



Virtual Parking FAQ for Students

General Questions

Q: What is a virtual parking permit?

A: Your vehicle's license plate number is your virtual permit. There is nothing to print or display. When you purchase the permit online, you will enter the vehicle's license plate number. Parking Services staff use devices to scan plate numbers to verify the permit.

Q: Where is it required to have a student parking permit?

A: Student parking permits are required to park in student parking spaces. A new permit is required for each term, Summer, Fall, and Spring.

Students may order a parking permit once enrolled in a class for the specific term.

Students are not permitted to park in any staff/faculty lots at any time, with or without a permit.

Permits are not required:

- For owners of a valid disabled placard (placard must be displayed in all parking spaces, including student spaces)
- For students with class on Saturday only
- During Intersession

Q: How do I purchase a permit?

A: Log in to your student portal at myportal.sdccd.edu. On the left navigation menu, under "My Finances" click on "Parking Permit." This will redirect you to our "getaPERMIT" site.

Student Guides:

City, Mesa and Miramar Colleges

[What to Know Before You Purchase a Virtual Parking Permit-Credit Colleges](#)

[How to Purchase a Virtual Parking Permit-Credit Colleges](#)



Virtual Parking FAQ for Students

Student Guides (continued)

College of Continuing Education:

[What to Know Before You Purchase a Virtual Parking Permit-CE](#)

[How to Purchase a Virtual Parking Permit-CE](#)

Q: What if I drive more than one car to school?

A: Your account allows for one automobile and one motorcycle for each term. If you will be driving a different vehicle than the one on your account, you will need to go into your student portal and change the license plate information to the vehicle you are driving.

Instructions start on [Step 13](#) of the Student Guides

Q: What if I change vehicles or rent a vehicle?

A: Once you have purchased the permit, you can log in and change the license plate number.

Instructions start on [Step 13](#) of the Student Guides

Q: Once I have a student parking permit, can I park anywhere on campus?

A: No. A student permit allows you to park in designated student parking spaces on the campuses of San Diego City College, San Diego Mesa College, San Diego Miramar College, and San Diego College of Continuing Education. Students are not permitted to park in any staff/faculty lots/spaces at any time, with or without a permit.



Virtual Parking FAQ for Students

Q: How do I purchase a carpool permit?

A: Groups of three or more people traveling to campus are eligible to purchase a carpool permit for parking in carpool spaces from College Police offices at Mesa and Miramar College.

Payment and Refunds

Q: Can I pay in cash?

A: Yes, you can purchase a permit with cash in person at Campus Police offices. Enter your vehicle information through your student portal, then click the button that says **PAY CASHIER**. This will hold your vehicle information in your shopping cart. Then, go in person to pay for your parking permit. Your permit will not work until you pay.

These campuses accept cash in the following offices:

City College Police V-100

Mesa College Police Q-100

Miramar College Police T-100

ECC – Student Services Center

These campuses accept receipts from cash deposited in permit machines:

César E. Chávez Student Services

Mid-City Student Services

North City Student Services

West City Student Services



Virtual Parking FAQ for Students

Q: If I drop my classes, can I get a refund?

A: Requests for permit refunds may be submitted before the add/drop date of the semester to the Parking Services office at parking@sdccd.edu. Permit refunds will not be issued after the add/drop date has passed. Please make sure to include your student ID number in your request.

Q: I am supposed to be eligible for a discount, but it is showing full-price. How do I get the discount?

City/Mesa/Miramar College students: Check with the Financial Aid office. Your eligibility for the discount is determined by your Financial Aid status.

College of Continuing Education students: Bring proof of government assistance or financial need to a Student Services Supervisor at your College of Continuing Education location, or to the College Police Office for CE Mesa and CE Miramar.

Tip: If you already have a full-price permit in your cart, then you qualify for a discount permit, delete the original permit from the cart, then order the permit again, and you should see the correct price.

Q: I paid full price for the permit, then later I qualified for financial aid. How do I get a partial refund for the difference?

A: Email Parking Services at parking@sdccd.edu for assistance. Please include your student ID number.



Virtual Parking FAQ for Students

Q: A third party pays for my parking permit (for example, VRE, EOPS, etc.) How will that work?

A: If your permit is paid by a third party (e.g., Veteran Ch. 31, EOPS) you will be charged \$0 when you order the virtual permit online. If the \$0 charge is not reflected during your online order, contact your program. They will coordinate with the Student Accounting office.

Tip: If you already have a full-price permit in your cart, then you qualify for a no-cost permit, delete the original permit from the cart, then order the permit again, and you should see the correct price.

Q: I bought my permit, then did an official name change on my student record, and my student email is different now. How do I connect my permit with my new student email address?

A: Email Parking Services at parking@sdccd.edu. Please include your student ID number.

Q: How do I log in to the student portal?

A: At myportal.sdccd.edu

1. Type in your Username. This is your 10-digit student ID number.
2. Type in your password.
3. Click Sign In.

Need help signing in to mySDCCD? Click the “Student Help” button at the bottom of the log in screen.



San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

Virtual Parking FAQ for Students

Q: How do I contact Parking Services?

A: Online [Parking Permits information](#)

Parking Services Department

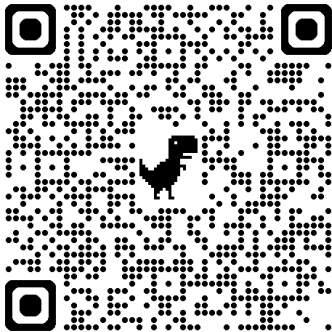
619-388-6416

Monday - Thursday; 8 a.m. to 5 p.m., Friday 8 a.m. to noon

or email parking@sdccd.edu

QR codes for student guides

Credit Colleges – City, Mesa, Miramar



College of Continuing Education

