San Diego Mesa College Integrated Planning Calendar 2016-2017

	August	September	October	November	December	January 2016	February	March	April	May	Summer
Program Review	• Coordinate modules and training for Fall cycle for PR, BARC, FHP, & CHP • Verify lead writers & liaisons • Train Liaisons at Flex workshop	• Train Lead Writers & Managers • Continue liaison training • IE Office provide support as needed	• Continue training • Continue support	• Continue training • Continue support • Nov 30 begin liaison review; due Dec 19	• Continue support • Dec 20 begin manager review; due Jan 22	• Jan 23, final edits by lead writers, due Feb 3	• Feb 4, module closes • Organize requests for prioritizing	• Forward requests to BARC, CHP, FHP • Prepare reports • Approval by PRC	• Prioritizing committees report to PIE & PCAB regarding process and lists	• PR, BARC, FHP, CHP report on evaluation results to PIE and PCab and discuss changes for 2017-18 • PRC plans for summer workgroup	• Use results to develop module for next cycle • Summer work group vets
BARC	• Plan Training	• Training on individual basis as requested	• Training on individual basis as requested	• Training on individual basis as requested	• Training on individual basis as requested	• Continue support	• Receive requests & begin work to prioritize	• Continue prioritizing • Send list to PIE and PCab	• President takes action on list • Evaluate process	• Finalize changes • Send to PIE & PCab for Pres approval	• Update form and rubric in Taskstream
FHP/CHP	• Plan Training	• Roll out Training	• Continue training support	• Continue training support	• Continue training support	• Continue support	• Receive requests & begin work to prioritize	• Continue prioritizing • Send list to PIE and PCab	• President takes action on list • Evaluate process	• Finalize changes • Send to PIE & PCab for Pres approval	• Update form and rubric in Taskstream
Integrated Planning Systems Evaluation		• Update IP & Governance Guide • Governance website	• Update IP & Governance Guide • Governance website				• Plan evaluations for PR, BARC, CHP, FHP	• Conduct surveys and interviews, per individual agendas	• Analyze data & outcomes & prepare final report	• Present final report to PIE & PCab for Pres approval	• Use results to improve process for next cycle
Outcomes Assessment	• Revise module in Taskstream • Flex training of coordinators • Finalize Guide • IEPI action plan	• Training and events to begin new cycle • ILO approval • Submit IEPI action plan	• Training for new cycle • Focus on AUOs?? • First round of assessment	• Training • First round of assessment	• IEPI PRT visit Dec 2	•	• Second round of assessment in new cycle	• Second round of assessment	• Second round of assessment Evaluate process	• Second round of assessment Report to PIE	• Planning for next semester
Strategic Planning	• Convocation	• Review this calendar • Evaluate success of equity efforts	• Assess progress on EMP	• Retreat Nov 8	•	• Convocation	• Review vision & values •	• Assess progress on strategic plan • Program review outcomes	• Assess progress on strategic plan • Prioritize strategic goals based on KPIs and other data	• Retreat	
Accountability (ACCJC) **(IEPI)** **(SS & Equity)**	Continue draft of ISER	• Campus vetting of ISER • Training in data warehouse •	• Vice chancellor review •	• BOT subcomm & Chancellor review •	• BOT approval •	Submit ISER to ACCJC	•	• Team visit Mar 13-16 • ACCJC annual report • Update metrics for Planning Scorecard	• • •		•

IE Office _____; adopted by President's Cabinet _____