San Diego Mesa College Integrated Planning Calendar 2016-2017

PROCESS	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2017	FEBRUARY	MARCH	APRIL	MAY	SUMMER
Program Review	• Coordinate modules and training for Fall • Verify lead writers/liaisons • Train Liaisons at Flex workshop	• Train Lead Writers & Managers • Continue liaison training • IE Office provide support as needed	• Continue training • Continue support	• Continue training • Continue support • Nov 30 begin liaison review; due Dec 19	• Continue support • Dec 20 begin manager review; due Jan 22	• Jan 23, final edits by lead writers, due Feb 3	• Feb 4, module closes • Organize requests for prioritizing	• Forward requests to BARC, CHP, FHP • Prepare reports • Approval by PRSC	• Prioritizing committees report to PIE & PCAB regarding process and lists • PRSC discusses cycle	• PR, BARC, FHP, CHP report on evaluation results to PIE and PCab; discuss changes for 2017-18 • PRSC plans for summer workgroup	• Use results to develop module for next cycle • Summer work group tests module
Resource Allocation (BARC/FHP/CHP)	• Plan Training	• Training & support	• Training and support	• Training and support	• Training and support	• Continue support	• Receive requests & begin work to prioritize	• Continue prioritizing • Send list to PIE and PCab	• President takes action on list • Evaluate process	• Finalize changes • Send to PIE & PCab for Pres approval	• Update form and rubric in Taskstream
Integrated Planning Systems Evaluation		• Update IP & Governance Guide • Governance website	• Update IP & Governance Guide • Governance website				• Plan evaluations for PR, BARC, CHP, FHP	• Conduct surveys and interviews, per individual agendas	• Analyze data & outcomes & prepare final report	• Present final report to PIE & PCab • Use results to improve process	•
Outcomes Assessment	• Revise module in Taskstream • Flex training of coordinators • Finalize Guide • IEPI action plan	• Training and events to begin new cycle • ILO approval • Submit IEPI action plan	• Training for new cycle • First round of assessment • Use of seed grant	• Training • First round of assessment	• IEPI PRT visit Dec 1 •	•	• Second round of assessment in new cycle	• Second round of assessment • Deadline to change PLOs in catalog 3/7	• Second round of assessment • Evaluate process	• Second round of assessment • Report to PIE • Planning for next semester	• Taskstream audit; updates for Curricunet
Strategic Planning	• Convocation	• Review this calendar • DE data	• Set DE standards	• Retreat Nov 8 (QFE, governance)	• Strategic planning for EMP goals	• Convocation	• Review vision & values •	• Assess progress on strategic plan • Program review outcomes • Update metrics IEPI scorecard	• Assess progress on strategic plan • Prioritize strategic goals based on KPIs and other data	• Retreat • Review multi-year cycle • Set 2017-2018 planning calendar	
Accreditation	• Continue draft of ISER	• Campus vetting of ISER • Submit DE sub change rpt	• Vice chancellor review	• BOT subcomm and Chancellor review	• BOT approval	• Submit ISER to ACCJS	• Prep for visit, annual report	• Team visit Mar 13-16 • ACCJC annual report	• Review/respond to ACCJC rpt	• Review/respond to ACCJC rpt	
MIT Plan (Mesa Information Technology)	•	• Review current plan • Prioritize current year objectivesCommi	•	•	•	• Committee mid-year review	•	•	• Draft 16-17 report	• Present report to PCab	
SS&Equity (Process for vetting and approving Equity Plan)	• *Develop Workshop: Dashboard, vetting goals* • *Present to campus groups*	• First SSE Committee mtg • Establish goals • *Present to campus groups* • *Write EQ plan*	• Present to PCab on equity initiatives • *Write EQ plan* • *Vet across campus; PIE*	• Assess programs & activities • *EQ plan to PCab* • *EQ plan to BOT* • *EQ plan to CCCCO*	• Review data to determine effectiveness of interventions • Closeout carryover budget	• Assess programs & activities	• Assess programs & activities	• Assess programs & activities	• Assess programs & activities	• Assess programs & activities	Summer workgroup

IE Office 10/12/16; adopted by President's Cabinet 10/18/16