

**EMAILING THE FINANCIAL AID OFFICE**

**Do Not Send Sensitive Data in Email**



You need to be aware that there is a risk that someone could intercept your information if you choose this method. This can be particularly important if the data you are sending contains personal, sensitive or financial information.

Please follow the instructions below when emailing the Financial Aid Office:

1. Email your questions to [mesaaid@sdccd.edu](mailto:mesaaid@sdccd.edu)
2. Please include your FULL NAME, CSID, and your Financial Aid Office Password.
3. **DO NOT submit** any documents that have any Social Security Numbers (SSN) on them.
4. **DO NOT submit** any sensitive data documents such as but NOT LIMITED to State Driver's License or State Identification card, Passport Card, US Passport or Military Identification etc.
5. **DO NOT submit** picture of documents with any SSN or sensitive data.
6. **DO NOT submit** any State or Federal Tax documents.

**\*\*\*San Diego Mesa College cannot be held responsible for any personal, sensitive or financial information sent via email \*\*\***

For Financial Aid Status, please log on to your mysdccd portal.

Sincerely,

San Diego Mesa College - Financial Aid Office

Thank you