various components of integrated planning and resource allocation that are managed through the Program Review process. The committees are encouraged to work with the Office of Institutional Effectiveness for support as they refine their processes, as will the Program Review Committee.

Approved by the Program Review Committee on May 3, 2013

Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Project Abstract

Award Ceiling (subject to change):	$15,000,000 (Consortium) $3,000,000 (Individual)	Project Duration:	Up to 48 months
Grant Turnaround:	60 days from RFP release	RFP Release:	Late April/Early May
Required Partners:	Employers and Industry, Public Workforce System (WIB and one-stops), Educational Institutions (including previous TAACCCT awardees) and other non-profit organizations		
Industry Partners:	Cisco and other relative employers		
Target Area:	Information Computer Technologies (ICT)		
Target Population:	TAA-eligible workers, veterans, incumbent workers, and other adults with educational and career training needs		

San Diego Mesa College plans to submit a consortium proposal as the fiscal lead to the U.S. Department of Labor (DOL) for round three of the TAACCCT program once it is released for 2013. The proposal will include the five required core elements:
1. Evidence-based design
2. Stacked and latticed credentials
3. Online and technology-enabled learning
4. Transferability and articulation
5. Strategic alignment with industry, public workforce system, educational institutions, and other organizations

Project Framework:

PRODUCT ➜
- Identify specific skills needed to succeed in each existing Cisco certification level and related job
- Develop academic support system/online program/FYE to develop these skills
- Develop process to provide credit for prior experience/skills for certifications
- Identify the additional certifications needed for new technologies (cloud, web security, etc.)
- Articulate the content of Cisco certifications to credit courses and articulate to other institutions

The proposal will include:
- Stackable and latticed credentials that are business/industry specific
- Programs that are scalable and portable
- Internships allowing students to gain the often required experience in technology
- Strong sustainable student academic support services
- Stackable credentials available for credit leading to an Associate's Degree
- Programs offering database, cyber security, virtual media, energy technologies, and/or career readiness credentials specific to business and industry needs
- Programs which optimize transferability and articulation both within and across state lines

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Resolution 13.3.1: Resolution regarding Timelines and Shared Governance: (D. Barrie)

1st Reading: March 18, 2013

Mover: Barrie

Second: Ryno

Whereas the current fiscal environment demands that difficult decisions be made by administration regarding allocation of limited campus resources and,

Whereas such decisions have the potential to negatively affect department resources, faculty and staff morale, and student well-being and,

Whereas there recently have been numerable incidents of decision making without consultation such as reduction of budgets, decisions regarding FFE, schedule adjustments and setting of unrealistic timelines and,

Whereas the health of our institution can be best protected if administration, faculty, staff, and students work together in a spirit of mutual respect and cooperation and,

Whereas though shared governance is clearly enumerated in the "10 + 1," the spirit of shared governance is collegial consultation,

Be it resolved that the spirit of shared governance be honored by both administration and faculty stakeholders such that all parties consult one another well before final decisions are made so that there is ample time for dialog and discussion.

Be it further resolved that when administration requests that faculty make significant changes that affect various departments or the entire campus in significant ways, that administration take faculty input into account and that timelines for such changes be realistic.

Presented to the Academic Senate: March 18, 2013

Approved by the Academic Senate: April 8, 2013

SAN DIEGO MESA COLLEGE
Classified Senate

**Resolution 13. 3. 1 : Program Review Collaboration With Lead Writers
(Robin Watkins)**

1st Reading: March 22, 2013

Mover: Monica Romero

Second: Amanda Torres

WHEREAS, Program Review is the core informant of campus resource allocation decisions and is integral to the function of programs and service areas; and

WHEREAS, given the importance of Program Review in planning and resource allocation, input from pertinent stakeholders is essential for the program or service area to fully convey its status and needs; and

WHEREAS, Program Review is practitioner led, it is essential that participation of stakeholders in the program or service area, including classified staff, occur through every step of the writing process; and

WHEREAS, Program Review can be a burden on the lead writer, inclusion of various stakeholders, including classified staff, can streamline the data-gathering and writing process; and

BE IT RESOLVED, that the San Diego Mesa College Classified Senate urges the San Diego Mesa College community to include a broad spectrum of stakeholders, including classified staff, in the Program Review writing process.

Presented to the Classified Senate: March 22, 2013

Approved by the Classified Senate: April 19, 2013