

Building Evacuation Plan – Next Steps

Base Plan

Boiler plate language included for all buildings



Conversion

- Convert individual building evacuation plans into a cohesive document
- Building specific plans (P300)
- Inhouse emergency team
- Evacuation map
- Building specific information (special requirements)



Merge

- Merge all documents into the Campus-Wide plan
- Convert the document to PDF
- Distribute via Teams



Training

- In collaboration with Managers and Supervisors, deploy in-service training spring 2025
- Training for the inhouse building evacuation teams
- Training for building occupants
- School meeting
- Department meeting
- Chairs meeting
- etc.



Drop-in Event Support



Beginning Friday, November 22nd Events and Operations will be hosting office hours each Friday, from 1-2 pm on zoom.

Please drop-in to receive support on event location, space availability and more.

