SAN DIEGO MESA COLLEGE

Mesa Pathways - Brave Communication
Wednesday, September 18, 2019 - LOFT

1. Welcome – Initial Thoughts/Check in

2. Approve Minutes from Last meeting

3. Google Docs – everyone should have access

4. Readings

5. "Universities have been slow to realize the importance of plain language,"

6. Logic Model

7. Roundtable

8. Meeting Schedule

   a. ~~September 4, 2019~~
   b. September 18, 2019
   c. October 2, 2019
   d. October 16, 2019
   e. November 6, 2019
   f. November 20, 2019
   g. December 4, 2019
   h. December 18, 2019

Theory of Change:

If the Brave Communication Squad is purposeful about crafting a communication plan that will empower all stakeholders inclusive of students, classified professionals, faculty, and administrators, then all parties will have a well-formed path to build communication that ensures all voices are equitably represented and reflected in our work.

Mesa Pathways-Brave Communication - Inclusive Decision Making Bubble

Meeting Notes: Wednesday September 18th.
3:00pm - 4:30pm

3:00 – 4:45 pm - time
Meeting Attendees:
Andrew MacNeill (Administrator)
Giovanni Garcia (Classified Professional)
Jennifer Kearns (Mesa Communication Director
Michael Fitzgerald (Faculty)
Toni Parsons (MPC Co-Coordinator)
Todd Williamson (Classified Professional)
Hannah Padilla Barajas (Faculty)
Inna Kanevsky (Faculty)
Ingrid Jayne (Faculty)
Maya Del Rio (Student Services)

- Andrew explained "Brave Communication
- Anne is Co-Chair
- Introduction – new Mia, Jennifer
    o Put Jenifer and Mia on mailing list
- Review of Minutes – approved minutes

- Try and get info out sooner for people to prepare – more than two days lead time
- We need to communicate both up and down and side to side.
- Make a more regular scheduled communication for meeting, i.e. like the Friday before the meeting
- Set up a google doc folder for this type of communication.
- Maybe recommend this for ALL committee across campus

Review Notes

- Website - ongoing communication about how to improve
- Reviewed last meeting about website improvement
- What is on the page … structural it has some set templates
- Changes are being made but time is a challenge.
- Talked with Katie P to create a canvas shell to house some of the more detailed information.
- Jennifer - There are all ready many tools for students in a "guided pathways" - currently the college is working on this idea, it will always be a work in progress.
- Anne – Have a discussion space about the ongoing process, how do people contributor to the conversation. What is the purpose for "Mesa" students needs, some deep dive, some ongoing.

- Toni discussed that our committee input was put off till next meeting.
- Not just communication in pathways but in general governance of committee

New Business

- Read article
- Make the language clear – plain language, the website should always have plain language – IT IS FOR EVERYONE IN THE PUBLIC DOMAIN.
- There are rules about what needs to be posted, but does all of it need to be front and center.
- Jennifer talked about how they are "chipping away" at the enormous amount of change that needs needed.
- Stay student focused on these changes as it is related to student equity but still a work in progress.

- Make recommendations to all that if you create a student-centered document you vet it against students.
- Where do the students start?
- Do you understand all of the words
- Do you know what this information is about

What can we do as a committee – where does our power come from, what are the process of change?

- What about a mini internal audit of information in your program.
- Flex workshop on language that you use with your students.
- Survey about what a student understands and does not understand.
- Mixer?
- How do we get the people who don't come to meeting or attend mixer to work to make the changes and create a space that allows for open discussion.
- Create some type of exercise that illustrates our challenges with language in our documentation and the lack of understanding that many student have with this material
- Need to plan a mixer on our language for EVERYONE in the institution.
- Example on complex language for each of use as homework to post on-line

- We will create folder for these examples.
- We will create a folder for links.

Next meeting Wednesday October 2nd @ 3:00 pm in the Loft

Adjourned 4:30 PM.